I. Roll Call

II. Opening Business
   A. Approval of the May agenda
   B. Approval of the April minutes
   C. Media & Gallery

III. Guest Speaker
   A. Andrew Cullen - Associate Vice President for Planning, Budget and Analysis

IV. Officer Reports
   A. President’s Report
   B. Council Chair’s Report

V. Action Items
   B. Standing Committees
      1. Legislative Steering Committee
         a. LSC Report
         b. LSC Business
            i. SR-13–003: Institutional Review Board
            ii. SL-13–004: Finance Process Revisions
            iii. SL-13–005: Grants Code Revisions
            iv. SL-13–006: Judicial Code Revisions
      2. Legislative Finance Committee
         a. LFC Report
         b. LFC Business
            i. SA-13–026: Association of Certified Fraud Examiners
            ii. SA-13–027: CQUIC: Dept. of Physics: Xiaodong Qi
            iii. SA-13–028: CQUIC: Dept. of Physics: Jonathan Gross
            iv. SA-13–029: UNM Brazil Club
            v. SA-13–030: Men of Color Alliance
            vi. SA-13–031: American Planning Association
   C. Grants Translation Working Group
   D. Emergency Resolution SR-13–004: Director of the Women’s Resource Center

VI. Discussion Items
VII. Executive Committee Reports
VIII. Representative Announcements
IX. Closing Report
X. Adjourn

WHEREAS interviews conducted by the Student Support and Advocacy Committee (SS+AC) and general input received by the committee show that social science and humanities graduate student researchers tend to agree with the 18 April 1979 Belmont Report on Ethical Principles and Guidelines for the Protection of Human Subjects of Research.

WHEREAS a clear distinction exists between the criteria applicable to bio-medical ethical research and those applicable to social, behavioural, and humanities research ethics and that the evaluation of harms and benefits needs to be approached differently in each case.

WHEREAS the UNM IRB is administered by the Health Science Center.

WHEREAS the UNM IRB’s focus is slanted towards biomedical research.

WHEREAS the UNM Office of the Vice President for Research and Economic Development Overview 2008-2012 admits that, “IRB proposal processing remains an on-going concern.”

WHEREAS the proposal from the Office of the Vice President for Research (OVPR) to pre-review all main campus graduate student applications for completeness, and so alleviate the biggest bottleneck in IRB proposal processing, was disallowed by IRB.

WHEREAS the UNM IRB tends to be inflexible where constructive suggestions are concerned such as the easily rectified problem of directing all correspondence only to faculty members while faculty members could be in the field and, therefore, inaccessible, leaving the affected student out of the loop despite suggestions that the student be at least cc’d on all correspondence.

WHEREAS input to the SS+AC shows that social science and humanities faculty members voice their frustration with the IRB process from personal experience to their students.

WHEREAS several social science and humanities graduate students have decided that the IRB application process is too onerous and unpredictable to make the effort
worthwhile and, instead, modify their research topics so that they can circumvent requirements for IRB certification

WHEREAS a common perception exists among graduate social science and humanities applicants that IRB customer service quality is unpredictable

WHEREAS graduate social science and humanities students complain about the at times unrealistically bureaucratic application and recording process

WHEREAS many examples exist of clear disconnects between IRB caseworkers and review board members

WHEREAS social science graduate students do not view the current IRB process as being sufficiently relevant to social science research and do not hold the IRB process with sufficient regard because of the aforementioned reasons

THEREFORE BE IT RESOLVED that the UNM IRB agrees to afford greater consideration of social science and humanities research concerns

BE IT FURTHER RESOLVED that UNM makes a decided effort to increase the ratio of social science and humanities research representation on the review board

BE IT FURTHER RESOLVED that the UNM IRB adopts a separate and appropriate application form for social sciences and humanities

BE IT FURTHER RESOLVED that UNM appoints an advisory board drawn from social science and humanities faculty and students to participate in the process of designing such an appropriate application form

BE IT FURTHER RESOLVED that the UNM IRB provides a report on how it will address customer service and consistency concerns

BE IT FURTHER RESOLVED that the UNM IRB makes use of the OVPR offer to pre-review main campus applications and so alleviate volume bottlenecks

FINALLY BE IT RESOLVED that a copy of this resolution be sent to the Board of Regents, University President Robert Frank, Provost Chaouki Abdallah, the Office of the Vice President for Research, Dean Julia Allred Coonrod, HRPO office and all necessary officials of the IRB, GPSA President Marisa Silva and/or Priscila Poliana, and GPSA Council Chair Kris Miranda and/or his successor.
FINANCE PROCESS REVISIONS

BILL # SL-13-004                     SPRING 2013 SESSION

LEGALISATIVE ACTION

Introduced by: Sarah Coffey, Executive Finance Committee Chair

Legislative Steering Committee Reading:
LSC Action:

Council Reading:
Council Action:

EXECUTIVE ACTION

☐ Approved

GPSA President ___________________________ Date ___________________________

☐ Unsigned by the President on this _____ day of ____________ 2013. Bill automatically becomes law.

☐ Vetoed

GPSA President ___________________________ Date ___________________________

LEGALISATIVE RESPONSE

Veto override vote taken:
Council Action:
BE IT ENACTED by the Graduate and Professional Student Association of the University of New Mexico that the following be amended in the relevant Codes of the GPSA Bylaws:

[Attached]
I. Definitions

Section 2. Additional Bylaws Definitions

EFC: Executive Finance Committee

FC: Finance Committee

General Research Project: A research project conducted by GPSA members which is completed independent of a New Mexico State Agency.

II. Membership and Organization

Section 3. GPSA Committees

A. All GPSA members of, or appointments to, standing committees, ad hoc committees, or University committees must be GPSA members.

1. No individual GPSA member shall hold more than four (4) voting positions on GPSA standing committees.

B. Persons appointed to positions requiring Council approval when Council is not in session may serve until Council has an opportunity to consider and approve their appointment, unless otherwise specified in the GPSA Constitution or Bylaws.

C. All GPSA standing committees shall be composed of no fewer than five (5) members, with the exception of the Executive Finance Committee. At least three (3) different RDSAs must be represented. Each member shall count as representing only one (1) RDSA.

IV. Executive Branch

Section 2. Executive Committees

F. Annual Written Reports

1. The Elections Committee shall include in the GPSA Annual Report all elections reports. See Elections Code [Bylaw IX, Section 10].

2. The Finance Committee shall include in the GPSA Annual Report all expenditures and year end balances.
V. Legislative Branch

Section 6. Legislative Standing Committees

B. Committee Membership

1. Selection

a. The Council Chair shall provide notice of committee membership opportunities with the Agenda notice for the first Council meeting of the session.

b. The Council Chair should seek any interested volunteers and must consider recommendations from Council for committee membership.

c. The Council Chair shall appoint a minimum of five (5) and no more than eight (8) members for the LSC and five (5) members for the LFC each standing committee at the first meeting of the Council session.

d. Approval of appointed standing committee members shall be by a majority vote of Council prior to assuming duties.

e. Members may be added to legislative standing committees when appointed by the Council Chair and approved by Council at a Council meeting, in accordance with the GPSA Constitution's composition requirements.

VII. Finance Code

Section 1. Committees

A. Executive Finance Committee (EFC)

1. As an extension of the Executive Branch, the EFC shall serve in an administrative capacity to ensure and facilitate proper financial distribution to, and budget compliance from, those entities which receive GPSA funding both directly and indirectly from the GPSA General Fund.

2. The EFC Chair will be appointed by the GPSA President.

3. Once funding allocation legislation is passed, the EFC shall administer the allocation’s distribution and regulation.

4. The EFC Chair will serve as the vice chair to the Finance Committee.

5. The EFC will serve as the chair of the Graduate Scholarship Fund and complete all duties required by that post.

6. The EFC Chair will appoint the one GPSA member to serve on the Finance Committee.

7. The EFC Chair and the three (3) appointed GPSA members will serve as the Executive Finance Committee.

8. Emergency meetings may be called at the discretion of the EFC Chair.
5. The LFC Chair or Chair’s designee may serve as an ex officio non-voting member of the EFC.

B. Legislative Finance Committee (LFC)

1. As an extension of the Legislative Branch, the LFC shall serve as an oversight body for GPSA financial allocations from the General Fund.

2. The LFC shall oversee the legislative process of financial review and allocation, including the examination and review of funding requests.

3. The LFC Chair will serve as the chair of the Finance Committee.

4. The LFC Chair will be appointed by the Council Chair and approved by the Council Chair according to Bylaws.

5. The Council Chair will appoint four (4) additional representatives to serve on the Legislative Finance Committee in the manner outlined by the bylaws.

6. The LFC shall meet monthly after the first regularly scheduled Council meeting of the fall semester until the end of the spring semester; an exception may be made for the month of December, where the Council Chair and LFC Chair may decide not to have an LFC meeting due to time restrictions.

7. Emergency meetings may be called at the discretion of the LFC Chair, Council Chair, or by vote of the Council.

8. The EFC Chair or EFC Chair’s designee may serve as an ex officio non-voting member of the LFC.

C. Finance Committee (FC)

1. The LFC and EFC shall serve together in one Finance Committee. This will be the sole decision-making body concerning the annual budget and annual appropriations.

2. The LFC Chair shall be the Finance Committee Chair.
   a. The FC Chair shall administer and oversee all meetings of the FC in the absence of the Finance Committee Chair, except in the case of a tie.
   b. The FC Chair shall not have a vote in any actions before the Finance Committee.

3. The EFC Chair shall be the Finance Committee Vice-Chair.
   a. The FC Vice-Chair shall act as an advisor to the FC Chair.
   b. The FC Vice-Chair shall serve as Acting FC Chair in the absence of the FC Chair.
   c. The FC Vice-Chair shall have a vote in all action items that come before the Finance Committee.

4. The FC will be comprised of the Executive Finance Committee members and the Legislative Finance Committee members.

5. The FC shall meet monthly after the first regularly scheduled Council meeting of the fall semester until the end of the spring semester.
Section 2. General Fund

A. Eligibility and Restrictions

[. . .]

