GPSA Annual Report

2014-2015
GPSA Annual Report

2014 – 2015

GPSA President: Texanna Martin
GPSA Chief of Staff: Wayne Thorpe
GPSA Council Chair: Jessica Marshall
GPSA Chief Justice: Daniel Grey

Project Assistants
Deputy Chief of Staff: Valentine Fisher
Office Manager: Stephanie Everett

Student Employee
Project Coordinator: Sai Kumar Uppu

Executive Board
Standing Committees
Elections Chair
It is such an honor and a tremendous privilege to serve as the president of the Graduate and Professional Student Association at the University of New Mexico and to work for its graduate student community and for the betterment of higher education as a whole at UNM.

This report covers the academic year 2014-2015, showing GPSA’s tradition on supporting graduate students, and presents its growth and its vision for new directions as they are nurtured by the synergies that GPSA develops with other student organizations at UNM. GPSA works with different programs and departments across campuses several campuses developing partnership for positively impacting graduate students’ pursuing academic and professional careers at UNM. GPSA continues to be a leading student organization for serving UNM graduate students and supporting their endeavors.

Our vision for the future points to new directions for serving diligently GPSA toward its mission. Since 1969, the GPSA has been the recognized graduate and professional student government at the University of New Mexico. We keep striving to identify, promote, and support the interests and concerns that are important to the welfare and academic development of graduate and professional students at UNM. We are concerned about the roles that GPSA plays in representing students on issues ranging from research grants to health insurance to academic freedom.

Our goal is to enhance the academic and intellectual environment for UNM’s graduate and professional students to promote the rights, interests and professional development of graduate and professional students within the university community, through advocacy, education, and financial support. Some of the ways the GPSA stays involved on campus and in state, and national politics include:

1. Offering numerous grant funding opportunities to graduate and professional students for research, travel, and presentation of their work at conferences.
2. Offering a twice yearly $1,000 graduate scholarship to graduate students seeking to complete their degrees.

3. Representing graduate and professional students on numerous university and Faculty Senate committees and before the Board of Regents.

4. Representing graduate and professional students on the Student Fee Review Board (SFRB).

5. Giving students the opportunity to represent their departments on the GPSA Council.

6. Sending GPSA representatives to the New Mexico State Legislature to lobby for graduate students' interests.

7. Networking with the National Association of Graduate and Professional Students (NAGPS) and the NAGPS Western Region.

8. Providing a computer lab with discounted printing located in our office, SUB 1021.

GPSA’s strengths on the UNM campuses and in our communities are enhanced further by the support by the administrative and across tuition.

These pages report the first academic year (2014-2015) of teamwork achievement under my leadership. I have been delighted to continue working with such a committed and energetic team.
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Executive Summary

1. Student Fee Review Board (SFRB) was redesigned to accommodate the new fall semester deadline. These changes included adding the expected meeting date for the board, and the application deadline (the first Friday after Labor Day.) The application was also changed to help expedite the process for the departments. https://policy.unm.edu/university-policies/1000/1310.html

2. Lobo Respect Advocacy Center was created after the Start By Believing presentation to Academic/Student Affairs and Research Committee by ASUNM and GPSA. http://loborespect.unm.edu/education/what-is-sexual-violence.html


4. Student Regent Process was designed by Stephanie Everett, Chair of the Student Regent Search Committee. Though this process was completed in the fall the governor’s office requested more names in the spring. This committee also created a Student Regent page to be added to the Regent’s website that is awaiting approval. http://regents.unm.edu/

5. Graduate School Scholarship was established to help students take summer courses. We work with the Enrollment and the Provost Office to fund approximately 80 students to attend summer classes, and dissertation hours. UNM foundation sent two letters to help raise funds for this scholarship. http://gpsa.unm.edu/funding/index.html

6. Over $100,000 in grants and scholarships disseminated to graduate students across increasingly more departments (see grants report.)
7. Professional Academic Writing (PAWs) was a joint initiative with Graduate Resource Center (GRC) and the Institutional Review Board (IRB.)
   http://grad.unm.edu/resources/paw.html.
8. Doughnut Wednesday’s at Hodgins Hall was an event that GPSA worked in collaboration with the Alumni Association to promote students by providing free coffee and doughnuts. Donut Mart was our sponsor for this event.
9. Athletics met with ASUNM and GPSA to discuss SFRB and Ticket Distribution. GPSA tried to change the ticket distribution because Graduate Students were not happy with the current process, but had no success. Students asked to have the option for discount tickets to take family, and not pick up four tickets at one time. Student attendance to events has decreased and a topic of discussion was student outreach.
10. Capital Outlay Projects were not approved by the Governor. This resulted in the University looking into Institutional Bonds to make necessary improvements. The biggest area of concern for graduate students was lab space, which is limited in some departments. The capital projects priority list was released with Physics and Astronomy ranked as number one (see lobby report).
11. The UNM Food contract RFP was sent out for bids. GPSA advocated to renovating the law campus facility, and med 2 building. This contract has not been officially signed as of 05/21/2015.
12. Regents approved the Popejoy Hall lounge addition that will add space to the current donors lounge.
13. Voters approved the GO Bond B, which allocated $3.5 Million for academic libraries. Bond C was also approved resulting in $139 million in higher education funding. Bond C breakdown is: $20.5 million for Farris Engineering Building, $12 million for UNM Health Sciences Center, $1 million for UNM Gallup to complete basement of Zollinger, UNM Los Alamos $500,000 for EMT program, UNM Taos $4 million for health science training facility, and UNM Valencia $1 Million for health and safety infrastructure improvements.

Achievements

- Bridged the divide between UNM Main and North Campus.
- Collaborated greatly with ASUNM. Noted by all groups and administrators this year.
Delivered the SFRB recommendations by the December 1\textsuperscript{st} deadline despite the drastic change from spring to fall.

Lobbied in Santa Fe for study space in Zimmerman and lighting at the Law School.

Had several conversations with Mayor Richard Berry about student issues including a bike friendly campus.

Contributed to the search for a new GEO Director.

Contributed to new food services RFP committee.

Contributed to the discussion for divestiture from certain investments with the UNM Foundation.

Contributed to the BLT discussions resulting in the freezing of tuition and fees over a four year period.

Five bylaws, additions and/or amendments put forward and passed by Council.

More than $200,000 awarded in grant and scholarship funding this year.

Successfully created the Graduate Summer Scholarship.

Partnered with the Offices of the Provost and Associate Vice President for Enrollment. Management supposed to contribute more than $50,000 to the Graduate Summer Scholarship.

Conducted search for new Student Regent.

Created the Graduate Emergency Fund.

Attended as many new student orientations as permitted.

To continue

- Seeking funding for the Graduate Emergency Fund.
- Seeking funding for the Graduate Summer Scholarship.

Acquisitions

- Eight new touch screen computers in the computer lab.
- New printer for the lab.
- New printer/copier/scanner for the lab.
- Two retractable promotional banners.
- Chief of Staff plaque.
- Volunteer of the Year plaque.
Executive Standing Committees 2014-2015

Finance Committee (End of the Year Report, Fall 2014)

Committee Members
Chair: Hilary Wainwright
School/College: A&S- English Department
E-mail: gpsafin@unm.edu

Committee Members
Member name: Rob Yazbek: Vice Chair
School/College: Anderson School of Management

Member name: Sai Kumar-Uppu
School/College: Mechanical Engineering

Member name: Jaime Baca
School/College: Anderson School of Management

Member name: Brian Watkins
School/College: Anderson School of Management

Member name: Hanh Nguyen
School/College: Language, Literacy and Sociocultural Studies (LLSS)

Committee Goals
For the first semester, our goals as a committee were to learn the basics about the appropriation process and revise the standing rules and all applicable forms to better reflect the process.

Projected Timeline
The goal for new standing rules was set at our first meeting, September 19th. The other forms did not have specific deadlines.
Accomplishments
Standing Rules, Meeting Format, Request Form, Information Form

Actual Timeline
Standing rules accomplished at first meeting, September 19th (as scheduled). All other goals finished by second meeting, October 17th.

Goals for Spring Semester
- Talk over standing rules and see what further revisions might be helping now considering that we have a handle on the process.
- Learn the Budget Process.
- Revise Standing Rules and applicable forms to better reflect the process if necessary.

Recommendation
- By end of February all revisions complete.

Advice
- People to meet and their contact information
- Michelle Parra, Accountant 3, Student Government: Mparra1@unm.edu
- Ivy Duewall, Accountant II, Payroll: imduewall@unm.edu
- Talal Saint-Lot, Program Specialist, GRC: nuntuket@unm.edu
- Debbie Morris, Director of Student Activities Center: dmorris@unm.edu
- Tactics for navigating UNM
- I recommend having the GPSA president take you around campus to personally meet people the first time. That will help with getting to know them face to face and might help them remember you. Also, with SGAO directly across the hall, it is easy to stop and ask questions. I mainly e-mail though.

Planning ahead
What worked well?
Meeting format: We found it much better to format the meeting as two tables in a wide v shape for the committee to be able to simultaneously face each other and the presenting organization. We also felt more comfortable utilizing a “motion to deliberate” in order to have time for the committee to talk amongst themselves.
Appropriation Request Form: The current attached format seems to be working well.
What did not Work Well?
Standing Rules, although the current format is much better, then we started with in the summer, there is still some work to be done and that is why it is on the goals for the spring.

