

GPSA Court of Review – Answer Form

PART 1 – INTRODUCTION

1. A Complaint has been filed against you in the GPSA Court of Review. According to the GPSA Bylaws, all persons accused of violating GPSA Constitution, Bylaws or Codes are required to file an Answer within five (5) days of receipt of the Complaint by completing this Answer form.
2. Article VII of the GPSA Constitution and the corresponding GPSA Bylaws define the procedures by which a complaint may be brought before the GPSA Court of Review. The GPSA Constitution and Bylaws can be found at the following web address:
http://www.unm.edu/~gpsa/about_constitution.shtml.

PART 2 – YOUR CONTACT INFORMATION

Your Name:	
Your Address:	
Your Phone Number(s):	
Your E-mail(s):	
Your Department or School:	
The Date You are Submitting this Answer:	

PART 3 – YOUR ANSWER

<p>Do you admit or deny the allegations against you in the Complaint?</p> <p>(If the Complaint listed multiple allegations, please respond to them individually.)</p> <p>You will have space to explain your answers in more detail below.</p>	
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PART 3 – ANSWER, CONTINUED	
<p>Please explain in some detail your answers (above) to the allegations listed on the Complaint.</p> <p>Please explain why the allegations are true or false.</p> <p>You may attach a separate narrative if you would like. If you do, however, please refer to that narrative on this form.</p>	
<p>Do you dispute the date of the alleged violation as presented in the Complaint?</p>	
<p>Are you aware of any witnesses to this alleged violation? If so, please list them here and include their contact information.</p> <p>NOTE: If this matter proceeds to a hearing, you will be responsible for calling your witnesses.</p>	

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PART 3 – ANSWER, CONTINUED	
<p>Has the Complainant exhausted all administrative remedies or appeals that she or he has available through the GPSA?</p> <p>Please explain.</p>	
<p>Is there anything else you would like to include in your Answer? If so, please include that information here, or refer to attachments.</p>	

PART 4 – ATTACHMENTS & OTHER INFORMATION

Please attach any documents, statements of witnesses or other relevant information to support your Answer. Please list those attachments here:

Attachment Number	Description
1	
2	
3	
4	
5	
6	
7	
8	

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PART 5 – CERTIFICATION

By signing below, I, _____, certify that:

- 1. I have read the GPSA Bylaws that correspond to Article VII of the GPSA Constitution – “Court of Review;” and
- 2. I understand that I am responsible for delivering a copy of this Answer form, with attachments as applicable, to all parties who made the Complaint within three (3) days of submitting this Answer to the Court of Review; and
- 3. I understand that if I am unable to deliver this Answer to any party who made the Complaint, I will notify the Court in a reasonable amount of time and explain why I have been unable to deliver a copy of the Answer to the appropriate person(s); and
- 4. I understand that I am responsible for contacting all witnesses to support my claims and that I am responsible for their presence at any hearing(s) held in conjunction with the Complaint and this Answer; and
- 5. I understand that the Court will determine if this matter will proceed to a hearing, and if it does, the Court will contact me with a hearing date; and
- 6. I agree to follow and be bound by the Constitution, Bylaws and Codes of the Graduate and Professional Student Association of the University of New Mexico with respect to the Complaint, this Answer, and any hearing(s) or other efforts to resolve this dispute.

Signature

Date