4. In addition to spending mandated by the GPSA’s Constitution;

   a. No less than five thousand dollars ($5,000) shall be allocated to the Student Research Allocation Committee Endowment Fund (Student Research Grant) and five thousand dollars ($5,000) to the Specialized Travel Endowment Fund (Professional Development Grant).

   b. Not more than ten percent (10%) of the total GPSA annual budget shall be allocated to all GPSA standing committees.

      i. This shall not include the percentage of the budget allocated to the Grants Committee which, as mandated by the Constitution, is excluded from this restriction.

Section 3. Annual Budget

[. . .]

B. Annual Budget Process

1. Purpose and Authority

   a. The GPSA budget process streamlines the allocation of GPSA fees to organizations that serve and benefit the graduate and professional student body of the University.

   b. The budget process is overseen by Council and the LFC, passed by Council, and approved by the President, with the final budget administered by the EFC.

   c. The LFC shall create and follow a budget process and, with the consent of Council, has authority to modify such procedure insofar as not violating the GPSA Constitution and Bylaws.

   d. The EFC shall administer the budget under the direction of the President so long as not to conflict with any GPSA Constitution and Bylaws or stipulations within the budget.

2. Timeline

   a. By the end of the first (1st) academic week of the spring semester, the LFC, with consultation of the EFC, shall have decided upon the timeline and procedures of the annual budget process (i.e. workshops, deadlines, hearing dates, and hearing format). The LFC Chair shall coordinate with the EFC Chair to ensure that the concerns and requests of the Executive Branch are addressed in the application and budget process. All relevant information shall be available through the GPSA Office.
b. Budget workshops are to be held before the end of the fourth (4th) academic week of the spring semester.

c. Budget applications must be submitted to the GPSA Office no later than 5:00 p.m. on the fifth (5th) Friday of the spring semester.

d. The EFC should formulate a budget recommendation to submit to the LFC considering the current fiscal year expenditures and GPSA funding priorities within the Executive Branch.

i. The EFC should aim to provide general information on both the current and proposed budget cycle which supplements the information gained through the individual hearings conducted in the annual budget process.

e. The LFC shall present a final and balanced budget to Council by the March Council Meeting.

f. A finalized budget must be passed by the first (1st) Friday in April.

C. Annual Budget Workshops

1. A minimum of two (2) GPSA budget workshops must be held during the spring semester; the LFC Chair shall be responsible for the workshops.

   a. The budget workshops must be advertised via the Daily Lobo, GPSA website, GPSA electronic mailing list, and other appropriate means of notification at least two (2) academic days before the first (1st) workshop of the spring semester.

2. GPSA annual budget applications must be available and presented at each workshop by the LFC Chair or EFC Vice-Chair or their designee with the guidance of SGAO. Budget packets must provide all necessary procedures and information, including the budget hearings schedule, for a group to follow to submit a complete budget application.

3. All organizations, groups, or other entities requesting funding through the budget process must attend a GPSA budget workshop during the semester in which the group applies for funding.

   a. Failure to attend a budget workshop may result in ineligibility for consideration for funding in the current budget process.

   b. At least one (1) of the representatives attending the budget workshop must be a graduate or professional student of the group submitting a budget request.

D. Applications

1. All groups requesting funding through the budget process must submit a budget application.

2. All applications must adhere to SGAO guidelines and standing rules set forth by the LFC and published within the budget packet.

3. The LFC, in consultation with the GPSA Office, staff, and volunteers and the EFC, shall determine the acceptable method of submitting budget applications. This method shall be
clearly defined in the budget packet.

E. Budget Hearings

1. The LFC shall, in consultation with the Council Chair and EFC, determine the times and locations of the budget hearings. This information shall be posted in the GPSA Office, SGAO, and any other locations deemed necessary by the LFC and EFC Chairs and Vice-Chairs and in accordance with TPNR.

2. All groups that submitted a completed budget application shall be contacted within five (5) academic days from the application deadline with notification of the hearing schedule. The LFC Chair may attempt to accommodate requests for hearing times and changes to the hearing schedule, but it is ultimately each group's responsibility to attend a hearing at their scheduled time.

3. Each group at their respective hearing time shall have an allotted speaking time to present their budget request. The LFC shall then have the opportunity to ask questions to the group and to review the request. The process and procedure of budget presentations must be included in the budget packet.

4. At least one (1) GPSA member should be in attendance at the hearing on behalf of the organization requesting funding.

5. If a group considered new or inactive fails to attend a scheduled budget hearing the group shall be limited to three hundred fifty dollars ($350).

6. The LFC has full discretion to reduce funding requests further if necessary or appropriate.

7. A group that attends neither a budget workshop nor a budget hearing shall be disqualified from the budget process.

8. The LFC shall have the authority to amend or reduce any line-item request or budget request in order to create a balanced budget. These adjustments may be made during budget hearings or in Committee deliberations without the presence of the respective group.

9. The LFC or LFC Chair shall meet with the EFC or EFC Chair before the conclusion of deliberations and creation of a balanced budget to address additional concerns from the Executive Branch.

F. Final Approval

1. The LFC shall forward a balanced budget to Council after all budget hearings and any necessary deliberations have taken place. The LFC Chair shall present the recommendations to Council in a report that includes all groups that requested funding with each requested amount and any amendments made by the LFC.
2. Council must pass the budget with a majority vote.

3. Approved budgets shall become available at the beginning of the fiscal year as dictated by SGAO.

G. Funding Priorities

1. Funding shall be considered on the merits of each application as demonstrated through the budget process. Consideration should include, but is not limited to: purpose of the organization, population served, history of service, public relations, quality of application, and the necessity and use of GPSA funding.

2. Budget recommendations from the EFC should be given deference by the LFC when considering budget requests.

H. Budget Limitations

1. Groups that are not GPSA Decision Making Bodies may not receive budget funding greater than three thousand dollars ($3,000).

2. New and Inactive Groups, classified as groups that have not participated in a GPSA budget process within the past two (2) years, may not receive funding greater than five hundred dollars ($500).

3. Groups that primarily serve a single department or college may not receive funding greater than $500. Discretion will be given to the FC to determine the students a group serves.

[...] Section 5. Appropriations

A. Appropriations

1. GPSA appropriation requests shall be overseen by the LFC, passed by Council, approved by the President, and administered by the EFC.

2. All appropriation requests shall be submitted to the LFC Chair.

   a. The FC Chair shall issue the committee’s agenda in accordance with GPSA bylaws and TPNR.

   b. The FC Chair will notify all students who are requesting appropriations at least five (5) days prior to the meeting of the meeting time and date.

   The LFC Chair shall forward all requests to the EFC Chair within one (1) academic day of receipt.

   c. The EFC may make recommendations to the LFC on appropriation requests by means of inter-branch memorandum, public comment during the LFC meeting, or in another manner.
4. A GPSA member shall represent the group making the appropriation request at the FC Meeting.

5. Each Executive Committee, as well as each GPSA Decision Making Body which has its own SGAO account, shall be considered an individual group request as well as each GPSA Decision Making Body which has its own SGAO account.

6. Individual graduate and professional students, chartered student organizations and GPSA Committees shall be eligible for appropriation funding.

7. Funding Limitations
   a. Student Travel
      i. Student travel eligible for Professional Development Grant (PDG) or Student Research Grant (SRG) is not eligible for student travel appropriations.
      ii. Travel will not be funded at a rate higher than that of the Professional Development Grant.
   b. Other funding restrictions are determined through standing rules created by the FC.

Section 6. Revisions
   A. Groups may submit a request to make line-item transfers of GPSA funds within their budget.
   B. All requests must be submitted to SGAO for review before they may be considered.
   C. A revision must be approved by consent of both the LFC Chair and Vice-Chair and EFC Chairs.
      1. If a division occurs between the FC Chair and Vice-Chair, in the event of division over the approval of the revision, the Council Chair shall be consulted and decide the division.
      2. When Council is not in session, the President and the Council Chair shall be responsible for

[. . .]

Section 8. Financial Enjoinment
   A. Failure to adhere to the GPSA Constitution and Bylaws, applicable stipulations attached to funding allocations, SGAO guidelines, or University policy may result in an enjoinment of spending privileges of GPSA funding until the violation has been corrected.
B. An action of enjoinment must be presented to the LFC for a recommendation before it may be considered by Council.

C. The LFC Chair shall report to Council on the proposed enjoinment and the group at question shall be allotted a five (5) minute speaking privilege as a rebuttal.

D. A two-thirds (2/3) vote of Council is necessary for approval of an enjoinment of the group’s GPSA funds.

E. The Council Chair must notify the enjoined group no later than five (5) academic days after action by Council. The Council Chair must notify the EFC Chair of an enjoinment no later than two (2) academic days after action by Council.
   1. Notification shall be sent to the officers email addresses on file in SGAO.
   2. Such notification shall include the reason for the action as well as the actions required of the group for funding to be resumed in a timely fashion.
   3. Funds enjoined for the remainder of the fiscal year will revert to the GPSA General Fund.

F. Acts of Financial Enjoinment may be appealed to the Court of Review. The appeal must be filed within four (4) calendar weeks from the act of enjoinment by Council.
GRANTS CODE REVISIONS

BILL # SR-13-005  SPRING 2013 SESSION

LEGISLATIVE ACTION

Introduced by:
Kris Miranda, Council Chair (Perspectives, SRG/PDG scoresheet changes)
Genesea Carter, Grants Committee Chair (NMRG policy changes)

SRG/PDG Scoresheet Working Group
K. Miranda (Philosophy) – chair; Maria Elena Corral (Spanish & Portuguese), Daniel Cryer (English), Jennifer Gammage (Philosophy), Bryan McLean (Biology), Talal Saint-Lot (Community & Regional Planning; Public Administration)

NMRG Scoresheet Working Group
G. Carter (English – chair; Christos Galanis (Art Studio), K. Miranda, Marisa Silva (History)

Legislative Steering Committee Reading:
LSC Action:

Council Reading:
Council Action:

EXECUTIVE ACTION

☐ Approved

GPSA President ___________________________ Date ___________________________

☐ Unsigned by the President on this ______ day of ___________ 2013. Bill automatically becomes law.