Budget
Fall Semester: Appropriation Requests totaling $80,001. Total recommended: $54,724.
Finance Committee (End of the Year Report, Spring 2014)

Committee Members
Chair: Hilary Wainwright
School/College: A&S- English Department
E-mail: hils79@unm.edu

Vice Chair: Hanh Nguyen
School/College: Language, Literacy & Sociocultural Studies

Member name: Haeyalyn Muniz
School/College: Anderson School of Management

Member name: Matthew Barceleau
School/College: School of Law

Member name: Brian Watkins
School/College: Anderson School of Management

Member name: Maria Elena Corral
School/College: Speech-Language Pathology

Committee Goals
For the first semester, our goals as a committee were to learn the basics about the appropriation process and revise the Standing Rules and all applicable forms to better reflect the process. By the second semester, we were able to smoothly process appropriations and have a better understanding of the Standing Rules. Later on, we turned our focus to the Annual Budget Process and learned about the difference between an annual budget and an appropriation, and also had to learn to be stricter as a committee as we dealt with a large number of budget requests and a small amount of dollars.
Projected Timeline
The goal for new Standing Rules was our first meeting, September 19th. The other forms did not have specific deadlines. The Budget Process has timelines established in the ByLaws and we were able to meet those timelines.

Accomplishments
Standing Rules, Meeting Format, Request Form, Information Form, Budget Workshops, Budget Hearings, Budget Deliberations, Budget Delivery, and Approval by Council.

Goals for Next Year
- Talk over standing rules and see what further revisions might be helping now that we have a handle on the process.
- Revise Standing Rules and applicable forms to better reflect the process.
- Maintain some continuity of committee members if possible.
- Revise the Budget Process to better reflect the actual amounts students can request and should expect to receive.

Recommendation
- Next year’s committee is encouraged to begin revising the budget process in the fall. If there is continuity of members and the committee works with Legislative branch, I think this can easily be accomplished and will help immensely with the spring workload next year.

Advice
People to meet and contact information
- Michelle Parra: Mparra1@unm.edu
  - Michelle is in charge of Student Accounts and has invaluable information about how the appropriation and budget processed are handled after they leave the hands of GPSA; having weekly communication with Michelle was key to a smooth process
- Ivy Duewall: imduewall@unm.edu
  - Ivy was also invaluable to the process. You should establish a relationship with her, particularly in regards to Budget Revisions. Ivy can give information on how money can be spent, whether a revision or reallocation needs to happen, whether it violates any SGAO policies even if it is approved by GPSA, etc.
• Hilary Wainwright: hil97@unm.edu
  o Hilary will be the Council Chair next year and therefore will be able to provide assistance with the transition to a new Finance Committee. In particular you should look to her for advice on revising the Standing Rules at the first meeting and learning the Budget Process in advance of the spring.

• Debbie Morris: dmorris@unm.edu
  o Debbie Morris is the Director of the Student Activities Center and is always willing to help out with questions.

• Hanh Nguyen: tctbt5@unm.edu
  o Hanh was an invaluable member of the committee and one of two to remain part of the committee for the entire year. I strongly encourage you to see if she is willing to participate again. Even if she is not, she is always willing to help and answer questions and may be a standby proxy vote if necessary.

**Tactics for navigating UNM**
I recommend having the GPSA president take you around to personally meet people the first time. That will help with getting to know them face to face and might help them remember you. Also, with SGAO directly across the hall, it is easy to stop and ask questions in person. This year, the Chief of Staff, Office Manager and Deputy Chief of Staff, were very knowledgeable and could usually point me in whatever direction I needed to go. Spending time in the office will help you become familiar with UNM/GPSA as you answer questions for students and work with volunteers. Between everyone in the office, someone will know the answer you might need.

**Planning ahead**
**What Worked Well?**
Meeting format: we found it much better to format the meeting as two tables in a wide v shape for the committee to be able to simultaneously face each other and the presenting organization. We also felt more comfortable utilizing a “motion to deliberate” in order to have time for the committee to talk amongst themselves. This deliberation time was not necessary in every case as some requests were very straightforward and a committee member was willing to make a motion immediately. The deliberation time was particularly helpful in the beginning, as the committee felt more comfortable asking questions and figuring out the standing rules when the organization was not directly in front of us. We were always
transparent about our deliberations after we brought the students back in and told them what we decided and why.

Appropriation Request Form: The current attached format seems to be working well.

**What Did Not Work Well?**

Standing Rules: although the current format is much better than the one with which we started in the summer, there is still some work to be done. The new Chair should work with the new Council Chair (previous Finance Chair) in order to take the knowledge gained throughout the year and apply it immediately. Specific sections to be addressed include Section II, line 2: change to ten days—five is not enough. Section V: All line items should be revisited and clarified—some raised, some lowered—the previous year’s requests will help to determine which might be too high or too low or unclear (Section VI- 2). The budget revisions were much easier to handle one by one and almost every revision was considered “urgent” by the organization. Having them due once a month is unrealistic. This section should grant the FC Chair/Vice Chair the ability to approve as they are turned in without having to consider it urgent.

**Budget**

**Budget Workshop:** the current document was pretty effective, but I recommend some changes to highlight the things I now realize nobody grasped. A few slides should have more prominence and maybe even be repeated at the end of the workshop.

**Budget Request Form:** it was perfect except for some Excel formatting. I just recommend doing a practice run and filling out and changing quantities to make sure all cells are updating as needed.

**Budget Process**

Amounts Requested/Recommended:

Fall Semester: Appropriation Requests totaling $80,001. Recommended total: $54,724

Spring Semester: Appropriation Requests totaling $49,562. Recommended total: $31,183

Annual Budget: Amount requested $285,029. Recommended total: $149,300

**Bylaws Recommendations**

VIII. Finance Code

Section 1: remove this line, it is no longer correct.
Section 3, H-1: This amount of $3,000 should be reduced to an amount that is closer to the reasonable amount an organization expects. I recommend $1,000.

Section 5. A. Line 5: This line which states that individual students may apply for appropriations seems to be in direct conflict with section 2. A. Line 2 which says that allocations from the General Fund shall only be used to fund organizations. Appropriations seem to me to be an allocation from the general fund and therefore individual students would not be allowed. This should be investigated, clarified and revised.
Grants Committee Annual Report 2014-2015

Committee Members
James Foty, Co-Chair, Spring 2015, Community and Regional Planning
Joseph Raborn, Co-Chair, Spring 2015, Anderson School of Management
Steve Maness, Co-Chair, Fall 2014, Latin American Studies

Spring/Fall Members
Amy Hawkins, Public Administration
Deborah Bebee, Anderson School of Management
Sheri Ann Singerling, Earth and Planetary Sciences
Chia-Ling Chen, Special Education
Elizabeth Cuna, Public Administration
Bich-Hanh Nguyen, Language, Literature and Sociocultural Studies

Fall Members
Rebecca Weinstock, Latin American Studies
Yi-Ling Lin, Special Education
Noha Ghaly, Language, Literature and Sociocultural Studies

Mission Statement
To empower graduate students by providing learning experiences and funding resources for research, education, and professional development.

Committee Goals
1) Support the academic and professional development endeavors of graduate students.
2) Increase student involvement in GPSA.
3) Improve the grants process for providing a high-quality grants program for graduate students.
4) Amend the Grants Code, as needed, to include clear language to support these goals.
5) Begin transition to new, more flexible web platform.
6) Promote the grant program as an educational experience, not just a financial resource.
2014-2015 Budget
The Budget for FY 14-15 is ridiculous, and includes a large increase in incoming funds. The GSF received $46,760 from GAF and had a small balance forward for a total budget of $50,858. For the SRG/PDG account:

1. The SFRB redirected $54,000 from the Graduate Studies RPT grant to GPSA starting this budget year (FY 14-15). Our allocation from the SFRB through the graduate allocation fund (GAF) totals $89,134 for the year.
2. We received $36,811 from the PDG and SRG endowments this year. Apparently the interest accrued last year was never deposited in our accounts, so this disbursement represents two years’ worth of accrued spending interest.
3. We received $38,291 through the GPSA budget process.
4. Expected total for SRG/PDG: $164,236.

The NMRG account also will see a large increase given that endowment monies were not disbursed last year.

1. $53,348 can be expected from endowment interest. Some of the money could be reinvested into the endowment accounts or used to create a new grant.
2. $59,600 is incoming from student affairs, which has been the case for several years now.
3. Our balance forward from last year was $58,145, which also can be reinvested.

Grants Offered This Year
Student Research Grant (SRG): A $500 grant that funds travel and lodging to conduct research in the field (includes artistic projects like photography or dance), the cost of research materials, and/or travel/lodging and conference fees for conferences at which the applicant is making a presentation. The SRG is offered every fall, spring and summer semester and is eligible for up to $500.

Professional Development Grant (PDG): A $500 grant that funds travel/lodging and fees for job interviews, auditions, clinicals, mock trials, unpaid internships, conferences at which the applicant is not making a presentation, and other professional development travel or related expenses. The PDG may not fund expenses eligible for the SRG and it is offered every fall, spring and summer semester.

New Mexico Research Grant (NMRG): A $3,000–$5,000 grant that funds travel, lodging, supplies, and other costs related to field research. Projects with a New Mexico state agency,
nonprofit or community organization require a letter of recommendation from a representative of the organization, and are eligible for up to $5000.

**Graduate Scholarship Fund (GSF):** Each fall and spring semester, we offer the Graduate Scholarship Fund (GSF) a $1,000 need-based scholarship for students within three semesters of graduation.

**Graduate Summer Scholarship (GSS):** A $1,000 merit and need-based scholarship designed to help support students who are nearing the end of their academic programs and taking summer classes in order to expedite completion of their program. Graduate and professional students in good standing (3.0 GPA or higher) and within 15 credit hours of graduating are eligible for the scholarship. This was the first year offering this award, and awards will be determined during the summer of 2015.

