FUNDING OVERVIEW
GRANTS & SCHOLARSHIP OFFERED

- Student Research Grant (SRG): $500, each semester
- Professional Development Grant (PDG): $500, each semester
- New Mexico Research Grant (NMRG): $3,000-$5,000, Fall only
- Graduate Scholarship Fund (GSF): $1,000, Fall and Spring
STUDENT RESEARCH GRANT (SRG)

- $500
- Development and dissemination of research including travel expenses
- Airfare, registration, hotel and per diem
- Supplies and materials necessary for research
  - Software
  - Printing Costs
  - Presentation Materials
  - Data Collection
  - Some types of equipment
- Conference at which YOU ARE PRESENTING
PROFESSIONAL DEVELOPMENT GRANT (PDG)

- $500
- Travel expenses that further the professional and career development of students:
  - Conferences
  - Classes
  - Workshops
  - Interviews
  - Auditions
- Conferences at which YOU ARE NOT PRESENTING
NEW MEXICO RESEARCH GRANT (NMRG)

- $3,000 General Priority
- $5,000 High Priority: requires collaboration with a NM State Agency

Will fund:
- Research expenses, including travel
- Permanent equipment and/or supplies not available through department
- Travel expenses to collect data
- Transcription expenses

Will not fund:
- Salaries or stipends
- Travel expenses or other fees associated with a conference or workshop
- The purchase of computers
- Tuition and supplies/books for classes
- Any publication or subscription costs

Requires letter(s) of recommendation
GRADUATE SCHOLARSHIP FUND (GSF)

- $1,000
- Designed to help students complete their degrees
- Must be within (3) three semester of graduation
- Need based – 50% of application based on financial need
- Requires FAFSA
GUIDELINES & RULES

- Must be an enrolled graduate student who has paid GPSA fee
- One application per semester for each grant/scholarship
- Proposals must be your sole, original work
- For Grants:
  - Can fund one event or activity in the current, next, or previous semester (ie, retroactive funding)
  - No salaries, internships, tuition, organization fees, or social function expenses
- Read bylaws online for full details
DEADLINE

- Deadline for submission: Friday, October 3rd at 5:00 pm
- All applications must be submitted online at: gpsagrans.unm.edu
KEYS TO CRAFTING A COMPLETE, SUCCESSFUL APPLICATION

1. Know your audience and perspective

2. Write to the scoresheet sections:
   - Background
   - Benefits
   - Composition
   - Budget

3. Review and revise
1. KNOW YOUR AUDIENCE & PERSPECTIVE

- All proposals are peer reviewed by 3 fellow graduate students.

- Readers are chosen by academic perspective:
  - Fine Arts & Design (FAD): Includes any visual arts, performing arts, and other forms of creative production, including some work in architecture and planning.
  - Humanities (HUM): Includes but is not limited to work in ethnology, history, literature, languages, philosophy, or religion. Often uses methods described as critical and/or interpretive.
  - Science, Technology, and Engineering & Mathematics (STEM): Includes any work grounded in mathematics and/or the physical sciences, including computer science and medicine.
  - Social & Behavioral Studies (SBS): Includes but is not limited to work in area studies, communication, education, law, management, public policy, psychology, and sociology. Often overlaps with humanities and/or STEM.
2. WRITE TO THE SCORESHEET

- Scoresheets outline the criteria that readers will use to evaluate your proposal

- Scoresheet sections:
  1. Background
  2. Benefits
  3. Composition
  4. Budget
Paint a clear picture of who you are and why you are seeking funding.

Give specific, vivid details on why you are attending a conference.

State why attending this conference is important.
EXAMPLE

Poor: “I am a student seeking funding for my dissertation research.”

Better: “In my current studies as a second year doctoral student in the department of history, I have been researching homosexual oppression in the United States with the intent to publish a scholarly article.”
Example

Poor: “I will be able to network with super interesting professionals in my field at the conference.”