GPSA President ___________________________ Date ___________________________

LEGISLATIVE RESPONSE

Veto override vote taken:
Council Action:
BE IT ENACTED by the Graduate and Professional Student Association of the University of New Mexico that the following be amended in the Grants Code of the GPSA Bylaws:

VIII.1.I.3
(Grants Code, Section 1, I.3)

**Fine Arts & Design (FAD):** Apples to any visual arts, performing arts, and other forms of creative production, including some work in architecture and planning.

**Humanities (HUM):** Applies to any studies of human culture, including work in ethnology, history, literature, languages, philosophy, and religion. Often uses methods described as critical and/or interpretive.

**Science, Technology, Engineering, & Mathematics (STEM):** Applies to any work grounded in mathematics and/or the physical sciences, including computer science and medicine.

**Social & Behavioral Studies (SBS):** Applies to any studies of human nature and societal structures, including work in area studies, communication, education, law, management, public policy, psychology, and sociology. Often overlaps with humanities and/or STEM.

These categories are meant to be inclusive and flexible, not to set definitive boundaries between areas of study. An applicant’s work may fit into multiple categories. Applicants should select the perspective from which they want to be guaranteed at least one (1) reader. The following examples are not meant to be exhaustive:

- Work in law, cultural anthropology, or critical theory may fit into SBS or HUM.
- Architecture projects may fit into FAD or STEM.
- Work in public health, geography, or evolutionary anthropology may fit into STEM or SBS.
- Dramatic writing may fit into HUM or FAD.
VIII.1.I.5
SRG/PDG Scoring Criteria

5. The scoring criteria and minimum weighting for SRG/PDG must include:

   a. **Background: twenty-five (25) points**
      1. Applicant’s academic/professional interests and stage in degree program are clearly stated. (0-10)
      2. Activity is described in detail: what exactly will the applicant do, where and when is it happening, and why is it significant for the applicant’s interests? (0-10)
      3. Activity is put into context of the applicant’s academic/professional field at large. (0-5)

   b. **Benefits: thirty (30) points**
      1. Proposed activity’s benefits to applicant are clearly stated and linked to academic/professional development. (0-15)
      2. Benefits of applicant’s work to academic/professional community are clearly stated. (0-15)

   c. **Composition: fifteen (15) points**
      1. Proposal flows logically. Writing style is direct and action-oriented. (0-5)
      2. Proposal is suitable for a general academic audience. Technical terms are defined. (0-5)
      3. Proposal shows evidence of proofreading, with few errors in grammar and usage. (0-5)

   d. **Budget: thirty (30 points)**
      1. Applicant pursued other sources of funding within the university or academic community (department, OGS, Career, Services, etc.), or from outside organizations relevant to the applicant’s research. (0 OR 10)
      2. Items to be funded by Student Research Grant/Professional Development Grant, applicant, or other sources are indicated as such. (0 OR 5)
      3. Budget appears well-researched and complete for scope of project (names of facilities, dates, itineraries, etc.), listing all spending related to activity. Choices appear to be economical (applicant gives explanation for high cost items). (0-15)
VIII.2.F.7-8
New Mexico Research Grant Score Sheet – High Priority

NEW WORKING GPSA NMRG High Priority ($5,000 Grant) Score Sheet
TO BE IMPLEMENTED FALL 2013

Background
1. Research is described in detail: What exactly the applicant will do, where and when it is happening, and why it is necessary for the applicant’s academic interests? (0-10)
2. Applicant’s academic/professional interests are clearly stated and explicitly link the necessity of this research to current and future goals, research, and/or scholarship. (0-10)
3. Research is put into context of the applicant’s academic/professional field at large. (0-5)

Proposal Composition
1. Writing style is direct, clear, and specific. Only “need to know” information is included (0-5)
2. Proposal is suitable for a general academic audience. Technical terms are defined. (0-5)
3. Proposal shows evidence of proofreading with few, if any, grammatical errors. (0-5)

Benefits
1. The benefits of the project to the state of New Mexico, New Mexico-based non-profit & non-governmental agencies, and/or New Mexico communities are explicitly stated. (0-10)
2. The benefits of applicant’s project are specifically linked to academic/professional development (i.e. coursework, publications, conference presentations, etc.). (0-10)
3. Benefits to the university, academia, field, and/or society are clearly stated. (0-5)

Budget
1. Applicant pursued other legitimate sources of funding. (0 OR 5)
2. Budget is well researched and complete for the scope of the project (names of facilities, dates, itineraries, etc.), listing all spending related to activity. Choices appear to be economical, and all high cost items are explained. (0-10)

Letters of Recommendation
1. The letter indicates a specific degree of support from a faculty member that is appropriate for the project; faculty articulates a degree of knowledge of the project, and specifically articulate the relevance of this research project to the applicant’s progress, field, and/or degree. (0-10)
2. The state agency, non-governmental agency, or not-for-profit representative articulates their specific role and responsibilities within the collaboration. (0-5)
3. The state agency, non-governmental agency, non-profit, or community representative indicates an appropriate degree of support for the project and the applicant. (0-5)
VIII.2.1.5
New Mexico Research Grant Score Sheet – General Priority

WORKING GPSA NMRG General Priority ($3,000 Grant) Score Sheet
TO BE IMPLEMENTED FALL 2013

Background
1. Research is described in detail: What exactly the applicant will do, where and when it is happening, and why it is necessary for the applicant’s academic interests? (0-10)
2. Applicant’s academic/professional interests are clearly stated and explicitly link the necessity of this research to current and future goals, research, and/or scholarship. (0-10)
3. Research is put into context of the applicant’s academic/professional field at large. (0-10)

Proposal Composition
1. Writing style is direct, clear, and specific. Only “need to know” information is included. (0-5)
2. Proposal is suitable for a general academic audience. Technical terms are defined. (0-5)
3. Proposal shows evidence of proofreading with few, if any, grammatical errors. (0-5)

Benefits
1. The benefits of applicant’s project are specifically linked to academic/professional development (i.e. coursework, publications, conference presentations, etc.). (0-10)
2. Benefits to the university, academia, field, and/or society are specifically stated. (0-10)

Budget
1. Applicant pursued other legitimate sources of funding (0 OR 5)
2. Budget is well researched and complete for the scope of the project (names of facilities, dates, itineraries, etc.) listing all spending related to activity. Choices appear to be economical, and all high cost items are explained. (0-10)

Letter of Recommendation
1. The letter indicates a specific degree of support from a faculty member that is appropriate for the project. (0-10)
2. The faculty member articulates a degree of knowledge of the project, and specifically addresses the relevance of this research project to the applicant’s progress, field, and/or degree. (0-10)
Grants Code

Section 1. Student Research and Allocations Committee (GPSA Student Research Grant) and Specialized Travel (Professional Development Grants)

A. Funding History
1. The Professional Development Grant and its quasi-endowment were established in 2004 with $220,000 from the UNM Provost’s office.
2. The GPSA Student Research Grant and its quasi-endowment were established in 1996 with $14,000 in student fees and $14,000 from the UNM Provost’s office as requested by the GPSA.
3. The quasi-endowments are held by a University foundation on behalf of GPSA. Each year the spending allowance from the endowments funds grant activity.
4. Additional GPSA Student Research Grant and Professional Development Grant funding may be determined through the annual budget process and augmented by appropriations from Council.

B. Activities Funded
1. The GPSA Student Research Grant funds the development and dissemination of research including travel for research-related purposes. GPSA Student Research Grant will also fund any travel or supply expenses incurred in the development or dissemination of original work.
   a. Acceptable GPSA Student Research Grant costs include:
      i. Software not available in UNM computer pods or to which the student does not have free access.
      ii. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.
      iii. Supplies, consumables and printing costs necessary for development and dissemination of research and not readily supplied by the applicant’s department.
   b. Unacceptable GPSA Student Research Grant costs include:
      i. Salaries, tuition or binding.
      ii. Organization fees or conference social functions.
      iii. Travel, room or board for any event whose purpose is not the development or dissemination of student’s research.

2. The Professional Development Grant funds travel expenses that further the professional and career development of students.
   a. Acceptable Professional Development Grant costs include:
      i. Travel costs to interviews, clinicals, workshops, job fairs, auditions, mock trials and other career or professional events where the student is not presenting or conducting research. Costs can include airfare, registration costs, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.
b. Unacceptable Professional Development Grant costs include:
   i. Travel to present research.
   ii. Any activity that could be funded by GPSA Student Research Grant.

C. Amount of Funding
   1. GPSA Student Research Grants can fund up to $500 per student per year.
   2. Professional Development Grants can fund up to $500 per student per year.
   3. A year refers to the period between June 1 and May 31.

D. Deadlines
   1. The deadline for submission of applications will be noon (12 p.m.) on the fifth (5th) Friday of the fall and spring semesters and noon (12 p.m.) of the second (2nd) Friday of the summer semester. No late applications will be accepted. In the event of unforeseen or extraordinary circumstances, the GPSA Student Research Grant/Professional Development Grant Chair may establish a new application deadline. Notice of any change to the deadline shall be posted in accordance with Public Notice Requirements.
   2. Awarded funds must be claimed within ninety (90) days of the award notification. Otherwise funds will revert back to the committee to disseminate in the next funding cycle [Bylaws I.Section 1.N.1 VIII.Section 1.N.1].
   3. Appeals of award decisions must occur within fourteen (14) calendar days of the award notification [Bylaws I.Section 1.M.1 VIII.Section 1.M.1].

E. Applicant Eligibility
   1. Only GPSA members may receive grant funding.
   2. Grants Chairs, committee members and grant readers are ineligible to apply for any grants. However, an GPSA Student Research Grant reader may apply for a Professional Development Grant and vice versa.
   3. Grants Committee members must notify Grants Chairs when they apply for a grant.
   4. A GPSA Student Research Grant reader may apply for a Professional Development Grant and vice versa.
   5. An applicant may submit only one application per semester for each grant.
   6. Each application may be made for one allowable event or activity.
   7. An applicant is only eligible for the remaining amount of funding for GPSA Student Research Grant or Professional Development Grant if the applicant has not yet been awarded the full amount in section [Bylaws I.Section 1.C VIII.Section 1.C]. of GPSA Student Research Grant or Professional Development Grant funding per year. Per year means per summer-fall-spring funding cycle.
   8. The event or activity for which funds are sought must occur within the next, current or previous funding period.
      a. The fall funding period is from August 15 to December 31.
      b. The spring funding period is from January 1 to May 31.
      c. The summer funding period is from June 1 to August 14.