**Fall 2014 Awards Summary**

**Award Numbers for fall 2014**

<table>
<thead>
<tr>
<th>Award Category</th>
<th>Applied</th>
<th>Awarded</th>
<th>Denied</th>
<th>Total Awarded ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development Grant (PDG)</td>
<td>50</td>
<td>27*</td>
<td>23*</td>
<td>$12,202.55</td>
</tr>
<tr>
<td>Student Research Grant (SRG)</td>
<td>110</td>
<td>57</td>
<td>53**</td>
<td>$27,753.68</td>
</tr>
<tr>
<td>New Mexico Research Grant (General Priority)</td>
<td>31</td>
<td>16</td>
<td>15</td>
<td>$44,262.57</td>
</tr>
<tr>
<td>New Mexico Research Grant (High Priority)</td>
<td>11</td>
<td>9***</td>
<td>2</td>
<td>$35,690.00</td>
</tr>
<tr>
<td>Graduate Scholarship Fund (GSF)</td>
<td>43</td>
<td>25</td>
<td>18</td>
<td>$24,678.56</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>245</td>
<td>134</td>
<td>109</td>
<td>$144,587.36</td>
</tr>
</tbody>
</table>

*Includes 1 appeal award and 2 disqualified grants
**Includes 2 disqualified grants
***Includes 3 grants that were awarded on appeals

**Readers**

For the 245 grant applications, we had 53 readers, who read from 10 to 33 applications. This number of readers was enough to cover all the grants, but more would have been useful for rereads and during appeals. Readers received a base stipend of $50. Those who read more than 20 (about 8 readers), were awarded a $100 stipend. This semester we trained readers...
Annual Report

before the application deadline so we were able to assign readers as soon as the cycle closed. This practice made everything go much smoother and increased our turnaround time on award decisions.

Appeals

This was a busy cycle for appeals. We heard 10 appeals, summarized below, with names removed.

1. **NMRG High Priority**–Funded ($5,000)–Committee decided unanimously to fund based on reader errors and strength of original proposal.

2. **NMRG High Priority**–Funded ($1,455)–Committee decided unanimously to fund based on reader errors, possible reader bias and closeness of scores.

3. **NMRG General Priority**–Denied–Committee decided unanimously to send proposal for rereads. With the addition of new scores, grant was still below the cutoff. On second reading, proposal did not address score-sheet and should not have been funded.

4. **PDG**–Funded ($500)–Committee decided unanimously to fund based on reader errors, and closeness of scores.

5. **SRG**–Denied–Committee decided unanimously not to fund based on problems with the original application and agreement with reader scores.

6. **SRG**–Denied–Committee decided unanimously to send proposal for rereads. With the addition of new scores, grant received same normalized score as before and was still below the cutoff.

7. **SRG**–Denied–Committee decided unanimously not to fund based on problems with the original application (budget) and agreement with reader scores.

8. **NMRG General Priority**–Denied–Committee decided unanimously not to fund based on merits of original application and agreement with reader scores. Applicant did not attend appeal meeting.

9. **NMRG High Priority**–Funded ($5,000)–Committee decided unanimously to fund based on reader errors, possible reader bias and closeness of scores.

10. **PDG**–Denied–Committee decided 3-1 not to fund based on merits of original application and agreement with reader scores. Applicant did not attend appeal meeting. Recommendation was given to the applicant to reapply in the spring as a Spanish Grant.
Spring 2015 Awards Summary
Award Numbers for Spring 2015

<table>
<thead>
<tr>
<th>Award</th>
<th>Applied</th>
<th>Awarded</th>
<th>Denied</th>
<th>Total Awarded ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development Grant (PDG)</td>
<td>114</td>
<td>42*</td>
<td>72</td>
<td>$20,654.99</td>
</tr>
<tr>
<td>Student Research Grant (SRG)</td>
<td>164</td>
<td>65**</td>
<td>99</td>
<td>$31,742.50</td>
</tr>
<tr>
<td>Graduate Scholarship Fund (GSF)</td>
<td>77</td>
<td>24</td>
<td>53</td>
<td>$24,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>355</td>
<td>131</td>
<td>224</td>
<td>$76,397.49</td>
</tr>
</tbody>
</table>

*Includes 2 appeal awards
**Includes 8 Appeal Awards

Readers
For the 355 grant applications, we had 52 readers, who read from 7 to 31 applications. This was enough readers to cover all the grants (approximately 1000 scoresheets were submitted), but more readers would have been useful for rereads and during appeals. Readers received a base stipend of 50 clams. In addition, this semester, readers were paid on a sliding scale from $50 for 15 grants to $100 for 27+ grants. Those who read 18-20 were awarded $60 and those reading 20-23 were awarded $75. During rereads, readers were given the incentive of being entered into the running for a $25 Amazon gift card for reading 2-3 more grants. This seemed to attract a large number of readers who were available for rereads at an overall lower cost.

Appeals
This was a good cycle for appeals training. We had 25 appeals (10 funded, 15 denied), summarized below, and with names removed. The large number of appeals is most likely due to the rollout of the new grants website, which allows applicants to see all their scoresheets quickly and spot reader errors issues much easier than in the past. Recommendations on how to proceed with the appeals process in the future are outlined in the recommendations section below.
**Yearly Accomplishments**

**Training Sessions**
Our focus for trainings this year has been on student access. In response to busy student schedules, we offered five trainings each grants cycle, including training sessions in the...
morning and early afternoon. Further, our commitment to student success led us to offer training on north campus at the UNM Health Sciences. Scheduling conflicts were an issue in our efforts to also cooperate with the UNM School of Law to provide trainings. We will continue to work in concert with them and the Health Sciences to provide support and with other locations of our diverse academic community. All training slides, handouts and bylaws were posted on the GPSA website for prospective applicants.

Spanish Grants
We started a Spanish Grant pilot program during the spring 2014 semester and we received enthusiastic responses. Although we did not fund a Spanish grant applicant in the spring or summer, we are happy to report that we have awarded our first Spanish grant applicant in the fall of 2014. (We had one applicant apply in the spring 2015 semester who did not receive funding.) We hope to continue this program and fund more Spanish grants next year. For the future, we will focus on better advertising and outreaching so that more students know about this opportunity.

New Grants Website Platform
A new grants website (gpsagrans.unm.edu) was used this year that includes many new features. Users can now track the status of their applications, including their scoresheets and reader comments. The new website will also allow graduate students to see the number of awards awarded each semester by department and award totals. Overall, the new platform will increase the efficiency, transparency, and accountability of our grants process. (Please see screenshot below.) Ongoing training support and maintenance of this website is something that will have to be addressed in future cycles.
Graduate Summer Scholarship
This year, we launched the Graduate Summer Scholarship (GSS), a $1,000-merit and need-based scholarship, designed to help support students who are nearing the end of their academic programs and taking summer classes in order to expedite their program’s completion. Graduate and professional students in good standing (3.0 GPA or higher) and within 15 credit hours of graduating were eligible for the scholarship. (Ad-hoc exceptions were made for Law, Pharmacy and Medical School students, as they do not use the ‘hours’ system.) PhD students who are taking dissertation credit hours were also eligible for the scholarship.

The award was designed to give preference to students near the completion of their studies and who demonstrated significant financial need. The scholarship required a 700-word proposal written to a new GSS scoresheet, a letter of recommendations, and a verification form from a faculty member. An evaluation of this scholarship should be completed at the conclusion of the summer to ensure the award is fair and is helping students complete their degrees.
Recommendations and Goals

Grants Committee Workload
It is clear that the grants co-chairs and grants committee as a whole take on a large workload that makes it difficult for student volunteers to do their jobs effectively and respond to the increasing demands of managing GPSA’s grant process. Co-Chair Foty spent between 10-20 hours every week answering emails, managing the grant websites, conducting training sessions, holding meetings, and overseeing the grants cycle. This was in addition to revising bylaws, creating a new scholarship, and updating presentation and outreach materials. Perhaps the most time consuming process is managing the readers. This committee recommends that a PAship be offered to the next grants chair in order to incentivize a continued commitment to the grants process and also to provide an adequate compensation given the workload.

Appeal Process
The appeal process was a difficult task to undertake in the spring semester because of the new grants website, which makes it easier for applicants to see their scoresheets. Because the final grants scores often follow a normalized curve, those applicants near the cutoff who appeal often have a strong case for receiving a few more points and obtaining a grant. Given the random luck of the draw, it is hard to argue with applicants who are only a few points below the cutoff, especially when they are given more stringent readers. Unfortunately, there does not seem to be an easy way to address this issue except to revise the appeal process or not provide the same level of feedback to students. Because GPSA is committed to transparency and allowing applicants to receive feedback on their proposals, it is not recommended that scoresheets are hidden from applicants, as this is a clear strength of GPSA’s grants program. Instead, clearer bylaws on the nature, grounds, and appropriateness of appeals should be considered. In addition, it may be acceptable to offer students an automatic re-read opportunity if they request it. These reread scores could then be used to determine whether the student receives the award or not, instead of a full committee review.

NMRG Bylaws and Receipts
The NMRG is a great chance to support larger student research projects on campus. Given the large amount of money awarded to students, however, it is in GPSA’s best interest to ensure these awards are used for the activities outlined on applicants’ budgets. We updated
the NMRG bylaws during the summer of 2014, but further changes could be worked out to require receipts in the future.

In addition, given the need to score these applications fairly and consistently, the reading process for these grants may have to be updated. It may be best to have 5 readers for each grant, with high and low scores dropped, to control for outlier scores.

