



Date: Wednesday, December 3, 2025

Time: 4:00 PM – 5:00 PM MST

Location: GPSA Conference Room & Zoom (Hybrid)

Call to Order

The meeting was called to order at **4:08 PM**.

Attendance & Opening Remarks

The meeting was conducted in a hybrid format via Zoom and in person.

Confirmation of Quorum

Quorum was confirmed.

Approval of Agenda

The agenda was approved.

Indigenous Peoples' Land and Territory Acknowledgement

Delivered by **Soumyodipta Karmakar**.

Opening Business

Approval of Previous Meeting Minutes

The previous meeting's minutes were approved.

- **Moved by:** Soumyodipta Karmakar
- **Seconded by:** Ashik Istiak

Public Comments

There were no public comments.

Officers' and Committee Reports

President – Travis Broadhurst

Members were encouraged to participate in community support efforts through the Giving Tree tag program.

Travis provided an overview of upcoming activities. He encouraged members to help with filling luminary bags and to volunteer for upcoming events. He thanked volunteers for their continued support and reminded everyone to check their email for shift sign-ups, including luminary setup and clean-up opportunities.

Chief of Staff – Joseph Conteh

Organizational Structure Update:

- The Chief of Staff announced that the GPSA organizational chart was revised in collaboration with the executive team and the legislative council chair. The updated chart improves clarity in reporting lines and role alignment.
- Members were asked to review the chart and provide corrections if any inaccuracies are identified.

Yearly Summary Template:

- A new template is being developed to collect each committee's fall accomplishments and spring goals.
- The template will support leadership transitions and long-term continuity and will be distributed soon.

Grants Committee – Bhawana Kafle

Disbursement Issues:

- Most fall semester grants have been approved.
- Some disbursements were delayed due to duplicate entries. The committee is working with the UNM accountant to resolve these issues.

Workshops & New Cycle:

- Fall and summer grant cycles are largely complete.
- Additional scoring workshops will be held in December.
- Preparation for the next grant cycle will begin in January.

The Grants Director thanked committee members for their continued efforts.

Public Relations & Development Director– Ashik Istiak

Event Attendance:

- The director expressed concern about low volunteer turnout at events.
- Several tabling events were staffed by only one or two individuals.
- Volunteers are needed at least 30 minutes before events for setup, not just at the start time.

Print & Marketing Materials:

- Planned for a retractable banner and design of flyers, and newsletters for upcoming events.
- Approval is being sought to order a more durable, reusable banner, potentially printed on cloth.

Upcoming Celebration:

- Members were reminded about the end-of-semester celebration scheduled for the following day.
- The event will include food, music, games, and a cornhole tournament hosted by the President.

Executive members emphasized the importance of attending and supporting marketing and outreach events.

Finance Committee – Soumyodipta Karmakar

Appropriations:

- The committee received a high volume of funding requests from CSOs, attributed to increased advertising and outreach.

- Approximately **\$130,000** was allocated to around **50 CSOs**, representing an unprecedented level of funding support.

Constitutional Amendments:

- The Finance Committee collaborated with the legislative branch to revise financial sections of the constitution.
- The GPSF allocation was increased from **25% to 50%**, providing additional flexibility and resources for grants.

Spring Budget Workshops:

- Budget workshops for CSOs and legislators are planned for late January.
- Exact dates will be announced by the end of December.

Elections & Council Updates – Wilfred Padmore Osei / David Lonergan

Election Timeline:

- The elections team will be formed soon.
- Council Chair election is anticipated for late March or April.
- Candidate applications are due by **February 23, 2025**.
- The Presidential election will take place in March.

Council Meeting & Amendments:

- Legislative Chair **David Lonergan** emphasized the importance of the upcoming council meeting, where constitutional and finance bylaw amendments will be voted on.
- A quorum is required, and all representatives are expected to attend.
- Members were urged to review the amendments in advance and submit questions to the legislative committee.

Public Comment Rules:

- Only elected GPSA representatives may speak when a bill is on the floor.
- Members of the gallery may speak during the public comment portion before formal discussion begins.

Sustainability & Fix-It Fair – Isabelle Van Dyke

Fix-It Fair:

- Volunteers are needed for the Fix-It Fair, including seamstresses and individuals skilled with tools.
- The event will be held outside the GPSA office (between the SUB and Mesa Vista Hall) from **2:00 – 5:00 PM**, with a preceding event from **12:00 – 2:00 PM**.
- The event is free and open to the public.

Liability & Resources:

- A volunteer liability waiver will be drafted.
- A sustainability resource guide is nearing completion and is expected to be published in January.

Community Support:

- Mora County continues to face clean water shortages following fire-related contamination.
- Members were asked to donate sealed water bottles for delivery to affected communities.

Bylaw & Constitutional Updates

A committee member reported limited progress on bylaw updates due to final exams and the holiday season.

Plans were shared to continue working with the Legislative Chair on bylaw changes. Members were encouraged to submit constitutional concerns for consideration in the upcoming semester.

Closing Announcements

President Broadhurst reminded members that after the last day of classes, they are not required to maintain office hours or perform duties during the break. However, members were encouraged to periodically check email for spring planning communications.

The President thanked all volunteers and wished members well for final exams and holiday travel.

Adjournment

The meeting was adjourned at **4:58 PM**.

Action Items

- Review and provide feedback on the updated organizational chart.
- Sign up for luminary bag filling, setup, and clean-up shifts.
- Attend and support upcoming marketing and outreach events.
- Prepare for spring budget workshops and watch for date announcements.
- Review constitutional and bylaw amendments prior to the upcoming council meeting.
- Volunteer for the Fix-It Fair and donate sealed water bottles for Mora County.
- Share bylaw and constitutional concerns with the appropriate committees.