F. Application Requirements
   1. Applications must be submitted before the deadline, according to the deadlines in section [Bylaws I.Section 1.D VIII.Section 1.D].
2. Applications must be for activities taking place in the current, previous or next funding period, according to section [Bylaws I.Section 1.E.8 VIII.Section 1.E.8].

3. Submission must occur through the online application system. The Grants Chair(s) must accommodate students with circumstances that prevent or prohibit their use of the online system. If a method of accommodation for circumstances not concerning disabilities cannot be agreed upon by the applicant and the chair, the applicant can appeal [Bylaws I.Section 1.M VIII.Section 1.M]. Students with disabilities will be accommodated through recommendations by the Accessibility Resource Center.

4. Applications must be the original words of the student and not the words of any other person. If an applicant uses another person’s words then they must be in quotation marks. Unquoted words in a proposal are expected to be the applicant’s own, original writing.

5. A complete GPSA Student Research Grant /Professional Development Grant application includes
   a. The completed HTML fields of the online GPSA Student Research Grant /Professional Development Grant application
   b. An activity proposal submitted through the online system and not to exceed seven hundred (700) words.
   c. An activity budget submitted through the online system.
   d. A letter of recommendation through the online system Statement of Support form, to be made available on the GPSA website, signed by a faculty advisor or graduate director. The form may be submitted either in hard copy at the GPSA office or via email to the Grants Committee.

6. No materials besides those listed in [Bylaws I.Section 1.F.5 VIII.Section 1.F.5] shall be accepted.

7. Applications must adhere to the online instructions.

8. At the discretion of the Student Research Grant/Professional Development Grant Chair, applications may not be read if the requirements outlined in [Bylaws I.Section 1.F VIII.Section 1.F] are not met. The applicant may always appeal [Bylaws I.Section 1.M VIII.Section 1.M]

G. Applicant Workshops and Outreach
   1. The Grants Committee must conduct at least two (2) applicant workshops for each funding cycle. The workshops must be advertised on the GPSA electronic mailing list and website.

   2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website. The committee may post updates to this curriculum.

   3. The Grants Committee will make a good faith attempt to contact departments without a single successful applicant from the previous year to advertise the grants and offer departmental workshops. These outreach efforts and results will be included in an April report to Council.

   4. The Grants Committee will advertise the available grants at least twenty-one (21) calendar days before the deadlines on the GPSA website and electronic mailing list. Other advertisement is encouraged.

H. Application Readers
   1. Readers of grants must be GPSA members.
2. Readers cannot read for any grant for which they have also applied in the same semester.
3. Readers will be compensated for their work with a stipend.
4. Readers must attend a training once in each June 1 to May 31 cycle before reading applications. The Grants Chair may require re-training at their discretion. The Grants Chair shall follow training curriculum guidelines on the GPSA website. The committee may make updates to this curriculum.
5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic mailing list.

I. Application Scoring
1. The application will be read and scored by three (3) readers.
2. Applications will be read by readers from a different department than the applicant.
3. Applicants and readers will self-identify within one (1) of five perspectives. Applications will be read by at least one reader inside their perspective and at least one reader outside of their perspective. The perspectives are:
   a. Quantitative – Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena Fine Arts & Design (FAD) – Applies to any visual arts, performing arts, and other forms of creative production, including some work in architecture and planning.
   b. Qualitative – Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context specific and fundamentally interpretive Humanities (HUM) – Applies to any studies of human culture, including but not limited to work in ethnology, history, literature, languages, philosophy, or religion. Often uses methods described as critical and/or interpretive.
   c. Critical – Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance Science, Technology, Engineering, & Mathematics (STEM) – Applies to any work grounded in mathematics and/or the physical sciences, including computer science and medicine.
   d. Creative – Engages in performative and/or artistic processes and/or products Social & Behavioral Studies (SBS) – Applies to any studies of human nature and societal structures, including but not limited to work in area studies, communication, education, law, management, public policy, psychology, and sociology. Often overlaps with humanities and/or STEM.
   e. Applied – Implies the acquisition and/or development of professional or vocational skills These categories are meant to be inclusive and flexible, not to set definitive boundaries between areas of study. An applicant’s work may fit into multiple categories. Applicants should select the perspective from which they want to be guaranteed at least one (1) reader. The following examples are not meant to be exhaustive:
      i. Work in law, cultural anthropology, or critical theory may fit into SBS or HUM.
      ii. Architecture projects may fit into FA or STEM.
      iii. Work in public health, geography, or evolutionary anthropology may fit into STEM or SBS.
4. Changes to scoring criteria beyond those required in the Bylaws must be approved by a two-thirds (2/3) vote of the Grants Committee. Applications shall be scored according to the criteria online which are posted one month prior to the application deadlines.

5. The scoring criteria categories and minimum weighting for GPSA Student Research Grant/Professional Development Grant must include:
   a. Technical merit
      i. Applicant’s academic/professional interests and stage in degree program are clearly stated. (0-10 points)
      ii. Activity is described in detail: What exactly will the applicant do, where and when is it happening, and why is it significant for the applicant’s interests? (0-10 points)
      iii. Activity is put into context of the applicant’s academic/professional field at large. (0-5 points)
   b. Proposal composition
      i. Proposed activity’s benefits to applicant are clearly stated and linked to academic/professional development. (0-15 points)
      ii. Benefits of applicant’s work to academic/professional community are clearly stated. (0-15 points)
   c. Benefits Composition
      i. Proposal flows logically. Writing style is direct and action-oriented. (0-5 points)
      ii. Proposal is suitable for a general academic audience. Technical terms are defined. (0-5 points)
      iii. Proposal shows evidence of proofreading, with few errors in grammar or usage. (0-5 points)
   d. Budget
      i. Applicant pursued other sources of funding within the university or academic community (e.g., department, Office of Graduate Studies, Career Services), or from outside organizations relevant to the applicant’s research. (0 OR 10 points)
      ii. Items to be funded by SRG/PDG, applicant, or other sources are indicated as such. (0 OR 5 points)
      iii. Budget appears well-researched and complete for scope of project (names of facilities, dates, itineraries, etc.), listing all spending related to activity. Choices appear to be economical and/or are explained. (0-15 points)

6. Raw scores of the readers will be normalized by multiplying by the average of all reader scores and dividing by the average of the individual reader’s scores.

7. When the difference between the high and low normalized scores for an application exceeds twenty-five points of the total possible score (100 points), two (2) additional readers will evaluate the proposal. From these five (5) normalized scores, the highest and lowest will be dropped, and the three (3) remaining scores will be accepted regardless of the spread between them.

J. Application Funding Procedure
1. Funds shall be allocated in percentages according to the semester totals from the averages of the previous year. For example, if there were two hundred fifty (250) Professional Development Grant applications in the previous year, with fifty (50) applications for the summer and one hundred (100) each for the fall and spring, then funds should be allocated as twenty percent (20%), forty percent (40%), forty percent (40%) of the anticipated grants money. Furthermore, the Grants Chair(s) shall set aside monies from the semester funds to be able to afford accepting one (1) appeal in the summer or two (2) appeals in each the fall and spring. If appeals are not granted, this money will roll over into the next funding cycle.
   a. Remaining funds shall remain in the endowment.

2. For Student Research Grant/Professional Development Grant, from the total amount of money for the funding cycle outlined in [Bylaws I, Section 1.I.6, VIII, Section 1.I.6], the committee shall award one hundred percent (100%) of the requested funds according to the rank ordering of normalized [Bylaws I, Section 1.I.6, VIII, Section 1.I.6] scores until all money has been exhausted, excepting money withheld to fund two appeals for each category, as provided in section [Bylaws I, Section 1.I.6, VIII, Section 1.I.6] Alternatively, additional money may be sought from Council by the Grants Chair(s).

3. Funds not claimed within the ninety (90) day limit [Bylaws I, Section 1.D.2, VIII, Section 1.D.2] revert to the grant accounts unless the original allocation for an activity was made specifically for a time period which extends beyond the ninety (90) day limit or unless the recipient requests and is granted an extension in writing.

K. Records
   1. The committee shall keep records of:
      a. all applications.
      b. scores and score comment sheets.
      c. a database of cover sheet information (such as name, email, department and requested amount) and score results.
      d. a separate record of who was awarded at what amount and when it was awarded.
   2. All records should be in non-obsolete digital format, passed on to the next Grants Chair(s) and kept for a minimum of five years.
   3. All applicants will have access to their files and scores but not to the applications of others, in accordance with applicable state and federal law.

L. Reports
   1. The committee shall compose a report for each funding cycle.
      a. The report shall contain the total amount of GPSA Student Research Grant and Professional Development Grant allocations.
      b. The report shall contain a breakdown of awards and applications by college, school, or department.
      c. The report shall provide details of the total allocation and the balance.
      d. The report shall also include all appeals, decisions, and results.

M. Appeals
   1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be received by the GPSA Student Research Grant/Professional Development
Grant committee within fourteen (14) calendar days from the date of the award notification.
2. The appeal must stipulate on what grounds the appeal is based.
3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
4. An applicant making an appeal may request written, detailed extrapolation of reader(s) scoring and comments before the appeal. If reader(s) are willing, they may offer the opportunity. If a reader is unwilling or unable to meet with the applicant, the reader will need to provide a written response to an applicant’s reasons for appeal.
5. The Student Research Grant/Professional Development Grant committee will review the request for an appeal within two (2) weeks of its receipt. All appeal hearings must have three (3) voting members who, ideally, have been grant readers in good standing with the Grants committee. Voting members cannot include the Grant chair or anyone who has advised and/or met with the appellant. Applicants are entitled to attend and speak at their appeal review. Application readers are encouraged to attend the hearing to present their rationale and scoring process. If reader(s) cannot attend, they must provide a written response to the applicant’s reasons for appeal. The review may be delayed beyond the two (2) week deadline if the applicant cannot attend.
6. If the committee votes that the appeal is valid, the committee shall decide a course of action to resolve the appeal. A standard re-read is the default action, unless the majority of the committee decides another course of action. If the reasons for the appeal are found to be invalid, no change in funding or scoring will be granted.
7. Any applicant dissatisfied with the results of an appeal to the GPSA Student Research Grant/Professional Development Grant committee may file a final appeal to the GPSA Council within two (2) weeks of receiving the GPSA Student Research Grant/Professional Development Grant committee decision. The decision of the GPSA Council will be considered final. No further appeal will be granted.
8. The Grants Committee will maintain an appeal guideline on the GPSA website.