Better: “I will be networking with Dr. Cornell West from Princeton whose research on the U.S. Mexico Border intersects with my dissertation chapter on reforms to U.S. federal immigration policy.”
BENEFITS

- Describe benefits clearly and explicitly.
- Be as specific as possible; poor applications suffer from being too vague.
- How does the activity benefit not only you, but the academic community and UNM?
EXAMPLE

Poor: “Presenting this research will allow me to share my highly specialized knowledge with a broader community of like-minded people.”

Better: “My research **corresponds directly with the goals of several international research societies** and **expands on the information surrounding freshwater ecosystems**. Presenting my work that was conducted **in New Mexico** on an international stage **will affirm UNM’s position at the forefront of freshwater research programs**.”
COMPOSITION

- Write for a general academic audience
- Avoid jargon and define all terms
- Make sure proposal is free of grammatical and spelling errors
BUDGET

- Include the entire budget for the project.
- You will not be evaluated on the amount requested. However, you should make sure your budget is economical.
- Demonstrate that you have researched your budget (cite web links, name special deals, etc).
- List specific dates, hotels, airlines, etc.
<table>
<thead>
<tr>
<th>Budget Item</th>
<th>Description</th>
<th>Amount</th>
<th>Funded by PDG</th>
<th>Other Sources of Funding</th>
<th>Other Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Southwest Airlines Flight</strong></td>
<td>Roundtrip ABQ to Baltimore. Depart 5-9-2014</td>
<td>$400</td>
<td>$400</td>
<td>Also requested from OGS.</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Return 5-11-2014</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Cheapest flight on skyscanner.com</td>
<td></td>
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</tr>
<tr>
<td><strong>Lodging at Holiday Inn</strong></td>
<td>Cheapest hotel a few blocks away from the conference (which is held at hilton). Total cost is $158.40 and I am splitting the cost with another student. <a href="http://hostels.com/blowoutpsecial/2123">http://hostels.com/blowoutpsecial/2123</a></td>
<td>$158.40</td>
<td>$100</td>
<td>Requesting CFA departmental funding</td>
<td>$58.40</td>
</tr>
<tr>
<td><strong>Conference Registration</strong></td>
<td>Student Rate</td>
<td>$145</td>
<td>$0</td>
<td>Requesting departmental funding, otherwise out of pocket expense.</td>
<td>$145</td>
</tr>
<tr>
<td><strong>Conference Association Membership</strong></td>
<td>Membership fee</td>
<td>$50</td>
<td>$0</td>
<td>Out of pocket</td>
<td>$50</td>
</tr>
<tr>
<td><strong>Meals Per Diem, Wed. evening-Sun. evening</strong></td>
<td>Breakfast free w/ hotel Lunch provided by conference Dinner estimated $20/night</td>
<td>$40</td>
<td>$0</td>
<td>Requesting departmental funding, otherwise out of pocket expense.</td>
<td>$40</td>
</tr>
</tbody>
</table>
3. REVIEW AND REVISE

- Find someone to proofread. Seriously!
  - Peer in department
  - Peer outside department
  - Peer who has received a grant
  - Graduate Resource Center (GRC)
SCORING & AWARDS
READING PROCESS

- Three readers total
- Readers are fellow graduate and professional students
- Readers will NOT be from your department
  One reader from your perspective,
  One reader from outside your perspective, and
  One reader will be randomly assigned
SCORING PROCESS

- 3-4 week reading/scoring process
- Readers’ scores are normalized and normalized ranking determines who is funded

\[
\text{Normalized Score} = \frac{(\text{Raw Score} \times \text{Group Average})}{\text{Reader Average}}
\]

- Applications sent for rereads when there is a 25 point difference in highest and lowest score
- Appeal process
QUESTIONS?

Stop by our office in the SUB, Room 1021
Phone: (505) 277-3803
Email: unmgpsagrants@gmail.com
Website: gpsagrants.unm.edu