



## **Fall 2016 GPSA Finance Committee Meeting Minutes**

*Date:* 2016 November 7

*Location:* Zimmerman Library, Graduate Student Commons

*Presiding Committee Member:* Isaac Olaoye

*Present Committee Members:* Travis Scholten, Nina Cooper, Joe Raborn, Brian Mackie-Mason, Hahn Nguyen

*Absent Committee Members:* None

### **1 Opening**

Meeting called to Order at 1005

Roll call of committee members was taken.

Agenda Approval: Agenda is approved unanimously.

Approval of Minutes: The FC unanimously approved the minutes of its 2016 October 11 meeting.

### **2 Preliminary Business**

#### **2.1 Media and Gallery**

No media and gallery.

#### **2.2 Chair Reports**

No Chair reports.

## **2.3 Budget Revisions**

No budget revisions were discussed at this time.

## **3 Business Items**

The only business items at this meeting were the consideration of appropriations requests, detailed below.

### **3.1 FA 2016-009 - Student Action Network**

This request was tabled at the previous FC meeting due to a lack of members from the organization who could speak to the request. A member did show up at this FC meeting, and their request was heard.

The Student Action Network sent 5 members to the International Transformative Learning Conference 2016 from October 20 to 23. As a result of their attendance, the members developed leadership skills they would use in furthering the work of the Student Action Network. In particular, the organization was interested in pursuing opportunities to launch a transformative learning center at UNM.

The FC felt this request, although it was for travel to a conference, fell within the purview of the FC Standing Rules, as the travel helped develop leadership skills of graduate students.

Rep Mackie-Mason moved to fund line item 1, "Travel", at the Standing Rule limit of 70% of the requested amount, for a total of \$396. Rep Scholten seconded. Motion carried unanimously.

### **3.2 FA 2016-010 - Sports Administration Student Association**

This request was tabled at the previous FC meeting due to a lack of members from the organization who could speak to the request. A member did show up at this FC meeting, and their request was heard.

This request funded two separate travel events - one to a conference in Tampa, Florida, where students would be presenting their research, and another in Austin, Texas, where one member of the group could develop leadership skills and network.

The FC expressed concern that the line items for travel to Tampa would be more appropriately funded by a grant offered through the GPSA Grants Committee. The FC informed the Association that they should encourage their members to apply for such grants.

Rep Scholten moved to reduce line items 1, 3, and 5 ("Conference Fees", "Travel", and "Per Diem") for travel to Tampa to \$0. Rep Raborn<sub>2</sub> seconded. Motion carried unanimously.

Rep Nguyen moved to fund line item 4, “Travel”, at 70% of the requested amount, for \$216, and line item 2, “Conference Fees”, at \$200. Rep Cooper seconded. Motion carried unanimously.

Rep Mackie-Mason moved to fund line item 6, “Per Diem”, at \$225. Rep Scholten seconded. Motion carried unanimously.

### **3.3 FA 2016-012 - Narrative Medicine: Mentored Reflective Writing for Medical Students**

This request was tabled by the FC, as no member of the organization was in attendance to speak to the request. Rep Scholten will follow up with the organization.

### **3.4 FA 2016-013 - Interventional Radiology Interest Group**

The Interventional Radiology Interest Group wanted to send the President and Secretary to the Society of Interventional Radiology’s annual meeting in Washington DC. Attendance at this meeting would allow the President and Secretary to develop leadership skills and network with others in the Interventional Radiology field. To help transmit the knowledge they gained back to UNM, the organization will e-mail a synopsis of the trip and hold an informal meeting to disseminate the information.

Rep Scholten moved to create line item 9, “Per Diem”, and fund it at \$120. Rep Mackie-Mason seconded. Motion carried unanimously.

Rep Scholten moved to fund line item 10, “Travel”, at 70% of the airfare amount (\$330), for a total of \$462 (2 \* .7 \* 330) . Rep Mackie-Mason seconded. Motion carried unanimously.

### **3.5 FA 2016-014 - Minorities and Philosophy**

The organization is holding an event to help attract graduate students to the group, and to UNM’s Philosophy department. This event will also serve as a springboard for planning further events and organizational activities.

Rep Mackie-Mason moved to approve the request as requested, with line items for “Advertising” at \$5, and “Food and Refreshments” at \$112. Rep Cooper seconded. Motion carried unanimously.

### **3.6 FA 2016-015 - Physician Assistant Student Society 2017**

The organization is planning several volunteer and charity-related events for Christmas. These events help bring together physician assistant students, as well as give back to the UNM and

broader ABQ communities.