N. Claiming Awards
1. Grants monies will be distributed on a direct grant basis.
2. Monies will be direct deposited into the awardee’s bursar account.

Section 2. Graduate Research Development (New Mexico Research) Fund

A. Funding History
1. The New Mexico Research quasi-endowment began with funding allocated to the GPSA by the New Mexico State Legislature in 2000. New Mexico Research grants assist with larger projects that require substantial funding and are aimed at encouraging UNM students to work on research with state agencies or in areas that directly benefit the state of New Mexico.
2. The quasi-endowment is held by a University foundation on behalf of GPSA. Each year a small spending allowance from the endowment, along with substantial contributions from New Mexico State Legislature allocations, funds grants activity.

B. Activities Funded
1. The New Mexico Research grant funds the development of research, including travel for research related purposes.
2. Acceptable New Mexico Research costs include:
a. Permanent equipment not available from the applicant(s)' UNM Department, or not otherwise available for use by the applicant(s).

b. Computer software not available at the UNM computer pods or at the applicant(s)' UNM Department, or not otherwise available for use by the applicant(s).

c. Room, board, and travel expenses to and from research facilities or field sites outside of Albuquerque.

d. Supplies and consumables necessary for the research project and not readily supplied by the applicant(s)' UNM Department or not otherwise available for use by the applicant(s).

e. Transcription expenses.

f. Research projects commenced within the fiscal year, July 1 through June 30.

3. Unacceptable New Mexico Research costs include:

a. Salaries or stipends, except for the New Mexico Research Chair, Vice-Chair and Committee Members.

b. Travel expenses or other fees associated with a conference.

c. Travel, room and board expenses for workshops, schools, clinicals or other travel that does not directly aid in the creation of student research.

d. The purchase of computers.

e. Tuition and supplies/books for classes.

f. Any publication or subscription costs.

g. Any research project that involves, or may involve, excessive or unreasonable harm to humans or animals. See [Bylaws Section 2.F.6 VIII Section 2.F.6].

C. Amount of Funding

1. High Priority Research Project Grants will be awarded a maximum of five thousand dollars ($5,000) for each research project.

2. General Research Project Grants will be awarded a maximum of three thousand dollars ($3,000) for each research project.

3. The maximum amounts are for individual research projects regardless of the number of graduate or professional students working on the project.

4. The total amount awarded shall not exceed the total amount requested in the application.

5. The maximum amount awarded to an individual, based on the total of the applications to which they are signatory, is five thousand dollars ($5,000) per year (July 1 to June 30).

6. No individual can receive New Mexico Research funding more than three times.

D. Deadlines

1. All applications for New Mexico Research grants must be received by the GPSA by a date and time to be announced by the New Mexico Research Committee Chair no later than the regularly scheduled October Council Meeting. In the event of unforeseen or extraordinary circumstances, the New Mexico Research Chair may establish a new application deadline. Notice of any change to the deadline shall be posted in accordance with The Public Notice Requirements.

2. Late applications will not be considered for funding.
3. Awarded funds must be claimed by the June 30 following award notification. Otherwise funds will revert back to the committee to disseminate in the next funding cycle. See [Bylaws I:Section 2.N.1 VIII:Section 2.N.1].

4. Appeals of award decisions must occur within fourteen (14) calendar days of the award notification. See [Bylaws I:Section 2.M VIII:Section 2.M].

E. Applicant Eligibility
1. A member of GPSA enrolled, at the time of application and through the completion date of the research project, at the University of New Mexico.
2. A GPSA member of GPSA not serving on the GPSA Court of Review, as New Mexico Research Chair, or as a New Mexico Research reader, or as the Grants Committee Chair.
3. FOR HIGH PRIORITY RESEARCH PROJECT GRANTS ONLY: Members of GPSA collaborating with a New Mexico State Agency, non-profit, or non-governmental organization that directly benefits and is based in the state of New Mexico. Cannot include University of New Mexico and its branches.
4. The research activity for which funds are sought must occur between July 1 and June 30 for the current funding cycle.

F. Application Requirements
1. Applications must be submitted before the deadline, according to the deadlines in section [Bylaws I:Section 2.D VIII:Section 2.D].
2. Applications must be for activities taking place in the current funding period according to section [Bylaws I:Section 2.E.4 VIII:Section 2.E.4].
3. Submission must occur through the online application system. The Grants Chair(s) must accommodate students with circumstances that prevent or prohibit their use of the online system. Students with disabilities will be accommodated through recommendations by the Accessibility Resource Center. If a method of accommodation, for circumstances not concerning disabilities, cannot be agreed upon by the applicant and the chair, the applicant can appeal, see [Bylaws I:Section 2.M VIII:Section 2.M].
4. Applications must be the original words of the student and not the words of any other person. If an applicant uses another person’s words then they must be in quotation marks. Unquoted words in a proposal are expected to be the applicant’s own, original writing.
5. All applicant(s) may apply for either a High Priority Research Project Grant or a General Research Project Grant, but may not apply for both for a single project.
6. For activities involving humans, animals, or hazardous materials:
   a. All research projects that involve human or animal subjects or participants must, prior to the distribution of funding, be reviewed and approved by the Human Research Review Committee (HRRC), an Institutional Review Board (IRB), the Institutional Animal Care and Use Committee (IACUC), or by another entity empowered by the University of New Mexico for such purposes.
   b. All research projects that involve the use of biohazardous materials or chemicals must be reviewed and approved, prior to the distribution of funding, by the Biosafety Committee or by another entity empowered by the University of New Mexico for such purposes.
c. Approval of a research project by any of the entities described in subsections a or b above shall not be determinative of whether or not a research project involves excessive or unreasonable harm to humans or animals.

7. Proposal
   a. Each application must include a proposal identifying the following areas:
      i. Description of the research project with date and location of activity.
      ii. Activity is introduced, given adequate background and put into the context of the field.
      iii. Student's academic interests are explained.
      iv. Relationship of specific activity to degree, academic study, career, scholarship, etc. is explained.
      v. Methodology.
      vi. Significance of the project on the applicant(s) career.
      vii. Significance of Benefits of the project are linked to the University of New Mexico, academia, field, and/or society.
      viii. Significance of the project to New Mexico's communities.
      ix. Significance of the project to New Mexico's rural communities.
      xi. FOR HIGH PRIORITY GRANTS ONLY: Description of the collaboration with a New Mexico State Agency, non-profit, non-governmental organization, or communities that directly benefit and is based in the state of New Mexico.
      xli. FOR GENERAL GRANTS COLLABORATING WITH NON–PROFIT COMMUNITY ORGANIZATIONS ONLY: Description of the collaboration with a non-profit community organization.

b. All proposals shall be written in language easily understandable by graduate or professional students in any college or school. All technical terms shall be defined and explained.

c. FOR GENERAL GRANTS ONLY: The maximum word count for each proposal shall be seven hundred (700) words.

d. FOR HIGH PRIORITY GRANTS ONLY: The maximum word count for each proposal shall one thousand, one hundred (1100) words.

8. Letter(s) of Support
   a. All applications must include one (1) letter of support from a faculty member familiar with the applicant(s)’ research project
   b. HIGH PRIORITY GRANTS ONLY: Each application for High Priority Grants must also submit one (1) letter of support from a member in the collaborating New Mexico State Agency, non-profit, or non-governmental organization based in and directly benefitting the state of New Mexico.
   c. FOR GENERAL GRANTS COLLABORATING WITH NON–PROFIT COMMUNITY ORGANIZATIONS (optional): Each application may also include one (1) letter of support from a member in the collaborating non-profit community organization.

9. Itemized Budget
   a. Each application for funding must include a reasonable itemized budget for the research project that includes the following:
      i. Total budget for the research project.
ii. Line items that will be funded with New Mexico Research grant money must be clearly indicated.

iii. All sources of funding for the research project, including all amounts requested, but not yet awarded, from any other funding source must be listed for each line item.

iv. Detailed information on all equipment, travel costs, supplies and consumables; including airlines, make and model numbers, hotel and motel names, rates, sizes and weights etc.

b. Any proposed expenditures may be explained in text accompanying the itemized budget.

c. Itemized budgets indicating New Mexico Research funded items that are unacceptable New Mexico Research costs shall be reduced by the amount indicated on the itemized budget.

d. The Grants Chair, at that person’s discretion, may request of the principal applicant the submission of a new itemized budget for review. The applicant will be given five (5) academic days following notification to submit the new itemized budget to the GPSA Office. Failure by the principal applicant to turn in a new itemized budget will be grounds to disqualify the application from review.

10. No materials besides the online application itself and those listed in [Bylaws I.Section 2.F.7 VIII.Section 2.F.7 9], shall be accepted.

11. Applications must adhere to the online instructions.

12. At the discretion of the New Mexico Research Chair, applications may be disqualified if the requirements outlined in [Bylaws I.Section 2.F.7 VIII.Section 2.F] are not met. The applicant may always appeal [Bylaws I.Section 2.M VIII.Section 2.M].

G. Applicant Workshops and Outreach

1. The Grants Committee must conduct at least two (2) applicant workshops for each funding cycle. The workshops must be advertised on the GPSA electronic mailing list and website.

2. The Grants Committee shall follow workshop curriculum guidelines on the GPSA website. The committee may post updates to this curriculum.

3. The Grants Committee will make a good faith attempt to contact departments without a single successful applicant from the previous year to advertise the grants and offer departmental workshops. These outreach efforts and results will be included in the April report to Council.

4. The Grants Committee will advertise the available grants at least twenty one (21) calendar days before the deadlines on the GPSA website and electronic mailing list. Other advertisement is encouraged.

