



| Friday, July 25, 2025 | 11:00am – 12:00pm MST

Location: Conference Room

MINUTE

- **1. Call to Order**

The meeting was called to order at approximately 11:05 a.m. This was the first President's Cabinet meeting of the term. Members introduced themselves and briefly shared their roles.
- **2. Roll Call & Quorum**

Attendance was taken. Unfortunately, a quorum was not achieved. As a result, no official votes or formal actions could be taken during this meeting.

Council Chair ----- Jacob ---- Present
President ----- Travis ----- Present
Chief of Staff ----- Joseph ----- Present
Office Manager ----- Kaya ----- Present
Grants Director ----- Bhawana ----- Present
Finance Director ----- Soumoyodipta ----- Present
Board of Directors, Committee, and Election ----- Wilfred ----- Present
- **3. Agenda Overview**

The meeting generally followed the circulated agenda, and updates were shared informally for informational purposes only.
- **4. Check-In**

Members present participated in a brief check-in. There was general excitement about the start of the new term and appreciation expressed for everyone's willingness to serve.
- **5. Updates**
- **Council Chair's Update**

The Council Chair shared preliminary thoughts on upcoming council meetings and plans to reach out to RDSAs to get their representatives.
- **President's Update**
- The President welcomed everyone to the first meeting and shared initial priorities for the term, including collaboration, visibility, and strengthening internal communication. Plans to fill the other positions before the start of the fall term.

- **Chief of Staff's Update**
The Chief of Staff discussed expectations for coordination across cabinet roles and mentioned plans to streamline internal processes, including reports, moving forward.
- **Office Manager's Update**
The Office Manager provided brief logistical updates and encouraged members to stay attentive to official communications and to fulfill their office hours.
- **Director Updates**
Grants Director: Shared initial ideas for promoting available grants and improving outreach. Also noted the dates of the ongoing summer grant circle 2025.
- **Finance Director:** Noted ongoing plans to meet with Angela, from SGAO, to coordinate committee meetings. Plans to work with everyone to streamline the finance code.
- **Board of Directors, Committee & Elections:** Brief mention of upcoming timelines and the importance of early preparation to get representations on the various boards and committees.
- **6. Support & Open Discussion**
Members were invited to share any immediate support needs. Since a quorum was not met and attendance was limited, this portion remained informal.
- **7. Adjournment**
Due to the lack of a quorum, the meeting concluded without formal action. The meeting was adjourned at approximately 12:10 p.m.