



GPSA Finance Committee Meeting Minutes

Date: January 18th, 2019

Time: 9:08am – 12:11pm

Location: Acoma A, SUB 3rd floor

Attendance:

Committee members	Absentee
Chair: Kyla Charlee	Vice-Chair: Tanzila Upama
Eliberto Calderon	Jaimie Stephens
Andrea Abeita	
Brianne Amador	

Attendee	Organization
Dalicia Raymond	Medieval Studies Student Association
Gabe Baduqui	Association for Latino Professionals for America
Justin Martinez	Association for Latino Professionals for America
Kevin Jackson	Medieval Studies Student Association
Bianca Bologna	Association for Computing Machinery
Adam Quintana	Chemical and Biological Engineering Graduate Student Association
Rachel Granzar	Physical Therapy Association
Daniel Beene	Geography
Paige Lynch	Anthropology
Nathan Begay	American Planning Association
Dominic Lewinski	Graduate Statistics Club
Tom Goebel – Mahrle	Spanish and Portuguese Graduate Student Association
Gwen Peel	Spanish and Portuguese Graduate Student Association
Adam Reynolds	Anthropology Graduate Student Union
Mohiuddin Ahmad	Bangladeshi Students Association
Hodgin Serrullo	American Planning Association

Meeting

9:08 am – Meeting starts

9:10 am – approval of agenda (unanimous)

9:10 am – approval of minutes (unanimous)

9:13 am – approval of appropriation schedule for Spring 2019 (unanimous)

9:19 am – approval of budget schedule for Spring 2019 (unanimous)

9:22 am – appropriations

Estimated recommendations made by applying Standing Rules to request, then reducing total recommended amounts to fit in January budget of \$7,758.00 (45% - 50% reduction)

Anthropology Graduate Students Union

Funds for symposium, Hibben Center on March 1st – guest speaker for lecture and mentoring events, food and drinks, promotional materials, and security fee
For an est. Recommendation of \$504.00, representative was asked to prioritize line items to distribute funds: Guest Speaker – travel and lodging, Food – Refreshments, and final priority to Honorarium

Association of Latino Professionals for America

Association of Latino Profession in Finance and Accounting (ALPFA) National convention in Las Vegas. Plan to send 3-4 graduate members.

For an est. Recommendation of \$793.00, representative was asked to prioritize line items for distribution: Priority given to Conference/Registration Fees with secondary priority given to Travel-per diem.

American Medical Association

No representative present – Chair notes that she had received an email about an organization being unable to send representative to meeting. Appropriation tabled until after the other appropriations to assess how AMA appropriation will be handled.

American Planning Association

Plans to attend the National American Planning Conference from Apr 13 – 16 in San Francisco.

For a est. recommendation of \$628 (deemed before surcharge) with a preference for an equal split between Conference/Registration fees and Travel-airfare.

Association for Computing Machinery

Funds to host the Computer Science Student Conference. No date given.

For an est. recommendation of \$478, priority was given to Food-Refreshments and Guest Speake – travel and lodging.

Bangladeshi Student Association

Help hosting International Mother Language Day.

For an est. recommendation of \$450, priority was given (in order of highest to lowest) to Honorarium, Guest Speaker travel and lodging, then Food-Refreshments.

10:12am – motion for break made by Andrea, seconded by Brianne (approval unanimous)

10:18am – break end

Medieval Studies Student Association

Medieval Calligraphy workshop on Gothic Script on February 18, alongside with Escribiente, the Calligraphic Society of Albuquerque.

Small debate over application of calligraphy pens as “Education Supplies”, deemed appropriate by the committee.

For an est. recommendation of \$475, priority was given, equally, to Food-Refreshments & Honorarium (\$175 each), with \$124 allocated to Education Supplies & Subscriptions.

Graduate Statistics Club

Hosting of a 'meet and greet' to network for this new club.

For an est. recommendation of \$247, priority was given to Food-Refreshments.

Chemical and Biological Engineering Graduate Student Association

* Appropriation made for an event co-hosted with other organization. Committee deemed that, as it was a separate appropriation by two different organizations (Nanoscience and Microsystems Engineering Graduate Student Association), each appropriation would be evaluated separately

Co-hosting of Graduate Student STEM (Science, Technology, Engineering, and Math) Research Symposium, March 2.

For an est. recommendation of \$428, with priority (in order of highest to lowest) given to Food-Refreshments, Copying Services, and Office Supplies.

Nanoscience and Microsystems Engineering Graduate Student Association

* Same representative as Chemical and Biological Engineering Graduate Student Association

Co-hosting of Graduate Student STEM (Science, Technology, Engineering, and Math) Research Symposium, March 2.

For an est. recommendation of \$416, priority given (in order of highest to lowest) Honorarium, Food-Refreshments, and Copying Services.

Physical Therapy Student Association

The American Physical Therapy Association's Combined Sections Meeting in January 23-26 in Washington DC. 18 members plan on attending.

For an est. recommendation of \$434, priority was given to Travel-per diem.

Student Association of Geography & Environmental Studies

Travel for 5 graduate members to attend American Association of Geographers (AAG) conference in Washington DC from 4/2 – 4/8

For an est. recommendation of \$904, priority given (for an even split) to Conference/Registration fees, Travel-per diem, and Travel-Airfare; with remainder in Travel-per diem.

Student Association of Geography & Environmental Studies / Student Organization for Latin American Studies joint appropriation **Withdrawn**

Student Association for Healthcare Administrators (SAHA)

Call given – no representation.

Spanish and Portuguese Graduate Student Association

Travel for conference in Brazil from March 22 – 30, as well as ongoing socials and meetings for organization.

For est. recommendation of \$694, no priority was given and an across the board was accepted for appropriation line items.

Society of Native American Graduate Students

Call given – no representation (on hold from late December appropriation submission)

11:25am – motion for a break made by Andrea, seconded by Eli (approval unanimous)

11:35am – break ended

Evaluation of organization appropriations missing representation

Email double-checked on who would be missing representation (committee consensus that, if notice was given to Finance Chair before meeting that there would be no representation, paperwork would be evaluated as submitted). Neither organization missing representation (SAHA, AMA, & SNAGS) were found to have submitted prior notice and appropriations were rejected as no-call no-shows.

11:55am – approval of appropriations as presented in meeting - numbers taken by Andrea – motion made by Eli, seconded by Andrea (approval unanimous)

12:05pm – Standing rules

- Change “will not” to “shall not” in Standing Rules for consistency
- Item 7: part (a) “amount of graduate students” to “number of graduate students”
- Section V, Item 8 “(a) GPSA appropriation shall allow reimbursement for travel expenses (including airfare and per diem) for a guest speaker, in accordance to item 10: Travel of GPSA Finance Committee Standing Rules, that shall not exceed \$150.00 per event.”
- Addition of examples to Section V, Item 6: Education Supplies and Subscriptions ... (magazine subscriptions, office library, poster stand, specialized equipment to unique organizational need, etc.)
- Section V, Item 10, part (b) “to include food and lodging” to “to include, but not limited to, food and lodging”

12:11pm – Approval of standing rules amendments: motion made by Andrea, seconded by Brianne (approval unanimous)

12:11pm – motion to adjourn by Brianne, seconded by Eli (approval unanimous)

Actions Taken

- Approval of appropriation schedule for Spring 2019 (3 approve, 0 veto, 0 abstain)
- Approval of Spring budget schedule (3 approve, 0 veto, 0 abstain)
- Approval of January appropriation as listed in minutes (3 approve, 0 veto, 0 abstain)
- Approval of standing rules amendments (3 approve, 0 veto, 0 abstain)