H. Application Readers

1. Readers of grants must be GPSA members.

2. Readers cannot read for any grant for which they have also applied in the same semester.

3. Readers will be compensated for their work with a stipend.

4. Readers must attend a training once in each cycle before reading applications. The Grants Chair(s) may require re-training at their discretion. The Grants Chair(s) shall
follow training curriculum guidelines on the GPSA website. The committee may make updates to this curriculum.

5. Readers must be selected in an open call to the GPSA membership, e.g. via the electronic mailing list.

I. Application Scoring

1. An application will be read and scored by three (3) readers.
2. Applications will be read by readers from a different department than the applicant.
3. Applicants and readers will self-identify within one (1) of five (5) disciplines. Applications will be read by at least one (1) reader inside their perspective and at least one (1) reader outside of their perspective. The perspectives are:
   a. Quantitative - Methodologically and/or theoretically based in measurable, numerical, and/or empirical information, data, and/or phenomena.
   b. Qualitative - Methodologically and/or theoretically based in describing and investigating phenomena via various methods. It is context-specific and fundamentally interpretive.
   c. Critical - Theoretically based in interrogating and contesting power dynamics. It is often invested in researching and accounting for histories and enduring practices of oppression and resistance.
   d. Creative - Engages in performative and/or artistic processes and/or products.
   e. Applied - Implies the acquisition and/or development of professional or vocational skills.

4. Applications shall be scored according to the criteria online, and criteria must be posted at least one (1) month prior to the application deadlines. Score criteria changes must be approved by a two-thirds (2/3) vote from the Grants Committee, but may not be changed in the month prior to the application deadline.

5. The criteria for New Mexico Research scoring must include
   a. What the applicant will do, when and where is the activity, and why it is necessary for the applicant’s academic interests. Ten (10) points.
   b. Applicant’s academic/professional interests clearly stated and link research to current/future academic goals and scholarship. Ten (10) points.
   c. Research is put in the context of the field. Five (5) points.
   d. Language in proposal is easily understandable by GPSA students in any college or school and all technical terms are defined and explained. Ten (10) points.
   e. Student benefits: The benefits of applicant’s project are specifically linked to academic/professional development (i.e. coursework, publications, conference presentations, etc.). Ten (10) points.
   f. Community benefits: The benefits of applicant’s project to the university, academia, field, and/or society are stated. Five (5) points.
   g. Budget: Well researched, economical, and complete for the scope of the project. Ten (10) points.
   a. Description of the research project, five (5) points.
   b. Activity is introduced, given adequate background and put into the context of the field, five (5) points.
   c. Student's academic interests are explained, five (5) points.
   d. Relationship of specific activity to degree is explained, five (5) points.
e. Language in the proposal is easily understandable by graduate and professional students in any college or school and all technical terms are defined and explained, ten (10) points.

f. Methodology: Are the research project fundamentals and procedures sufficient to ensure project success?, ten (10) points.

g. Student Benefits: Project will result in graduate/professional student development appropriate to the applicant’s stage in career, ten (10) points.

h. UNM Benefits: Research project benefits UNM, ten (10) points.

i. Budget shows source of funding for each line item, five (5) points.

j. Budget is well researched and complete for project, five (5) points.

k. Does the project directly impact New Mexico's communities?, ten (10) points.

l. Does the project significantly impact New Mexico's communities?, ten (10) points.

m. Does the project directly and significantly impact New Mexico's rural communities?, ten (10) points.

n. Degree of support demonstrated in the letter from UNM Faculty Letter: Articulates support appropriate for scope of project, articulates knowledge of project, and explains necessity of research for applicant’s academic progress, field, and/or degree, Ten (10) points.

o. FOR HIGH PRIORITY APPLICATIONS ONLY: Description of the collaboration with a New Mexico State Agency, twenty (20) points.

p. FOR HIGH PRIORITY APPLICATIONS ONLY: Letter articulating the role and responsibility within the collaboration between applicant and Degree of support demonstrated in the letter from the New Mexico State Agency, New Mexico non-profit, New Mexico non-governmental agency, or New Mexico community. Five (5) points.

q. FOR HIGH PRIORITY APPLICATIONS ONLY: Letter indicating support for the applicant and project from New Mexico state agency, New Mexico non-profit, New Mexico non-governmental agency, or New Mexico community representative. Five (5) points.

r. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT COMMUNITY ORGANIZATION (optional): Description of the collaboration with a non-profit community organization, five (5) optional points.

s. FOR GENERAL GRANTS COLLABORATING WITH A NON-PROFIT COMMUNITY ORGANIZATION (optional): Degree of support demonstrated in the letter from the non-profit community organization, five (5) points.

6. The scoring criteria above shall be the only criteria considered in scoring New Mexico Research applications.

7. Raw scores of the readers will be normalized by multiplying by the average of all reader scores and dividing by the average of the individual reader’s scores.

8. When the difference between the high and low normalized scores for an application exceeds twenty-five points of the total possible score, two (2) additional readers will evaluate the proposal. From these five (5) normalized scores, the highest and lowest will be dropped, and the three (3) remaining scores will be accepted regardless of the spread between them.

J. Funding Procedures
1. New Mexico Research Total Budget
   a. The GPSA President shall recommend and the GPSA Council shall approve the
total amount allocated each year for the New Mexico Research Funding
Process.
   b. No more than ten percent (10%) of the total amount allocated annually may be
used for administrative expenses.
   c. No less than two percent (2%) of the total amount allocated annually shall be
set aside for the appeals process.
   d. The New Mexico Research Chair shall recommend and the Grants Committee
shall approve the total amounts allocated annually for administrative expenses,
appeals, and for High Priority and General Research Project Grants.
      i. The annual stipend of the New Mexico Research Chair shall be
recommended by the GPSA President and approved by the GPSA
Council. This stipend shall be no less than one percent (1%), and no
more than three percent (3%), of the total amount allocated for the New
Mexico Research process during the current fiscal year, but shall not
exceed two thousand dollars ($2,000).

2. Funding Applications
   a. If funds are not available to fully fund the applications as outlined below, the
awards will be made to the highest ranked proposals until all money has been
exhausted.
   b. High Priority: The total awarded to all High Priority applications shall not
exceed half (1/2) of the overall amount awarded in the New Mexico Research
process. High Priority applications will be fully funded, starting with the
highest scoring application.
   c. General Priority: The total awarded to all General Priority applications shall not
exceed the remaining amount to be awarded in the New Mexico Research
process after the High Priority grants are awarded.
   d. The lower fifty percent (50%) of High Priority and the lower fifty percent
(50%) of General Priority applications will not be eligible for funding.
   e. Remaining funds shall remain in the endowment.

K. Records
   1. The Grants Committee shall keep records of:
      a. all applications.
      b. scores and score comment sheets.
      c. a database of cover sheet information (such as name, email, department and
requested amount) and score results.
      d. a separate record of who was awarded at what amount and when it was
awarded.
   2. All records should be in non-obsolete digital format, passed on to the next Grants
Chair(s) and kept for a minimum of five (5) years.
   3. All applicants will have access to their files and scores but not to the applications of
others, in accordance with applicable state and federal law.

L. Reports
   1. The committee shall compose a report for each funding cycle.
a. The report shall contain the total amount of GPSA RESEARCH GRANT, Professional Development Grant, and New Mexico Research grant allocations.
b. The report shall contain a breakdown of awards and applications by college, school, or department.
c. The report shall provide details of the total allocation and the balance.
d. The report shall also include all appeals, decisions, and results.

M. Appeals
1. To appeal any decision made by the Grants Chair(s) or committee, a written request must be received by the New Mexico Research committee within fourteen (14) calendar days from the date on the award notification.
2. The appeal must stipulate on what grounds the appeal is based.
3. No late applications will be accepted. Therefore, appeal on those grounds will not be heard.
4. An applicant making an appeal may request a meeting with all readers. If a reader is unwilling or unable to meet with the applicant, the reader will need to provide a written response to an applicant’s reasons for appeal.
5. The Grants Committee will review the request for an appeal within fourteen (14) calendar days of its receipt. Applicants are entitled to attend and speak at their appeal review. The review may be delayed beyond the deadline if the applicant cannot attend.
6. If the committee votes that the appeal is valid, the committee shall decide a course of action to resolve the appeal. If the reasons for the appeal are found to be invalid, no change in funding or scoring will be granted.
7. Any applicant dissatisfied with the results of an appeal to the Grants Committee may file a final appeal to Council within ten (140) academic days of receiving the Grants Committee decision. The decision of the GPSA Council will be considered final. No further appeal will be granted.
8. The Grants Committee will maintain an appeal guideline on the GPSA website.

N. Claiming Awards, Budget Revisions and Funding Extensions
1. To claim a grant, a recipient must return to the GPSA Office before June 30 [Bylaws I.Section 2.D.3 VIII.Section 2.D.3]:
   a. An award form, provided online.
   b. Original receipts of the expenditures.
   c. Original proposal and budget.
2. Significant revisions to an applicant’s budget must be approved by the Grants Committee Chair. Submission of the revised budget, a memo explaining the need for the revision and all the material in [Bylaws I.Section 2.N.1 VIII.Section 2.N.1], is necessary. The committee shall make a decision within fourteen (14) calendar days of receiving the revision request.
3. Funding period extensions beyond the funding year [Bylaws I.Section 2.D.3 VIII.Section 2.D.3] may be requested in writing and granted at the committee’s discretion within fourteen (14) calendar days of receiving the request.
JUDICIAL CODE REVISIONS

BILL # SR-13-005            SPRING 2013 SESSION

LEGISLATIVE ACTION

Introduced by: Cory Kalm, Chief Justice of the Court of Review

Legislative Steering Committee Reading:
LSC Action:

Council Reading:
Council Action:

EXECUTIVE ACTION

☐ Approved

GPSA President ___________________________ Date ___________________________

☐ Unsigned by the President on this _____ day of ___________ 2013. Bill automatically
becomes law.