**PDG/SRG Scoresheet**
The PDG/SRG scoresheet is over 2 years old and is getting rather stable. In addition, two issues repeatedly arise with the scoresheet’s wording: 1) under benefits, it has often been implied that benefits to the academic community include UNM, although this is not explicitly stated on the scoresheet, and confuses some applicants. An additional line should be added asking applicants to demonstrate how their work benefits UNM directly. 2) Under the budget section, the “pursuing other sources of funding” prompt is currently worth 0 OR 10 points. This requirement should be reconsidered as it is often missed by readers and could be scored on a sliding scale.

**Graduate Summer Scholarship (GSS)**
In addition to our current grant offerings, we plan to create a Graduate Summer Scholarship beginning next summer to fund graduate students taking summer classes. More details will be worked on in the spring.

**Graduate Scholarship Fund Bylaws and Score**
The Graduate Scholarship Fund currently uses standing rules and does not have adopted bylaws. The grants committee will need to revise the current standing rules based on this semester experience and develop formal bylaws for next year. The goals and scoring process will be a large component of these bylaws, as will ensuring the transparency of the application process.

The GSF scoring process can be more transparent and based on actual student need. For this semester, 50% of the score came from reader scores, while 50% came from an unmet need score provided by the Financial Aid Office. Reader scores were normalized following the grants normalization process, while unmet need scores where ranked according to percentile. These two scores were then added together and divided in half to produce a final score out of 100 points. Although reader scores had some effect on final scores, unmet need scores played a much larger role in determining applicant's’ final scores. Part of this had to do with the
large spread of unmet need scores ($0 to $36,000), meaning those students with low unmet need scores (below $20,000), were often out of contention for funding.

For future semesters a new formula for scoring might be appropriate. For example, less emphasis could be placed on unmet need scores, and more on reader scores, or an additional criterion (such as how close the student is to graduating) could be used to produce a better-rounded score based on actual financial need. Overall, the goals and process for the GSF will have to be reviewed for next semester (see below.)

**Training Sessions**
Our vision for training includes a multimedia presentation of the trainings online (either narrated PowerPoint or YouTube video format) to bridge the geographic barrier of students that attend campuses outside of Albuquerque or those who are distance learning via online classes. We understand that these students also pay the GPSA fee and are valued members of our diverse academic community. In addition, we would like to update the existing website content and FAQ sheet to provide more details for interested students. Part of this will be making the process of applying for grants much clearer and transparent (e.g., stages, who reads each grant, how funds are dispersed, etc.). We would also like to create graphics to compliment website descriptions and text.

We want to encourage a shift in the marketing of the Grants program toward the value of applying for a GPSA Grant as a learning experience rather than merely a funding source. Each student who writes a grant is developing a key skill for future use in academia and the workplace. We don’t only hand out money; we train students to become better grant writers. We want the graduate student body to recognize this highly valuable implicit benefit.

This semester the Grants Committee has worked to further respond with balanced and unbiased support; however, we continue to develop and build upon what is already provided to support the academic community. As always, we continue our endeavor to increase the integrity of GPSA by providing a high-quality grant program to support graduate students at UNM. We will continue to do outreach to all departments and university entities that are interested in learning more about GPSA funding opportunities.

**Website Maintenance**
The new grants website will need ongoing maintenance by someone experienced in Drupal. Although it is currently in working order, it will need updates, security checks, and yearly inspections to ensure it is useable each grant cycle. Otherwise, the website will go the way of
the previous grants website and could become an ongoing headache instead of an efficient way to receive and score applications.

Unfortunately web developers are expensive and flakey. Good luck finding someone to maintain the site!
Lobby Committee (End of Semester Report, fall 2014)

**Committee Members**
Chair: Taylor Smith  
School/College: UNM School of Law  
E-mail: tsmith89@unm.edu

Committee Members  
Member name:  
Angie Poss  
Orsoyla Kohalmi  
Moses Allen  
Texanna Martin  
Amber Dukes

**Committee Goals**
The goals of the committee are to secure funding for graduate student projects.

**Projected Timeline**
Timeline for the committee is to have the funding secured by capital outlay day (TBA) of the session. This day is the filing date when the Representatives and Senators file funding amounts.

**Accomplishments**
The committee has been successful in working with the Government Relations Office on campus and in retaining a presence with local legislators.
Goals for Next Year
Next Year goals include working both with SBB early and closer with the University in order to bring that initiative forward; there should be new projects created or requests to the legislators for needs that may arise from the projects that were done this year.

Recommendation
As soon as the session ends, the office should be preparing for the next year’s goals. The earlier we jump on goals, the easier they will be.
Lobby Committee (End of the Year Report, spring 2015)

Committee Members
Chair: Taylor Smith
School/College: UNM Law
E-mail: smithta@law.unm.edu

Committee Goals
Committee goals were to procure graduate and professional student funding for student study space and upgrade lighting at the law school via capital outlay funds as requested from the state legislature.

Projected Timeline
The time line for the spring semester was to have all capital outlay forms filed and signed by legislators by the second week of the session – the week of February first and continued presence in the capital until Capital Outlay day, which was February 23rd, 2015. After CO Day, the committee remained a small presence awaiting the bill to be passed on the floor.

Accomplishments
We were able to get the goal of 25 signed CO Day signatures in support of the project, but the bill did not pass on the Senate floor in the final minutes of the session. GPSA was successful in getting the funds appropriately appropriated; however, the capital bill not passing is a failure for all capital projects in the state. In this regard, there may be a special session coming up in late May. If this does occur, the GPSA projects may pass as the Governor and state legislature have already agreed that Higher Education will be of focus, which our capital outlay requests are a part of.

Actual Timeline
We were successful in sticking to the projected timeline and thus were successful in our approach, however on March 20, 2015, the bill did not pass and as a result we will not get the funding unless a special session occurs and our project survives the negotiations between parties and both houses in that process.
Goals for Next Year
Next year’s goals should be to have initiatives prepared prior to August, but while in the planning phases of the initiatives over summer, communications to legislators and other community interest groups should begin.

Recommendation
- May: Planning phase of initiatives with E-board, students, and President
- June: Communication to Government relations of proposed ideas.
- July: Communication between legislators, community groups, and the administration of proposed plans.
- August–November: Doing appropriated research for the initiatives, including what must happen logistically. Still remaining in contact with all groups mentioned above, given possible changes.
- December–January: Finalizing all steps above and working with administration to prepare proper documents in preparation for the session. Again, remaining in contact with all above mentioned groups, particularly, sponsors of the legislation.

Advice
People to meet
- Currently elected officials (legislators.)
- Staff of legislators. (These people help get things heard and building relationships. with them is important because they can help get things done for you.)
- Mathew Munoz, Office of Government Relations (mmunoz@unm.edu.)
- Joe Thompson, Office of Government Relations–can be contacted through Mathew Munoz.
- Connie Beimer, Office of Government Relations (cbeimer@unm.edu.)
- Kimberly Feldman, Lobos for Legislation (borzoi@unm.edu.)
- Brian Colón, Lobos for Legislation can be contacted through Kimberly Feldman.

Tactics for navigating UNM
To get in contact with people of UNM attend any Government Relations Events that may come up, any legislative committees that may come to the University for the Interim, and Lobos for Legislation meetings and events.
Planning ahead
During this semester, everything went as planned other than some factors that were not in our control. There were higher politics at play that limited what we could do successfully.

Budget
No funds were used from the budget whatsoever.

Historical Information
GPSA was almost successful in allocating funds in their first year of Capital Outlay Requests—which may still happen, contingent on a special session and the request surviving negotiations between legislators and the Governor.
Programs Committee (End of Semester Report, Fall 2014)

Committee Members
Chair: Chloë Winegar-Garrett

Name: Chloë Winegar-Garrett
School/College: College of Education: Educational Specialties: Art education Master’s candidate
E-mail: gpsaprosgrams@unm.edu | cwinegar@unm.edu

Committee Members
  1) Chloë Winegar-Garrett (College of Education)
  2) Shari Taylor (School of Business)
  3) Rahmah Fithriani (College of Education)
  4) Glenda Lewis (College of Education)
  5) Andrew Belzer (Department of Spanish & Portuguese)

Committee Goals
The goals are to create and implement fun and worthwhile events for graduate and professional students at main and north campuses; to help raise money for a graduate summer scholarship fund; work with other committees to create higher-attended workshops; promote GPSA throughout campus; and help planning the Shared Knowledge Conference (SKC.)

Projected Timeline
October 2014
  • Throw party for graduate (national) and graduates (international) students (10/28.)
  • Host food truck event “Food for Thought” (10/30.)

November 2014
  • Recruit committee members (four extra, three different colleges represented.)
  • Have committee meeting (11/12.)
  • Host food truck event “Food for Thought” (11/25.)

December 2014
  • Co-sponsor “End of Semester” party with the Global Education Office (GEO) (12/4.)
  • Hanging of the Greens office party (12/5) with Student Activity Center funding (Debbie Morris.)
Accomplishments

- Launched the “Food for Thought” event and it was successful. Roughly 400 people bought food truck product, and GPSA raised $310 for the scholarship fund. (Food trucks present were: Soo Bak Seoul Food, S’Wich it Up, Kimo Hawaiian BBQ, Irrational Pie.)
- Second “Food for Thought” event had less traffic, roughly $200 raised for scholarship. (Food trucks present were Calle Ocho, Barbwire McGuire’s Bodacious BBQ, Street Food Institute, Cheesy Street.)
- Committee has formed with three different colleges represented.
- Offered ideas for SKC, represented GPSA at meetings.
- Met with Debbie at SAC to have a better understanding of the position and goals.

