



GRADUATE *and* PROFESSIONAL
STUDENT ASSOCIATION

GPSA Council Meeting

Saturday 26th of September 2015, 9:00am

Location: Acoma A&B (SUB 3rd Floor)

I. Roll Call

- a. Sign In - Attendance list following meeting minutes

Call to Order by Hilary Wainwright, GPSA Council Chair 9:10 am

II. Opening Business:

- a. Approval of the Agenda

Motion to move Grants Project Assistantship from mandated items to action items

Motion Seconded

VOTE: Motion approved unanimously. Agenda Approved with change.

- b. Approval of the Minutes

Motion to remove line c. from Action Item 4. This first vote did not contain enough information, was not an official count and caused some confusion.

Motion Seconded

VOTE: Motion approved unanimously. Minutes approved as amended.

- b. Media & Gallery

No Items to discuss

III. Guest Speakers:

- a. Institutional Review Board- Brooke Cholka

- Bring awareness to IRB as a critical component to graduation.
- Flyers distributed to post in departments listing services graduate students can take advantage of.
- The IRB proposal is a step separate from committee proposals. This process follows a unique set of guidelines detailed on the IRB website.
- Brooke emphasized asking questions early on in the IRB review process or risk delayed approvals as the proposal gets returned during more advanced steps for modifications.

- Departments can request the IRB to present an overview of the proposal process and they also host about 4 workshops per month on various high level and specific topics.
- The IRB has walk in hours at the GPSA office hours, with no appointment needed, where a student can seek guidance for any step in the process – even questions regarding how to get started. The IRB also schedules consultations y appointment, usually within the next day.

Please visit their website for more information. **ACTION:** Hilary to email PowerPoint to Reps

IV. Action Items

1. Grants Project Assistantship

- Victoria Otero gave an overview of the duties of the Grants Chair and made an argument as to why this should be moved from an executive appointment to a Project Assistantship. Further discussion ensued.

Motion to approve the move form executive chair position to project assistantship

Motion Seconded

VOTE: Motion approved unanimously – Grants Chair position is now a Grants Project Assistantship

Motion made for Legislative Steering Committee to revise bylaws reflecting the new Assistantship

Motion Seconded

VOTE: Motion approved unanimously

a. Mandated Items

- Approval of Executive Appointments
 - Programs Chair- Hahn Nguyen
 - Finance Chair- Ngoc To
 - Student Support & Advocacy- Stacie Hecht
 - Lobby- Austin Megli
 - Elections- Moses Allen
 - Grants- Matthew Barstow
 - Graduate Health- Alaa Elmaued
 - Sustainability- Numair Latif
 - Media & Outreach- Kristin Gentry

Motion to block all appointments

Discussion: Regarding the appointment of the Grants Chair. Now that it has been approved as a project assistantship, there was reluctance to approve the appointment under the prior executive designation.

Motion to remove appointment block

Motion Seconded

VOTE: Motion approved unanimously. Block removed

Motion to block all appointments with the exception of the Grants Chair

Motion Seconded

VOTE: Motion approved unanimously. Executive appointments, with the exception of the Grants Chair approved

Motion to suspend bylaws with a 2/3 vote and approve Matthew Barstow as the grants chair without an open call, with the all the benefits of the Project Assistantship
Motion Seconded

Discussion: This recommendation is due mainly to timing of the upgraded position being in the middle of the fall grants cycle and the risk of being without a grants chair during this time.

VOTE: Motion approved. 35 representatives eligible to vote. 28 vote yes and 7 vote no. Bylaws suspended and Mathew Barstow awarded Grants Project Assistantship.

RECESS: 10:08 am

CALL TO ORDER: 10:15 am

a. Mandated Items continued

Finance Committee Appropriation Recommendations

- Vice chair monthly summary of finance committee recommendations need to be approved by the council.
- Hahn Nguyen presented an overview of the appropriation summary from last month's finance committee meeting. Discussion followed.

Motion to as a block

Motion Seconded

VOTE: Motion approved unanimously to approve appropriations as a block.

Motion to approve the block

Motion Seconded

VOTE: Motion unanimously approved finance committee appropriation recommendations

V. Officer Reports

a. Legislative Steering Chair Report - Cindy Nava

- It is the steering committee's intention to develop an inclusive, friendly process with special attention to first generation minority student outreach and a focus on transparency and diversity.

b. President's Report - Texanna Martin

- SFRB is currently in progress. Representatives should examine how these student fees are being spent and comment on the allocations. Student fora on 10/19 and 10/20. All board members must be present. Approvals are by supermajority of a panel composed of 3 graduate students and 5 undergraduate students.
- GPSA fall grants cycle is open. Online submittals close on 10/09 at midnight. scholarships requiring in person submittal will close at 5pm on 10/09.
- The Lobo respect advocacy center has just opened. Please let your constituents know it is located in the Mesa Vista Advisement Center on the second floor and is open to any student in need.

