Council Recorder:

- The Council Recorder is selected by the Council Chair.
- The Recorder shall be a GPSA member.

- Duties:
  - The Recorder shall assist the Council Chair with the production of all Council meeting minutes objectively.
  - The Recorder may assist the Council Chair with verifying the credentials of Council Representatives and ensure that Credential Forms are available to RDSAs.
  - The Council Chair may request the assistance of the Recorder for other duties.

- Payment
  - The amount of payment shall be determined through the annual budget process.
  - Payment may either be in the form of a set payment, hourly wage, or other arrangement.