The FC expressed concerns regarding funding activities for which there is a charitable giving component. In particular, Rep Scholten cited precedent from the 2015-2016 Council session, when a similar request was made by the Physician Assistant Student Society 2016 group. According to Rep Scholten, at the November 2015 Council meeting, Debbie Morris indicated UNM policy specifically prohibits GPSA from engaging in charitable giving to outside groups. The organization indicated they were broadly aware of such policies. Further, Rep Cooper expressed concern regarding the amount of spending on items which, in Rep Cooper's estimation, could be found through other means, such as fundraising from local companies.

Rep Scholten moved to reduce line item 2, providing funding for Operation Hope, to \$0, citing historical precedent and UNM policy. Rep Raborn seconded. Motion carried unanimously.

Rep Mackie-Mason moved to approve line item 6, "Food and Refreshments", at the requested amount of \$300, and line item 7, "Office Supplies", at the requested amount of \$100. Rep Nguyen seconded. Motion carried unanimously.

Rep Cooper moved to reduce line item 4, "Copying Services", to \$50. Rep Scholten seconded. Motion carried unanimously.

Rep Cooper moved to reduce line items 1, 3, and 5, providing funding for the Festival of Trees, Project Linus, and Child Life events, to \$0. No second; motion did not carry.

Rep Mackie-Mason moved to reduce line item 1, providing funding for the Festival of Trees event, to \$200. Rep Scholten seconded. Motion carried unanimously.

Rep Mackie-Mason moved to reduce line items 3 and 5, providing funding for the Project Linus and Child Life events, to \$0. Rep Scholten seconded. Motion carried unanimously.

### **3.7 FA 2016-016 - Lobo Horn Club**

The Lobo Horn Club was invited to perform at the Southwest Horn Conference at Phoenix College in Phoenix, Arizona. This request would provide funding for travel to the conference.

The FC expressed concern regarding whether this particular kind of travel was more appropriately funded through a GPSA grant. Rep Nguyen indicated that a professional development grant would be the best avenue the organization should take to get money to fund their travel. The organization was informed that they should pursue GPSA grants for their members.

Given the FC's interest in deferring to the Grants Committee for awarding such travel grants, Rep Scholten moved to reduce line items 3, 9, and 10, for "Conference Fees", "Per Diem", and "Travel", to \$0. Rep Cooper seconded. Motion carried unanimously.

In the spirit of supporting the Club, Rep Mackie-Mason moved to convert line item 11, "Other", which provided funding for purchasing the services of a musical composer, to line item 7,

“Honorarium”, funding it at \$200. Rep Scholten seconded. Motion carried unanimously.

### **3.8 FA 2016-017 - Spanish and Portuguese Student Association**

This request asked for money to help fund travel grants to members of the association. The request was vague with specifics regarding such grants, including who they would be open to, what kinds of travel would be funded, what line items would be funded, etc. As such, Rep Scholten moved to reduce line item 10, “Travel”, to \$0. Rep Cooper seconded. Motion carried unanimously.

## **4 Discussion Items**

The FC discussed several topics, detailed below. As discussion items are for discussion only, no official committee action was required.

### **4.1 Review of Finance Code in GPSA Bylaws**

At its most recent meeting, the GPSA Council solicited volunteers for a working group to review the Finance Code in the GPSA Bylaws. The FC met with Courtney Pruitt, one of the volunteers, to start coordinating with the working group.

The FC expressed gratitude that Council had chosen to review the Finance Code, and offered to help in any way it could. Rep Scholten volunteered to help keep both the FC and the working group updated with the actions of the other.

### **4.2 Future Meeting Dates and Times**

Due to the end of the fall semester, the FC needed to set the dates and times of its future meetings for the next few months. After deliberation, the FC chose to tentatively schedule the following dates:

meet: November 28, at 1330; request deadline: November 23, at 1500

meet: January 17, time TBD; request deadline: December 31, at 1700

meet: February, day/time TBD; request deadline: January 27, at 1700

In this way, the FC will be able to provide recommendations at the December 3 and January 28th Council meetings.

## **5 Closing**

### **5.1 Chair Comments and Future Meetings**

No comments. Pending confirmation from Chair Olaoye that the 28th works for him, the FC will next meet then.

### **5.2 Committee Member Comments**

No comments.

### **5.3 Adjournment**

The meeting was adjourned at 1224.

## **6 Appropriations Summary**

At this meeting, a total of \$10323.68 dollars was requested, and spending in the amount of \$2613 was recommended by the Finance Committee. From correspondance with SGAO, the most recent estimate of the General Fund's balance through 2017/06/30 is \$46620.89. This estimate was computed as of 2016 November 8.