Actual Timeline

- 10/28 party cancelled, postponed until spring semester (potentially Masquerade Ball.)
- 10/30 food truck event.
- 11/12 committee meeting.
- 11/25 food truck event.
- 12/4 GEO/GPSA End of Semester party.
- 12/5 Hanging of the Greens.

Goals for Next Year

- Host event for connecting north and main campuses.
- Host event after international student orientation day; something fun and relaxing.
- Host three “Food for Thought” events (February, March, April); possibly three more if allowed on north campus (increase profit to either 15% or 20%.)
- Market events more actively.
- Utilize committee members more, as well as others, who are interested in helping.

Recommendation

- January 2015: welcome back event for international and graduate students (with GEO.)
- February 2015: Food truck event / bridge party for North and Main campuses.
- March 2015: Masquerade Ball (with LGBTQRC) / food truck event.
April 2015: Volunteer work (good causes like cleaning campus or working at a food bank) / food truck event / Shared Knowledge Conference.

May 2015: End of semester celebration.

Advice
People to meet

- Perhaps it will be more important to work with people briefly met, like with the Graduate Resource Center or Student Activity Center. (Lawrence Roybal, Talol Saint-Lot, Debbie Morris) and work on creating academic workshops and other events in collaboration.

Contact information

- Global Education Office (Vital Mazor: 277-4032.)
- Graduate Resource Center (Lawrence Roybal: 277-1804.)
- Student Activity Center (Debbie Morris: 277-4706.)

Tactics for navigating UNM

- Utilize various graduate student associations to come up with events and work together, promoting collaboration between organizations.

Planning ahead
What worked and what didn’t

- Unsuccessful in getting large media presence for events, perhaps because publication deadlines are far in advance. Some coverage from UNM and on local news station was good, but moving forward local written publications for writing about and promoting our events.
- Need to be aware of potential safety issues and other fire marshal ordinances.
- Profit donations would be able to move up to 20% instead of 10%, if regulations would allow for it. Food truck businesses are willing in general to donate more, especially because it’s for a good cause.
- Otherwise, able to bring in food trucks with lots of enthusiasm.
- Developed committee with great ideas for future.
- Working with COE-GPSA has been worthwhile, would be good to work with other Graduate Student Associations.
Budget

- Roughly $700 in account at end of semester.
Executive Ad Hoc Committees, 2014 – 2015, End of the Semester Report

Assistantships & Benefits Committee, Fall 2014

Committee Members
Chair: Elena Friot
School/College: College of Arts and Sciences, Department of History
E-mail: efriot@unm.edu

Committee Members
1. Angela Poss, American Studies
2. Stephen Mandrgoc, History
3. Rahmah Fithriani, Foreign Language and Literature

Committee Goals
1. Organize and hold two workshops about funding and assistantships for the Professional and Academic Workshops Series.
2. Organize and hold a pre-finals stress relief event for graduate assistants.
3. Represent GPSA at the Committee on Non-Standard Instruction and make recommendations to specifically benefit graduate assistants.
4. Address concerns about use of Turnitin.
5. Edit and assess new online graduate assistant acceptance/contract system for Graduate Studies.
6. Plan, organize, and implement GPSA orientation sessions for graduate programs.
7. Represent GPSA at meetings of the Teaching Enhancement Committee.

Projected Timeline
2. Workshops: September 17, 2014 and November 12, 2014.
Accomplishments

Orientation
- Prior to the start of the academic year, I worked with other chairs and GPSA volunteers to organize the GPSA orientation program. I worked with Sai Uppu to contact graduate departments from south, central, and north campuses and arrange for 15-minute blocks of time to provide information about GPSA. I organized and led a mock orientation session with Q & A, and created orientation packets for each volunteer. I also created a PowerPoint presentation for use at the Jump Start and International orientation programs that was also used by volunteers at departmental orientations. Sai and other GPSA chairs/volunteers created and compiled the orientation folders for distribution to graduate students. GPSA sent representatives to approximately 40 graduate orientations.

Funding and Assistantships Workshops
- As part of the Professional and Academic Workshop Series, I planned and held two workshops on funding and assistantships. Both workshops were held in Zimmerman 254, and for a variety of reasons attracted few participants. I created a PowerPoint that summarized essential information about the assistantships available at the University of New Mexico, and compiled a handout for attendees. The first workshop (17 September) had two participants, while the second had three. Edwina Chavez-Salazar attended the first workshop, and Julie Coonrod, Edwina Chavez-Salazar, and Anne Burtnett attended the second workshop. I created an advertisement for the workshop, and Andrew Belzer posted the advertisement around campus, and it was also posted to Facebook and in the GPSA office. One of the participants in the second workshop was hired by Julie Coonrod for a part-time assistantship shortly after the workshop.

Pre-Finals Stress Relief Event
- In collaboration with Sai Uppu and the Student Support and Advocacy Committee, we organized and held a pre-finals stress relief event — the Pre-Finals Fiesta — for graduate assistants. The Graduate Resource Center provided funding for food (pizza and salad) and Graduate Studies contributed $150 for gift bag supplies. Local businesses—Donut Mart, Il Vicino, Smith’s,
Soo Bak Korean Seoul Food—donated food and gift cards for a raffle drawing, while campus organizations—the Bookstore, Johnson Gym, Student Health Services, COSAP, President Frank’s Office—donated combination of gift bag items and gift cards for the raffle. Sai and I stuffed gift bags for the first 60 graduate assistants in attendance and included exam-friendly snacks, chewing gum, pens, highlighters, and post-it notes. Over 80 graduate students attended the event, and represented departments from all parts of campus. The event was a success, and many students expressed that they hoped to see similar events in the future that bring together graduate students from different departments.

**Graduate Assistant Online Acceptance/Contract System**

- Edwina Chavez-Salazar asked the Assistantships & Benefits Committee to review and comment on the text of emails that are part of the forthcoming online assistantship acceptance and contract system. We went through each email line by line and offered suggestions to improve clarity and meaning, and returned our comments to Edwina. The new system is supposed to be implemented during spring 2015, and is supposed to make it easier for graduate assistants to accept their assistantship offers and sign contracts away from campus, especially over holidays and during travel.

**Turnitin**

- A fellow graduate student raised concerns that the Turnitin program currently used by the University was going to be funded by cutting assistantship funding. I met with this student, and brought his concerns to the committee where we discussed that more information was needed before any action could be taken. Wayne Thorpe and I met with Stephen Hurd and Moira Gerety to discuss Turnitin, where we learned that the Turnitin contract would be up for renewal in Spring 2015, and a decision had not yet been made as to whether or not it would be renewed, much less the source of funding. Moira and Stephen were invited to speak at the Council Meeting on October 25. Stephen made a presentation that addressed current concerns and issues with Turnitin, and representatives had the opportunity to raise questions. Given that the student I originally met with wanted to submit a resolution to Council to protest the use
of assistantship funding to pay for Turnitin, Stephen’s presentation nullified the need for such a resolution at this point in time.

Committee on Non-Standard Instruction
  o I attended the meetings of the Committee on Non-Standard Instruction, chaired by Greg Heileman, the Associate Provost for Curriculum. My responsibilities included to represent graduate student interests on the committee, and to make sure that the committee took graduate student needs into consideration as they worked to make recommendations to the Provost for improving the University’s non-standard offerings. I spoke up several times during the meetings to point out issues of particular importance to graduate students—summer funding, assistantships for non-standard offerings and fee adjustments/schedules that mirrored the more flexible opportunities being proposed for undergraduate students. The draft final report included a short paragraph that spoke to these concerns, but did so in a vague and non-committal manner. Together with Julie Coonrod, I was tasked with rewriting the paragraph so that the recommendations were more specific and geared toward direct action. The rewritten paragraph is to be sent to Julie, and then to Greg, by December 5, 2014.

Teaching Enhancement Committee
  o This committee has only met twice thus far, and I am there to represent graduate student interests. Thus far, the committee has identified and outlined potential programs to help faculty, staff, and student improve their pedagogy. Aeron Haynie, who organized the first meeting, indicated that the Center for Teaching Excellence is working on a certification program for graduate students designed to give them the opportunity to earn a certificate in college teaching, similar to the programs for certificates in grant-writing. I am also serving on an ad hoc committee that will award funding to University faculty and staff for research. After reviewing and scoring applications, we are meeting on December 8, to make award recommendations.

Actual Timeline
  2. Workshops: September 17, 2014 and November 12, 2014.

Goals for Next Year
1. Recruit more committee members.
2. In collaboration with the LGBTQ Resource Center and Frankie Flores, create a short Safe Zone training session for graduate assistants as well as a brief survey for use in undergraduate classes.
3. Improve and develop the Funding and Assistantships Workshop to attract more students.
4. Collaborate with Graduate Studies to offer the Funding and Assistantships Workshop, perhaps on a departmental level.
5. Organize a pre-Finals Fiesta for the spring semester.
6. Work with the Center for Teaching Excellence to develop a series of workshops for graduate assistants.
7. Organize and hold a Graduate Assistant Appreciation Day.
8. Organize monthly social events for graduate assistants.
9. Work with the AHA/Mellon Postdoctoral Fellow (Eric Payseur) to hold a workshop for graduate assistants to write teaching experience into resumes and CVs.
10. Create and run a survey to assess graduate assistant needs/concerns.