☐ Vetoed

GPSA President ___________________________ Date ___________________________

LEGISLATIVE RESPONSE

Veto override vote taken:
Council Action:
BE IT ENACTED by the Graduate and Professional Student Association of the University of New Mexico that the following be amended in the Judicial Code of the GPSA Bylaws:

VI. Judicial Branch
Section 1. Appellate Jurisdiction
Section 2. Judicial Oath of Office
Section 3. Code of Conduct
Section 4. Responsibilities of the Court
Section 5. Disqualification
Section 6. Non-judicial Activities
Section 7. Resignation & Seniority
Section 8. Pro Tempore Justice Appointments
Section 9. Additional Duties Required Judicial Process

Section 1. Appellate Jurisdiction

A. In addition to the Court’s original jurisdiction as stated in the GPSA Constitution, the Court shall also have appellate jurisdiction to hear:

1. All matters arising from Council activity, including, but not limited to, review of any award of GPSA funds to an organization or individual for consistency with the GPSA Constitution and Bylaws.
2. All matters arising from activities of any Executive, Legislative, and Judicial standing or ad hoc committee.
3. All acts of the President, Council Chair, or GPSA member acting on behalf of GPSA when acting in official capacity and which the Court would not otherwise have original jurisdiction to hear.

Section 2. Judicial Oath of Office

A. No Justice shall assume the duties of that office until the Judicial Oath of Office (Oath) has been administered. The Oath must be administered within ten (10) academic days of confirmation by Council.

1. The Oath shall be administered to the Chief Justice by the President or, in the President’s absence, the Council Chair and must be witnessed by a representative of either the Executive or Legislative branch, so long as the witness is not a member of the branch that is administering the Oath.
2. For all other Justices, the Oath shall be administered by the Chief Justice, and must be witnessed by a representative of either the Executive or Legislative branch.
3. In the case that the Chief Justice is unavailable to administer the Oath, the President shall administer the Oath. In the case that the President is unavailable to administer the Oath, then the Council Chair shall administer it. In any case, the administration of the Oath must be witnessed by a member of either the Executive or Legislative branch so long as the witness is not a member of the branch that is administering the Oath.
4. The Oath will be administered with the right hand uplifted and the following words said aloud:
a. “I, (name), do solemnly swear that I will uphold the laws of the Graduate and Professional Students Association of the University of New Mexico, the State of New Mexico, and the United States of America; that I will judge fairly and with no previous bias the evidence and proceedings before me, and that I will otherwise fulfill the duties and obligations of the GPSA Judiciary to the best of my ability.”

5. Upon affirmation of the Oath, an affidavit will be filed attesting to the authority of the Justice. The Justice shall then assume office.

Section 3. Code of Conduct
A. All Justices shall establish, observe, and maintain high standards of conduct so that the integrity and independence of the judiciary may be preserved.
B. Justices shall respect and comply with the law and shall conduct themselves at all times in a manner that promotes public confidence in the integrity and impartiality of the judiciary.
C. Justices shall not allow their family, social, or other relationships to influence their judicial conduct or judgment.
D. Justices shall not permit those under their control to convey the impression that they are in a special position to influence the decisions of the Court.

Section 4. Responsibilities of the Court
A. The Chief Justice shall preside at all meetings of the Court, or be responsible for assigning a Justice to preside when the Chief Justice cannot attend or has announced recusal.
B. The Chief Justice is responsible for publishing all rulings and decisions of the Student Court within eleven (11) academic days of decision.
C. Justices shall be faithful to the law and remain unbiased and nonpartisan.
D. Justices shall maintain order and decorum in proceedings before them.
E. Justices shall be patient, dignified, and courteous to those with whom they deal in an official capacity, and shall require similar conduct of those subject to their direction and control.
F. Justices shall accord to every person who is involved in a proceeding, or their counsel, a full right to be heard according to law.
G. Justices shall neither initiate nor consider communications from only one party of a pending or impending proceeding.
H. Each Justice is charged with the duty of carefully reading and analyzing the pertinent submitted material on each case in which he or she participates.
I. Justices shall abstain from public comment about a pending proceeding in the Court. This does not prohibit Justices from making public statements in the course of their official duties or from explaining for public information the procedures of the Court.
J. Justices of the Court shall dispose promptly of the business of the Court.
K. Each Justice of the Court shall take or initiate appropriate disciplinary measures against any other Justice for unprofessional conduct of which they become aware.
L. All official decisions and opinions of the Court shall be made in writing, made available to GPSA officers, Representatives, and members, as well as the public upon request. Written opinions must become part of the official Court Record and shall be made
available to the President, Council Chair, Council Representatives, and upon request to GPSA members and the public.

M. The Court Record shall be kept in the GPSA Office by the Chief Justice and the Council Chair.

Section 5. Disqualification

A. A Justice is disqualified and shall announce recusal in any proceeding in which:
   1. The Justice has personal knowledge of disputed evidentiary facts concerning the proceeding.
   2. The Justice or the Justice’s spouse/domestic partner, or a person related to the Justice within the third degree, by blood, marriage, or other relationship to either the Justice or the Justice’s spouse/domestic partner:
      a. is a party to the proceeding, or an officer, director, or trustee of a party;
      b. is acting as legal counsel in the proceedings;
      c. is known by the Justice to have an interest that could substantially affect or be affected by the outcome of the proceeding;
      d. is to the knowledge of the Justice likely to be a material witness in the proceeding;
   3. A party to the proceeding is an employee of the Justice.

B. Any Justice announcing recusal from any proceeding shall notify the Chief Justice of the recusal in writing.

C. If the Chief Justice must announce recusal from any proceeding, the Chief Justice shall notify the full Court of the recusal in writing.

Section 6. Non-judicial Activities

A. Justices may appear at a public hearing before an executive or legislative body, and may consult with an executive or legislative body official, but only on matters concerning the administration of justice.

B. Justices shall not act as advisors, advocates, arbitrators, or mediators except in the performance of judicial duties.

C. Justices shall not accept any gift, bequest, favor, or loan other than ordinary social hospitality, if the source of said gift, bequest, favor, or loan could imply or give the appearance of influencing the decisions of the Court or otherwise give the appearance of impropriety.

Section 7. Resignation & Seniority

A. Should the Chief Justice resign from the Court for any reason or be the subject of impeachment proceedings, the Senior Associate Justice shall assume the duties of the Chief Justice until the President appoints and Council affirms a new Chief Justice.

B. Seniority of the Associate Justices shall be determined by the date of approval of appointments, the vote order by Council, and the seniority assigned during a block vote.
   1. Seniority of the Associate Justices shall be assigned prior to sending the appointments to the LSC.

C. Nothing in this section shall be construed to mean that the Court may operate with less than three sitting Justices.

D. Members of the Court of Review shall not serve on any GPSA standing committee.
Section 8. Pro Tempore Justice Appointments

A. In the event that one or more Justice(s) announce recusal from any proceeding, or in the event that any Justice is the subject of an impeachment proceeding before Council, the Chief Justice shall notify the President and Council Chair of such an occurrence within three (3) academic days of receiving written notification of a Justice’s recusal.

B. Within three (3) academic days of receipt of such notification from the Chief Justice, the President shall recommend a Pro Tempore Justice to Council.

C. Within three (3) academic days of receiving the President’s recommendation, the Council Chair shall schedule a Special Meeting of Council in accordance with TPNR in order to consider the President’s recommendation.

D. Following recusal, a Pro Tempore Justice must be approved by Council within twenty (20) academic days of receipt of notice from the Chief Justice that a Justice has announced recusal from a proceeding before the Court.

E. The Chief Justice shall stay the effected proceeding(s), informing all parties of the stay, until such time as:
   1. the President has recommended to Council a Pro Tempore replacement for each recused Justice, and Council has approved that recommendation;
   2. the Pro Tempore Justice has taken the Judicial Oath of Office; and
   3. an affidavit attesting to the Pro Tempore Justice’s authority has been filed.

F. All Pro Tempore Justice appointments, once made, shall expire upon the termination of the matter before the Court. For the purposes of this section, “termination” means any final ruling by the Court of the matter before it, including dismissal for any reason as well as a determination of the matter on its merits.

G. With the exception of those cases in which a Justice has announced recusal because impeachment proceedings have been brought against the Justice, the appointment of a Pro Tempore Justice shall not limit the recused Justice’s authority to hear other matters before the Court.

Section 9. Judicial Process [Additional Duties Required]

A. Office of the Solicitor

   General Duties of the Court

   1. The shall be two Solicitors serving in the Court.
   2. The Public Solicitor shall act as advisor and advocate for the members of GPSA and GPSA as a whole.
   3. The Solicitor General shall act as advisor and advocate for the President, Council, and officers of GPSA.
   4. The President and Council Representatives may recommend Solicitors.
   5. Both Solicitors must be approved by the Council at the first Council Meeting of the legislative session
   6. A Solicitor shall serve a term of one year from confirmation by Council until the last day of the Spring semester.
   7. Each Solicitor shall owe a duty of confidence regarding matters about which their advice or advocacy is sought.

   I. The Court shall conduct monthly meetings throughout each semester.
2. The Chief Justice shall preside at all meetings of the Court, or be responsible for assigning a Justice to preside when the Chief Justice cannot attend or has announced recusal.

3. The Chief Justice is responsible for publishing all rulings and decisions of the Student Court within eleven (11) academic days of decision.

B. **Duties of the Solicitor** Advice to the President, Elections Chair, or Council as requested
   1. The Public Solicitor shall be available to meet with members of GPSA regarding the laws of GPSA and the complaint process.
   2. The Public Solicitor may bring complaints on behalf of GPSA as a whole, or may advocate on behalf of a specific member of GPSA during the complaint process. Where a dispute arises between two individual members of GPSA, the Public Solicitor may only advocate for one, and the Solicitor General may advocate for the other member.
   3. The Solicitor General shall be available for both Council and Executive Board meetings.
   4. The Solicitor General shall advocate on behalf of the Council or President upon request. Where a dispute arises between Council and Executive, the Solicitors shall meet with the Court of Review to evaluate the possibility of conflict.
   5. The Solicitor General may advocate for an individual member of the Council or Executive only if the complaint brought against them pertains to that member’s execution of their official duties.

1. The President, Elections Chair, or Council may seek the advice of the Court for any matter, including, but not limited to, the constitutionality of any provision of the GPSA Bylaws, codes or rules, or the constitutionality of any act of any GPSA officer or member acting on GPSA’s behalf.

2. The President or Elections Chair may request the advice of the Court by submitting a question in writing to the Court with a copy to the Council Chair.

3. Council may request the advice of the Court upon a majority vote of the Representatives present at any regular or special meeting where a quorum is present. The question shall be submitted to the Court in writing with a copy to the President.