- Semicolon tattoo project is underway bringing awareness to suicide prevention. It was founded at UNM. Please support it.
 - The unchartered HSSC sends out a summary report to their constituents after each meeting. The president suggests the council reps begin implementing this practice in order to improve communication between the council and departments. It is the responsibility of representatives to disseminate council meeting voting information. Please copy Council Chair on summaries as they are sent out.
- c. Council Chair's Report - Hilary Wainwright
- IRB just added 2 full voting graduate student positions. More details on these positions to come.
 - Introduction of interim council clerk, Jennifer Winslow. Appointment to be voted on during October meeting.
 - The legal counsel returned some of last year's suggested bylaw changes. The returned changes will be sent to the legislative steering committee for review. Steering committee to present suggested revisions to council at a future date.
 - Roberts Rules. Books available in the library or to borrow from GPSA.
 - **ACTION:** Develop a list serve of council representatives where information related to the council can be exchanged.
 - Please communicate results of council meetings with constituents and encourage participation. If there are any questions about the council, they do not have to wait for meetings to be asked. Please send emails anytime with items that need addressing or need to be included in the agenda.

VII. Executive Committee Reports

- a. Programs Chair- Hahn Nguyen
- Requests help with making a poster for food truck Friday. The next event is on 10/23. There is a move to expand food trucks to north campus.
 - **ACTION:** Media Chair will send out schedule for food trucks as it becomes available.
 - Look for upcoming GPSA open house dates and inform constituents
- b. Finance Chair- Ngoc To
- Absent. Will be on next month's agenda to present report.
- c. Student Support & Advocacy- Stacie Hecht
- There are 2 major working projects
 1. Graduate student bill of rights. Since there is no overarching bill for the graduate student body this bill will cover all graduate students including issues such as graduate student leave, relationships, outreach and resource availability.
 2. Addressing the lack of tutoring under CAPS for graduate students
- d. Lobby- Austin Megli

- In his absence he provided a statement. He is currently representing graduate students in Washington DC and will give his report during the October meeting.

e. Elections- Moses Allen

- Working on initiatives for 3 bylaw changes
 1. Create a succinct description for election money spending
 2. Create language for write in candidates
 3. Create specific deadline for when candidates can withdraw from election

Email if you want to help

f. Grants- Matthew Barstow

- Currently training readers. The next training is on 10/6 with a possible training in the next week, date and time TBD.
- Within the next few weeks an online training will be available, please watch for it. If there are questions please email GPSAfunding@unm.edu or come by during office hours on Tuesday and Thursday from 11am – 2 pm.

Lobby people to apply for grants!

g. Graduate Health- Alaa Elmaued

- Looking for people from every program to volunteer on this committee!
- Working with Chancellor Roth and Vice Chancellor Morrison to put GPSA presence back on health sciences campus.
- Projects in work:
 1. A CPR certification course
 2. Obtaining an ultrasound machine for student use. This machine would be made available for training and research

Feel free to call with questions! Alaa may not answer, but he will call back.

h. Sustainability- Numair Latif

- Absent. Will present report next month.

i. Media & Outreach- Kristin Gentry

- Dates for food truck and donut days events are posted on facebook.
- The media and outreach committee creates flyers, provides media services and written GPSA notices. They send statements to the Daily Lobo as required. Can be contacted at GPSAmedia@unm.edu for all media needs.
- A couple of reminders when making submittals to media and outreach committee:
 1. When submitting a pdf, please also include a jpeg
 2. There is a twitter account linked to their facebook page.
- Go to their website for more details on the sponsorship of PhD 2.

VIII. Discussion

- a. Editing/Proofreading Resources on Campus
 - Proposal to hire a proofreader that would be available on campus periodically. This service would be paid for through the discretionary fund.
 - If there is an interest people need to be vocal about it. What are the budget concerns and when could it be implemented? Send out an email survey to constituents about this issue and provide feedback to council chair and/or GPSA president.
 - Identify departments that already provide this service.
- b. HSSC Update
 - HSSC will be getting food services.
 - Upcoming events include drive through flu shot clinics and a 5K.
 - The committee is looking for a HESS rep to help with the 5K.
 - There will be a march on 10/01 from LSS campus to Popejoy. Flyers will be posted in the GPSA.

IX. Council Comments

- 10/16 6-8pm Art and Art History annex open studio event. Flyers will be sent out via email.
- October book drive. Donate books of different reading levels for use in classrooms around the city. Look for details to come
- Around the room introductions.

X. Upcoming Meetings

October 31st, 9:00 am, SUB Ballroom A

XI. Adjourn

11:53am meeting adjourned

Attendees

Donavon Jackson
 Moses Allen
 Edria Mitchem
 Amber Dukes
 Cat Hubka
 Firas Aydub
 Lauren Weiss
 Glenda Lewis
 Carrie Booth
 Katrina Edelmann
 Cindy Nava
 Rita Sangida
 Victoria Otero

Holly Brause
 Jeremy Benson
 Stacie Hecht
 Frances Manning
 Eric Karikari
 Anny Chung
 Azul Cortes
 Sara Bredin
 Johnny Keaton
 Leslie Martin
 Susanna Diller
 Thomas Malstaf
 Eugene Ellenberg

Cameron Goble
 Paul Morneau
 Ryota Shimada
 Amanda Lujan
 Sabrina Pichle
 Travis Scholton
 Mark Holland
 Brian Mackie
 Tessa Cappelle
 Julie Hamel
 Mustafa Al-Mashhadani
 Tara Hackel
 Hahn Nguyen

DRAFT