Recommendation
- January: Mini Safe Zone training.
- February: Funding & Assistantships Workshop.
- April: Pre-Finals Fiesta (late April). Funding & Assistantships Workshop. Social Event.
- May: Grad Assistant Appreciation Day.
Advice
People to meet
The most important people to meet are those who work specifically with graduate students who hold assistantships, and those individuals who work on behalf of graduate students.

Contact information
Julie Coonrod, Dean of Graduate Studies
jcoonrod@unm.edu
505-277-6062
MSC03 2180

Edwina Chavez-Salazar, Graduate Contracts Manager
edwinac@unm.edu
505-277-7344
MSC03 2180

Aeron Haynie, Director, Center for Teaching Excellence
ahaynie@unm.edu
505-277-2297
MSC06 3695

Lawrence Roybal, Assistant Dean of Graduate Studies
lroybal@unm.edu
505-277-1804
MSC03 2180

Talal Saint-Lot, Graduate Resource Center/PAWS Coordinator
tsaintlot@gmail.com
505-277-0124
MSC03 2180

Tactics for navigating UNM
It is a good idea to schedule meetings with Julie Coonrod and Edwina Chavez-Salazar at the beginning of the semester to stay current with policies regarding graduate assistantships. Edwina manages all of the graduate assistant contracts, and is the person to go to if students
have questions about their contracts, including their eligibility for benefits. Aeron Haynie runs the Center for Teaching Excellence, and is currently working on a certification program for graduate assistants. She is an excellent person to coordinate with regarding training and workshops. Lawrence Roybal works at the Graduate Resource Center and is great to collaborate with for programs that benefit both graduate assistants and graduate students in general. Talal Saint-Lot works at the Graduate Resource Center and coordinates the Professional and Academic Workshop Series, and is the contact person for questions regarding the workshop schedule, and will also collaborate on projects and programs. It would also be a good idea to create a list of departments with graduate programs, their directors, and any relevant information that would increase the ease of communication.

Planning ahead
So far most of the initiatives undertaken by the Assistantships & Benefits Committee have been successful. Over the summer, I attempted to compile a comprehensive spreadsheet with information about assistantship and funding opportunities for each College/Department across campus, but some of this information is difficult to obtain because all departments do not list their assistantships. It has been suggested in a committee meeting that we create a comprehensive database of assistantships, but assistantships change quickly throughout the semester and are generally announced within departments and through student/faculty relationships, so while a good idea, may not be practical to create or implement.

The most unsuccessful program was the Funding & Assistantships Workshop held as part of PAWS. I believe that several factors contributed to the lack of success. First, the website for PAWS was not complete and contained inaccurate information about the workshop, and did not include the descriptive blurb that I wrote over the summer. Second, advertising for the workshops was minimal and no effort was made to advertise until the week of the workshop. These workshops should be advertised in the Daily Lobo, and should be advertised in all graduate departments across campus. There has to be better coordination and communication between the Professional Development and Research Committee, PAWS, and the individuals conducting the workshops. Advertising for the workshops should be the responsibility of the PD & R Committee, not those conducting the workshops, and that committee also needs to make sure that information about the workshops is accurate and up to date on the website.

I began the semester with four committee members including myself, I have not had good turnout at our committee meetings. My committee members have not communicated with me about their attendance or their continued interest in serving on the committee, despite my
efforts to communicate with them. I will be looking for several new committee members in the spring 2015 semester and plan to set some sort of guidelines for participation and communication to avoid this problem in the future.

Our committee has agreed on several strategies and programs for next semester that we will begin to plan and organize at our first spring meeting. We would like to hold a Graduate Assistant Appreciation Day, and collaborate with Satellite Coffee or another community business to offer a treat to graduate assistants, or, simply distribute a small treat through campus mail. We are also looking to work with the Global Education Office to provide more information about assistantships to international students. We are also going to collaborate with other committees to increase advertising for the workshop series, and are planning to compile a list of graduate departments with contact info and mail stop codes in an easy-to-find guide.

**Historical Information**
This committee has been recently resuscitated and so there is no historical information available.
Graduate Health Committee (End of Semester Report, Fall 2014)

Committee Members
Chair: Alaa Elmaoued
Name: Alaa Elmaoued
School/College: School of Medicine
E-mail: aelmaoued@salud.unm.edu

Committee Members
Gregory Ziomek- School of Medicine
Francesca Garcia- School of Medicine
Amre Elmaoued- College of Pharmacy
Marisa Esquivel- Physical Therapy
Ryota Shimada- Biomedical Sciences Graduate Program
Anh-Dung Le- NSMS/Pharmaceutical Sciences

Committee Goals
We intend to establish collaborations between North Campus and Main Campus graduate and professional students. We wish to promote health and well-being for all graduate and professional students at UNM through events and opportunities.

Projected Timeline
We wish to see some opportunities, such as CPR certification, or events established no later than May 2015.

Accomplishments
Since October, I have established a committee who are enthusiastic in bridging North and Main Campuses and becoming more involved in promoting interdisciplinary health and well-being. I have given a short speech at a live press conference for Congresswoman Lujan Grisham and aroused the interest of many other students to become more involved.

Actual Timeline
There is no defined actual timeline established as of now.

Goals for Next Year
We anticipate more collaborated efforts between GPSA Graduate Health and the Health Sciences Student Council (HSSC). Additionally, organization of a CPR certification event will optimistically be established by May. We wish to become more involved with Congresswoman Lujan Grisham and representing UNM. Furthermore, we wish to establish
ourselves by co-sponsoring organized lectures and events, assisting in the creations of interdisciplinary student interest groups, and encouraging North Campus students to enroll in Main Campus courses. Finally, several students have shown interest in becoming Readers for research grants and scholarships next semester.

**Recommendation**
The timeline for next year has not been yet been determined.

**Advice**

**People to meet**

Kyle Leggott- president of HSSC  
Mariana Padilla or Congresswoman Michelle Lujan Grisham  
Luke Esquibel- CPR instructor UNM HSC

**Contact information**
Kyle Leggott- KTLeggott@salud.unm.edu  
Mariana Padilla or Congresswoman Michelle Lujan Grisham- Mariana.Padilla@mail.house.gov  
Luke Esquibel- lesquibel@salud.unm.edu

**Tactics for navigating UNM**
Directly contacting people of interest through email or phone and introducing ourselves as professional/graduate students associated with GPSA.

**Planning ahead**

**What worked and what didn’t**
Organizing a committee was initially difficult. Sending out mass emails was not generating interest among the students. What worked best in forming the committee was personally inviting and encouraging peers to join GPSA and explaining to them the benefits of joining.

**Budget**
We will need funding for certain events and student groups. However, the details have not yet been determined.
Historical Information
GPSA Graduate Health was founded on October 2014. With enthusiasm and determination, Graduate Health will become a voice of integrity and strength for graduate and professional students across UNM.
Graduate Health Committee (End of Semester Report, Spring 2015)

Committee Members

Chair: Alaa Elmaoued  
Name: Alaa Elmaoued  
School/College: School of Medicine  
E-mail: aelmaoued@salud.unm.edu

Committee Members

Gregory Ziomek - School of Medicine  
Francesca Garcia - School of Medicine  
Amre Elmaoued - College of Pharmacy  
Marisa Esquivel - Physical Therapy  
Ryota Shimada - Biomedical Sciences Graduate Program

Committee Goals

We intend to establish collaborations between the Health Science Campus and Central Campus graduate and professional students. We wish to promote health and well-being for all graduate and professional students at UNM through events and opportunities.

Projected Timeline

We anticipate more collaboration between Health Science students and Central Campus students the coming years.

Accomplishments

Since October, I have established a committee who are enthusiastic in bridging the Health Science and Central Campuses and becoming more involved in promoting interdisciplinary health and well-being. I have given a short speech at a live press conference for Congresswoman Lujan Grisham and aroused the interest of many other students to become more involved. We have met with Health Sciences Chancellor Dr. Roth and Vice Chancellor Dr. Morrison and successfully conveyed GPSA’s presence on the Health Sciences Campus.
We have become more active in the Health Sciences Student Counsel. Finally, more Health Science students became involved in GPSA including being Readers for Grants and Scholarships and applying for student interest group funding.

Goals for Next Year
We anticipate more collaborated efforts between GPSA Graduate Health and the Health Sciences Student Council (HSSC). We expect, with the help of Chancellor Roth and Vice Chancellor Morrison, a permanent liaison position to be created between HSSC and GPSA next year. Additionally, organization of a CPR certification event will optimistically be established by next year. Furthermore, we wish to establish ourselves by co-sponsoring organized lectures and events, assisting in the creations of interdisciplinary student interest groups, and encouraging Health Science Campus students to become more involved in Central Campus events.

Timeline Recommendation
The timeline for next year has not been yet been determined as this committee is Ad Hoc.

Advice
People to meet
Future president of HSSC for the upcoming year.
Chancellor Roth and Vice Chancellor Morrison
Mariana Padilla or Congresswoman Michelle Lujan Grisham
Luke Esquibel- CPR instructor UNM HSC

Contact information
Dr. Paul Roth- P.Roth@salud.unm.edu
Dr. Leslie Morrison- L.Morrison@salud.unm.edu
Mariana Padilla or Congresswoman Michelle Lujan Grisham- Mariana.Padilla@mail.house.gov
Luke Esquibel- lesquibel@salud.unm.edu

Tactics for navigating UNM
Directly contacting people of interest through email or phone and introducing ourselves as professional/graduate students associated with GPSA.

Planning ahead
What worked and what didn’t
Organizing a committee was initially difficult. Sending out mass emails was not generating interest among the students. What worked best in forming the committee was personally inviting and encouraging peers to join GPSA and explaining to them the benefits of joining.