4. When advice of the Court is sought, the Court may follow procedures it determines in its discretion that are suitable to effectively research and address the question presented. The Court may ask the presenter of the question for clarification of the issue.

5. The Court may determine that the question presented is beyond the scope of the Court’s authority, in which case it shall so inform the President and Council Chair of such a determination.

6. In any event, the Court shall issue a written Advisory Opinion to the President and Council Chair within twenty (20) academic days of receipt of the written question.

C. **[Appellate] Complaint** Procedure
   1. Jurisdiction
      a. The Court shall determine if it has personal jurisdiction over all parties in hearings before the Court, whether under the Court’s original or appellate jurisdiction.
b. Should the Court determine it does not have jurisdiction over a particular party for any reason, the Court shall dismiss the action without reaching the merits.

c. This section does not apply to the Court’s proceedings when it has been asked to issue an Advisory Opinion.

2. Hearing Procedures and Informal Dispute Resolution:
   a. The GPSA Court of Review encourages disputants to resolve their disputes outside of this Court. This Court is available to assist in informal proceedings should both parties consent to such dispute resolution. Procedures for informal dispute resolution are to be determined by the Court.
   b. Parties wishing to seek resolution to their dispute in a more formal setting may bring an action before the Court by following the established Hearing Procedures.

5. [. . .]  
   a. The Plaintiff(s), followed by the Defendant(s), shall present Opening Statements, which shall be no more than ten (10) minutes in length per party. 
   b. The Court may then ask questions of either party, if clarification is needed.
   c. Witnesses for both the Plaintiff(s) and Defendant(s) shall present their witnesses and/or evidence. Parties shall have an opportunity to question each witness subject to the restrictions of the Court. The Court may also question the witnesses.
   d. The Court reserves the right to recall any Plaintiff(s), Defendant(s), and/or Witness(es) at any time during the hearing.
   e. The Plaintiff(s) and the Defendant(s) shall be asked if they would like to make Closing Statements, and if they so desire, they shall be given no more than ten (10) minutes per party for a closing statement.
   f. The Court shall then recess adjourn the hearing to deliberate in private.
   g. The Court shall issue a decision no later than fourteen (14) academic calendar days following the Hearing.

6. Hearing Guidelines
   a. All Hearing proceedings must be audio recorded.
   b. The Court shall be allowed to recess at any time, for any reason.
   c. The Court may, in its discretion, admonish and hold in contempt any Witness or party whose testimony or behavior is inconsistent or harmful to the process of justice.
   d. Consistent with these Procedures, the time allowed for Plaintiff(s), Defendant(s), and Witness Statements shall be decided by the Court at the beginning of the Hearing.
   e. Plaintiff(s) and/or Defendant(s) have the right to appear with an advocate advisor at the Hearing. The advocate advisor may be, but is not required to be, an attorney. However, the Plaintiff(s) and Defendant(s) are responsible for presenting their cases in their entirety. Advisors are therefore not permitted to speak or participate directly in any Hearing.
f. Circumstances not described above will be resolved at the discretion of the Court.

[. . .]
I. Meeting called to order at 5:30pm
II. Approve Agenda. 3-0-0
III. Media and Gallery - None
IV. Chair’s Report
   $17,854.00 in General Fund. Expecting approximately $12,000.00 remaining after April appropriations.
V. New Business
   None
VI. Action Items
   a. Appropriations
      1. Association of Certified Fraud Examiners
         Representative present. Provides information regarding purpose and intent of request and scope of benefit
to student body. Will send 3 students (requesting funding for 2 students) to Annual ACFE Global
Conference in Las Vegas, NV. Requesting only per diem and airfare. Have obtained funding for
conference fees (approximately $1,000.00/student). Note: students will return to disseminate information
in public forum and to undergraduate students regarding quality education in Information Assurance.
LFC requests this event be advertised to entire student body. Representative agrees to these terms,
and appreciated the recommendation/request.
         Association of Certified Fraud Examiners requesting:
         Travel – Per Diem (75/day x 5 days/ 2 students) at $750.00
         Victoria Wood – motion to approve line item at $750.00. 3-0-0
         Travel – Airfare (232.70/student x 2 students) at $325.78.
         Victoria Wood – motion to approve line item at $325.78. 3-0-0
         Total appropriation recommended at $1076.00
         Foundation surcharge implemented at $3.00
         Total = $1079.00
      2. CQUIC – Department of Physics: Xiaodong Qi
         No representative present.
         CQUIC for Xiadong Qi requesting:
         Travel–Airfare at $1146.00
         Travel-Per Diem at $700.00 ("lodging, food, local transportation fees, and unforeseen expenditures"
for 10 days).
         Conference Fees at $50.00
         Dennis Flannigan – motion to deny request. Recommend this request to go through grants process.
         3-0-0.
         Total appropriation recommended at $0.00
         Foundation surcharge implemented at $0.00
         Total = $0.00
      3. CQUIC – Department of Physics: Jonathan Gross
         No representative present.
         CQUIC for Jonathan Gross requesting:
         Travel–Airfare at $616.00
         Travel-Per Diem at $350.00 ("lodging, food, local transportation fees, and unforeseen expenditures"
for 5 days).
         Conference Fees at $50.00
         Dennis Flannigan – motion to deny request. Recommend this request to go through grants process.
         3-0-0.
         Total appropriation recommended at $0.00
         Foundation surcharge implemented at $0.00
         Total = $0.00
4. UNM Brazil Club
Representatives present. Provide information regarding purpose and intent of request and scope of benefit to student body. Interested in hosting outreach and expansion event to the international community on UNM campus.

UNM Brazil Club requesting:
- **Honorarium at $175.00**
  Victoria Wood – motion to change line item category to “Professional Services” and approve as requested at $175.00. 3-0-0
- **Professional Services at $250.00**
  James Davenport – motion to approve line item at $250.00. 3-0-0
- **Advertising at $100.00**
  Dennis Flannigan – motion to approve line item at $100.00. 3-0-0
- **Refreshments at $200.00**
  Victoria Wood – motion to approve line item at $200.00

**Total appropriation recommended at $725.00**
Foundation surcharge implemented at $2.00
**Total = $727.00**

5. Men of Color Alliance
No representative present.

Men of Color Alliance requesting:
- **GPSA Program Advertisement at $100.00**
  Dennis Flannigan – motion to approve line item at $100.00. 3-0-0
- **Honorarium at $150.00**
  Victoria Wood – motion to deny line item. LFC needs more information regarding this request. 3-0-0
- **Supplies at $100.00**
  Victoria Wood – motion to deny line item. LFC needs more information regarding this request. 3-0-0
- **Refreshments at $100.00**
  James Davenport – motion to approve line item at $100.00. 3-0-0
- **Daily Lobo Advertisement at $100.00**
  James Davenport – motion to deny line item, as it appears to be a duplicate advertisement as requested. 3-0-0

**Total appropriation recommended at $300.00**
Foundation surcharge implemented at $1.00
**Total = $301.00**

6. American Planning Association
No representative present.

American Planning Association requesting:
- **Event – 5 general meetings at $300.00**
- **Event – 3 special events at $600.00**
- **Travel-Mileage (2 students to Farmington NMAPA conference) at $90.00**
- **Travel-Per Diem (2 students x 3 days) at $225.00**
- **Copying Services at $40.00**

Victoria Wood – motion to deny request. LFC needs more information regarding dates of events and travel.

**Total appropriation recommended at $0.00**
Foundation surcharge implemented at $0.00
**Total = $0.00**

VII. Announcements
None

VIII. Adjourned
6:15
A Resolution in Commendation and Support of Summer Little, Interim Director of the UNM Women’s Resource Center

submitted by: Kris Miranda, GPSA Council Chair

WHEREAS the UNM Graduate and Professional Student Association represents the graduate and professional student body of the University of New Mexico; and

WHEREAS Summer Little has served as Interim Director of the Women’s Resource Center (WRC) since 2010 and worked at the WRC for over 10 years in total; and

WHEREAS on the basis of trust in Summer Little’s leadership, the 2011–2012 Student Fee Review Board (SFRB) recommended unsolicited funding for a WRC Graduate Assistant to lead the new Gendered Violence Prevention Program, and the 2012–2013 SFRB elected to continue funding this program and to further increase the WRC’s student fee allocation; and

WHEREAS Summer Little has proven a highly visible and accessible advocate for the safety and empowerment of all members of the UNM community, for example speaking at town halls and on panels regarding recent campus controversies including the status of Chick-fil-A and a spike in reported sexual assaults; and

WHEREAS under Summer Little’s leadership the WRC has built strong partnerships with relatively new UNM offices including the LGBTQ Resource Center and the Graduate Resource Center; and strengthened ties with both the UNM Graduate and Professional Student Association and our undergraduate counterpart, the Associated Students of the University of New Mexico; and

WHEREAS Summer Little has as Interim Director of the WRC presided over and/or otherwise provided material and logistical support for several new student initiatives including Women in the Academy, the Impact Project for mentoring and leadership development, Women Empowerment: Develop Global Leadership, Students Against Rape Culture, and Cura Femina; and

WHEREAS given her familiarity with these initiatives and her significant personal investment in their growth, their continued success would be well-served by continuity of Summer Little’s leadership; and
WHEREAS, in short, the UNM Women’s Resource Center is a model not only for service to a specific underrepresented population but also for cross-departmental, interdisciplinary collaboration at the University of New Mexico, largely thanks to the experience, vision and character of Summer Little;

THEREFORE BE IT RESOLVED that the UNM Graduate and Professional Student Association hereby thanks and commends Summer Little for her dedication to our institution, its undergraduate and graduate students, and the greater UNM and Albuquerque community; and

BE IT FURTHER RESOLVED that the UNM Graduate and Professional Student Association supports Summer Little’s candidacy for Director of the Women’s Resource Center and, regardless of the outcome of the WRC Director Search, wishes her the best in any future endeavors; and

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Office of the University President, the Office of the Provost, the Office of the Vice President for Student Affairs, the Women’s Resource Center, the LGBTQ Resource Center, the Graduate Resource Center, the Associated Students of the University of New Mexico, and the WRC Director Search Committee.