



APPROPRIATION REQUEST FORM

ORGANIZATION INFO

Organization Name	Speech & Hearing Sciences GSA		
Campus Address	1700 Lomas Blvd. NE Suite 1300	Date	12/2/15
Graduate Students in Org	51	Requested	\$570.00
SGAO Account Number	670-898	Year Total	\$570.00

Please select all that apply

- We are a chartered student organization through the Student Activities Office
- We have an active account in the Student Government Accounting Office
- We receive pro-rated benefits (PB) funding from a Recognized Department Student Association
- We have received GPSA funding in the past year Amount

Describe all sources and amounts of funding you have received this past year

We have not received any funding for the 2015-2016 academic year. Our PB funds were returned to the GPSA general fund due to a delay in processing of our organization's charter by Student activities office and the subsequent delay in our request for PB funds to SGAO.

REPRESENTATIVE CONTACT INFO

Primary Contact	Maria Elena Corral	Phone	(505) 400-6171
Email Address	mcorral9@unm.edu	Position	President
Secondary Contact	Jacob Osborn	Phone	765-720-8293
Email Address	osborn.jacob@gmail.com	Position	SHSGSA Council Representati

REQUEST DETAILS

Please select the nature of your request

- Event One-Time Capital Outlay (eg, computer)
- Travel Unforeseen Expenditure/Other
- Collaboration with another Student Group (please explain below)

Description of Request

Characters remaining: -127

The SHSGSA completed all requirements from the student activities office in order to become chartered by the deadline. The student activities office delayed processing of the charter due to a backlog. The SHSGSA was not chartered before the 8th Friday of the Fall semester (i.e., 10/09/15). We received notification of approval of our charter on 10/20/2015 and subsequently requested PB funds on Nov. 3rd. By this point, we had missed the deadline approved by Council and thus are requesting an emergency appropriation for the amount of our Fall PB funds. In the future, we will ensure to submit our request by the deadline, regardless of charter-status. Please take into consideration that our GSA is only in its 2nd semester. We were founded in February of 2015 and have very few financial resources. These PB funds will allow us to invest in our graduate students and ensure the continued success of our GSA. Additional notes: Please consider that prior to the 2014-2015

LINE ITEM BUDGET

Category	Description	Unit Cost	Quantity	Total Cost
1 Other	Fall 2015 PB Funds	\$10.00	57	\$570.00
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

TOTAL REQUESTED

\$570.00