**Budget**
Reimbursement for food during open Graduate Health monthly meetings.

**Historical Information**
GPSA Graduate Health was founded in October 2014. With enthusiasm and determination, Graduate Health will become a voice of integrity and strength for graduate and professional students across UNM.
Media & Outreach Committee (End of the Year Report, Fall 2014)

Committee Members
Co-Chairs
Zoila Y. Alvarez, M.A. in Bilingual Education, zalvarez@unm.edu
Adela Chavez, M.A. in Art Education, filmgirl77@unm.edu

Committee Members
Sai Kumar Uppu, M.S. in Mechanical Engineering, saikumar@unm.edu
Jet Saengngoen, Ph.D. in Language Literacy Sociocultural Studies, jetsaengngoen@gmail.com
Matthew Rethorn, Latin American Studies, rethorn@unm.edu
Veeshan Rayamejhee, Ph.D. in Economics, vrayamajhee@unm.edu
Shekhar K.C., Ph.D. in Chemistry, kcshekhar@unm.edu
Deborah Beebe, M.B.A in Business Administration, dbeebe@unm.edu

Committee Goals
Increase Student Involvement in GPSA
Unite All UNM Department and Campuses with GPSA
Social Media
Hold Regular Monthly Meetings
Make Quorum
Use UNM Media Outlets To Advertise GPSA Events. Daily Lobo, KUNM, Departments, LED TV’s, Chalking, And Flyers.
Create Social Events Where Students Can Mingle And Network In Collaboration With Other GPSA Committees.

Projected Timeline
Fall 2014 through the spring 2015 semester.

Accomplishments
• Created flyers for GPSA events
• Promoted GPSA Events
• Chalked to promote GPSA events
• Held regular monthly meetings.
Goals for Next Year

- Create fliers for GPSA events.
- Uniting all UNM Departments and Campuses with GPSA should be looked into further.
- Building a bridge with Daily Lobo and other media outreach.
- Explore Twitter feeds for GPSA Council Meetings & Committee Meetings.
- Explore YouTube broadcasting for GPSA Council Meetings.
- Explore YouTube broadcasting for GPSA Council Meetings.
- Explore Podcast option for GPSA Council Meetings & Committee Meetings.
- Attain Reoccurring Meeting Attendance.
- Actively reach out and coordinate with other committees to promote event.
- Leverage In the Loop Email Listserv to market GPSA events, activities, and increase transparency. (PAW Workshops, Food For Thoughts, etc.)

Recommendation
March 2015: Make an outreach contact with the Medical School, the Law School, Nursing, and Pharmacy School. Uniting all UNM campuses with GPSA should be one of the goals for next year. Students in other campuses did not know what GPSA had to offer. Creating a relationship with all campuses will bring strength to GPSA.

May 2015: Complete End of Year Report for GPSA Media & Outreach Committee.

Advice
You have learned something over this entire year please pass it on to the next person.

People to meet
Make a contact at GRC, COE Student Success Center, SUB, GPSA Office Manager, Daily Lobo editor, and KUNM.

Contact information
Jim Fisher, Business Manager, Student Publications, ifisher@unm.edu

Daily Lobo, editorinchief@dailylobo.com

COE Student Success Center, https://teachnm.wufoo.com/forms/coe-css-support—request/
**Tactics for navigating UNM**
Find out the submission process for flyering, digital TV’s, and information distribution for all major departments and colleges. For example: Law school, Med School, College of Ed, and SUB.

**Planning ahead**
Pick a reoccurring date, location, and time to have meetings. Schedule these in advance and provide a copy of the meeting schedule to your committee and GPSA leadership. This will increase productivity, transparency and it will reduce miscommunications.

**Budget**
We do not have a budgt but it would be nice to have one, even if it was $50 a semester for food for meetings, chalk, or event promotions.

**Historical Information**
The Publications Board appointment is a two-year appointment. It is important to know this to ensure that at the beginning of the academic year the GPSA President and the Media and Outreach Chair coordinate the appointment of this representative in order to avoid miscommunications.
Equity & Inclusion (End of the Semester Report, Fall 2014)

Committee Members

Chair: Amber Dukes
Committee Members
Jennifer Crawford, Psychology
Jen Benson, Psychology
Noah Lewis, Computer Science

Committee Goals
Start by Believing proclamation
Support the UNM Dream Team in reaching their goals

Projected Timeline
End of Fall 2014 Term

Accomplishments
Start by Believing was presented to the Board of Regents. The Regents asked that a task force be formed to fit SBB into an overall plan for addressing sexual violence at UNM.
We met with the UNM Dream Team to assess how we can be supportive of their efforts.
Wrote and passed a resolution in support of the UNM Women’s Resource Center and Sex Week.

Actual Timeline
SBB: To be determined.

Dream Team support: Dream Zone training is scheduled to begin in January 2015. Equity & Inclusion will support this effort with a resolution and by inviting the Dream Team to come to council to give a presentation about Dream Zone and immigration issues that affect UNM students.
Goals for Next Year
Continued support for UNM Dream Team
Start by Believing will be brought before the NM State Legislature

Recommendation
Be continually aware of the possibility of delays in the process

Advice
People to meet
Summer Little, Women’s Resource Center
Tomas Aguirre, Dean of Students Office
Regent Hosmer, Board of Regents

Tactics for navigating UNM
Contacts in the Provost’s office are a key for moving resolution through to the Board of Regents.

Planning ahead
What worked and what didn’t
Be aware that bringing anything in front of the Board of Regents is a lengthy and time-consuming process and will require a large number of contact hours and revisions.

Historical Information
See Spring 2014 Equity & Inclusion Report

Bylaws Recommendations
Equity & Inclusion should be added as a standing committee of the GPSA
Professional Development Committee (End of Semester Report, 2014)

Committee Members

Chair: Joseph Bryant
Chair: Andrew Belzer

Joseph Bryant
School/College: School of Public Administration
E-mail: rommy@unm.edu

Andrew Belzer
School/College: Department of Spanish and Portuguese
E-mail: abelzer@unm.edu

Committee Members: (Name & Department, Minimum of 5)

Chia-Ling Chen/ School of Education
Simoni Maria Benicio Valadares/ Department of Linguistics
Ashley Gonzalez/ Anderson School of Business
Valentine Jovin Fisher/ Dual Community regional Planning & MPA
Andrew Belzer/Department of Spanish and Portuguese
Joseph Bryant/ MPA

Committee Goals
The committee goals are to enhance and expand opportunities for graduate students to develop their individual and professional development goals, by providing workshops in several areas. These areas included but are not restricted to job search skills, resume building, grants on and off campus, and graduate assistantships.

Projected Timeline
This being the first semester of the Professional Development committee, we set out a timeline of weekly workshops offered at the beginning and end of the semester, as well as monthly committee meetings. The timeline for spring semester will be similar with weekly
workshops, however, we may increase meetings to bi-weekly to meet marketing demands and develop new approaches in areas we are lacking.

**Accomplishments**
Although things started slow, our accomplishments turned out very promising. First, we built a great committee with enthusiastic members whom we will carry into spring. We saw increased attendance throughout the semester as well as we established a more solid relationship with PAWS at GRC. We expanded GPSA presence throughout a variety of departments by offering workshops. Most importantly, we built a more stable foundation of understanding to carry us into the spring semester.

**Actual Timeline**
Our timeline stayed mostly accurate throughout the semester except for one or two schedule changes.
Goals for Next Semester
Our first and foremost goal for the next semester is to really push and work hard towards driving attendance at the workshops we offer. Also, to continue to provide workshops commiserate to our original goal of helping Graduate Students have access to useful professional development tools. And to lay a foundation so that future committees can continue to be built on. In addition, we want to collect data from these workshops to help analyze and provide information on things like student needs, workshop effectiveness, and workshop attendance.

Recommendation
A timeline of weekly workshops split into two half’s of each semester is a good one. This means approximately 10 workshops per semester, any more we feel might become redundant and overly time consuming.

Advice
People to meet
Felipe Amaral at GRC, everyone involved in PAW really, different department administrators so we can expand our listserv marketing to all departments, and many, many more certainly.

Contact information
Felipe Amaral, GRC Graduate Assistant,
FAnzal@salud.unm.edu

Lawrence Roybal, Assistant Dean of Graduate Studies
lroybal@unm.edu

Talal Saint-Lot, Graduate Resource Center/PAWS Coordinator
tsaintlot@gmail.com

Tactics for navigating UNM
We are currently working with our mentor Cameron Goble to navigate through the bureaucracies we are unfamiliar with at UNM.
Planning ahead
What worked and what didn’t

The workshops worked well and were presented by intelligent and knowledgeable individuals. This was possible due to a collaborative effort with Val Fischer, Joseph, myself and other members of GPSA such as James Foty and Elena Friot who really stepped forward and helped us a lot. Attempts to collaborate with career services really fell through because there was a communication breakdown. Having Joe and I split our workshops into two separate sets of responsibilities didn’t work either because one side always lacked info on what the other side was doing. This needs to be a 100% Collaboration across the board.

Budget
We worked with no budget.

Historical Information
First run for this committee.
Committee Members

Chair: Professional Development
Name: Andrew Belzer
School/College: Department of Spanish and Portuguese/College of Arts & Sciences
E-mail: abelzer@unm.edu

Committee Members: (Name & Department, Minimum of 5)
Chia Ling/ College of Education
Simoni Maria Benicio Valadares/Department of Linguistics
Ashley Gonzalez/ Anderson School of Business
Valentine Fischer/ Community & Regional Planning

Committee Goals
To enhance and expand opportunities for Graduate students to develop their individual professional development goals by providing an array of workshops focusing on job search skills, resume building, grant writing and obtaining Graduate Assistantships.

Projected Timeline
Timeline was based on monthly professional development workshops.

Accomplishments
Put on four workshops in partnership with Career Services.

Actual Timeline Workshop dates: 2/4, 2/18, 3/18, 4/1
Goals for Next Year  
This committee will be incorporated into student support and advocacy

Tactics for navigating UNM  
Be involved, attend all meetings, and get to know people in other offices and disciplines, look for ways to collaborate with other graduate students. Be active and approachable and let students know GPSA is there to serve them.

Planning ahead  
What worked and what didn’t  
We were very successful in partnering with Marty Apodoca, ran into difficulty with getting Career Services to help promote workshops and had difficulty driving attendance to workshops.

Historical Information  
Rolled out professional development committee as part of PAW workshops in fall of 2014. Continued on to spring of 2015 with limited success and the decision was made to roll the committee into Student Support & Advocacy.
Appendices by Committee

Finance Committee Appendix 1: Links for Relevant Documents

FOOD for THOUGHT

Support UNM graduate students & enjoy local food truck cuisine!

TIME: 11 am - 2 pm
DATE: Thursday, October 30th, 2014
PLACE: Cornell Mall, outside of UNM SUB
Holiday Party

Celebrate the end of the semester!
UNM Faculty/Staff Club (1923 Las Lomas)
Thursday, December 4th, 5-7pm
Food will be provided / 21+ please
Annual Report

Programs Committee Appendix 2: GPSA Programs Committee Meeting

Agenda

GPSA Programs Committee Meeting Agenda
Wednesday 12th of November 2014, 11:00am
Student Union Building, GPSA Conference Room

- Introductions (name, department, hobby)
  - Chloe Winegar-Garrett, Rahmah Fithriani, Shari Taylor, Glenda Lewis, Andrew Belzer
- Opening Business
  - Description of Committee
  - Goals for the 2014-15 year
- Upcoming events
  - Food for Thought
    - Thank you to those who came out and supported the cause
    - Tuesday, November 25th from 11a-2p
      - Need to put up more flyers and get the word out
  - International Farewell Party
    - Thursday, December 4th, either Nob Hill or Downtown
      - Working with Global Education Office (GEO)
  - Hanging of the Greens in the GPSA office
    - Friday, December 5th
    - Cookies, beverages will be served, open to public
      - Grad students and families welcome to come
• Ideas for future events?
  o Plan for Spring 2015
• End meeting
Program Committee Appendix 3: Links for Relevant Documents

1. Assistantships Spreadsheet
2. Super Squad Orientation Packet
3. Orientation Schedule/Sign-up Sheet
4. Orientation PowerPoint, Version 1
5. Orientation PowerPoint, Version 2
6. Funding & Assistantships Workshop Flier
7. Funding & Assistantships Workshop PowerPoint
8. Funding & Assistantships Workshop Handout
9. Pre-Finals Fiesta Flier
Student Support and Advocacy Committee Appendix 1: Flyer for the prefinal fiesta

Student Support and Advocacy Committee Appendix 2: Winter cloth donation drive
Elections Committee Appendix 1: Further Comments from Chair on rationale for recommendations

This year we had a candidate drop out of the election on the last working day before the election. This created a frenzy to change the ballot last minute and confirm changes with the committee members, SAC, and IT. Furthermore, there was no time to inform the study body of this change. The result was many students were caught off guard by the changed ballot and suspicions cast upon GPSA in the public eye. TO avoid this in future, the chair strongly recommends adding language to the by-laws for a withdrawal deadline before elections.

Given the historical information surrounding the Elections Budget, it is strongly suggested that alternative means of advertising be made available to avoid the high cost of dealing solely with Daily Lobo. The by-laws currently state that the daily lobo, “or an alternative but equivalent method” can be used. However, this language only appears in one or two places whereas Daily Lobo is mentioned a full score of times. The chair recommends language to be made uniform permitting the use of alternative venues of advertising, rather than only using the Daily Lobo. The purpose is not to deny business to the daily lobo, but instead to give options to the committee to remain within budget by using alternative options in addition to the Daily Lobo.

Finally, the chair recommends that language be added to the by-laws to address write-in candidates. After one of the Presidential candidates withdrew from the election, a spontaneous write-in candidate entered the fray. The current by-laws give no guidance to what is allowed or disallowed in this event. The chair and committee made decisions with their best judgement and reasoning to address this. The chair supports using these actions as a precedent to add new language to the by-laws for write-in candidates.
Graduate Health Committee Appendix 1: GPSA Graduate Health Committee Meetings

GPSA Graduate Health Committee Meeting
Date: November 1, 2014
Time: 12:00pm
Location: GPSA Conference Room Student Union Building

AGENDA
1. Call to Order
2. Welcome and Introduction
3. Semester Plans/Goals & Vision Statement
   i. Council representation
   ii. Improving Graduate health
   iii. Initiating cooperation between campuses
   iv. Research and grant funding
4. Future meetings
   i. Monthly or bimonthly
5. Any other business
6. Adjourn

GPSA Health Committee
Date: Saturday, November 1, 2014
Time: 12:00pm
Location: Moved to Panera Bread from GPSA Conference Room

MINUTES
Meeting called to order at 12:00pm

Roll Call:
Members present at today's meeting include Alaa Elmaoued (Medical), Greg Ziomek (Medical), Anh-Dung Le (Nanoscience/Pharmaceutical Sciences), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical)
Agenda approved

Alaa opened up with introduction.
Meetings are to be held on a monthly basis.
Improvements to the council representation were discussed.
Greg from SOM reported that he contacted Nursing Program and is awaiting a reply from contact.
Amre from PharmD reports having discussed GPSA with PharmD students.
Goal is to generate interest in GPSA and that from yearly student activities fee.
Aim to promote health and wellness for ALL graduate students.
Miss Martin is president of GPSA and is coordinating with HSSC.
US interest group is requesting money from GPSA and we should encourage interprofessional collaboration.
Alaa brought up Thursday-food trucks to raise money for scholarships for graduate students; it's a program already being held on Main campus, and we would like to bring this to North Campus too.
Greg proposed we should advertise this event; good locations include in front of HSC Bookstore.
GPSA research and travel grant information (including reimbursement) was discussed. All the information is on the GPSA website. Alaa will find the GPSA contact person and provide it to members so we can better distribute the information. Discussed use of research grant for SOM PIE and PharmD rural experience. Anh-Dung reports that Pharmaceutical Sciences graduate program could greatly benefit from this given their required publications and consequent presentations at conferences.
Grant reading committee discussed. Alaa to find information on how to be certified to read proposals.
Alaa opened up the floor for proposals to promote health and wellness among all graduate students. An interprofessional basketball tournament was proposed. Anh-Dung suggested sponsoring pre-existing events that promote health and wellness. Greg suggested there is a health fair sponsored by pre-meds we could join. Alaa voiced interest in sponsoring CPR training for all professional students and will look more into promoting it.
Other ideas:
-long kickball game for all students easier to coordinate than tournament
-meditation (PharmD group already has a group)- possible extension
-folksinging group
-entrepreneurship bootcamp

Alaa brought up Dean's letters. Amre offered to discover more information about this via the
Associate Dean of the PharmD program.
Alaa will communicate with Dr. Hickey to request more information about this.

Meeting adjourned at 1:15pm

GPSA Graduate Health Committee Meeting
Date: December 1, 2014
Time: 12:30pm
Location: Reginald-Fitz Hall Room 201B

AGENDA

Call to Order
Welcome and Introduction
End of semester plans and wrap-up

v. Committee members re/ introductions
vi. Initiating cooperation between campuses
   • Collaboration with HSSC
vii. Press conference with Congresswoman
   • Future events and letting Rep. Lujan Girsham know we can
     provide assistance
viii. Tuition-block for North Campus students
     • Taking courses outside their normal curriculum
ix. Student council representation
x. Research and grant funding
   • Becoming a reader for next semester
xi. Improving Graduate health

Future meetings
i. Will invite HSSC members to meetings
ii. Can invite any student interested to the meetings

Any other business

iii. Free printing at GPSA Office
iv. Hanging of the Greens December 5
v. Other GPSA events or perks

Adjourn

GPSA Health Committee
Date: Monday, December 1, 2014
Time: 12:30pm-13:24pm
Location: Reginald Fitz hall Room 201B

MINUTES

Meeting called to order at 12:00pm

Roll Call:
Members present at today's meeting include Alaa Elmaoued (Medical), Greg Ziomek (Medical), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical), Yoda Shimada (Biomedical Sciences), Marisa Esquivel (Physical Therapy)

Agenda approved

1. Alaa opened up with re-introduction.
2. Last meeting of this semester
3. Main Goal: continue to initiate collaboration between GPSA and HSSC.
4. 1. Alaa cannot attend the HSSC meeting on Dec. 2 at 5-6:40pm (Dom West 3010)
5. 2. Plan to schedule a meeting with Kyle Leggott (HSSC). Kyle is very cooperative and trying to foster liaison. Nevertheless, he and HSSC are also very busy with school and exams.
6. 3. Alaa recaps: spoke at press conference two weeks ago with Congresswoman Lujan on Senior Care and Adults with Special Needs Care; CareCore incentivizes students who work 2 years anywhere in USA (they will receive 2 years tuition paid). This is
being proposed at the federal level. If UNM supports bill, future endeavors can also be supported.

7. Plan to send them an email to the Congresswoman showing support for her from GPSA. Greg asked if it was an endorsement. Alaa: something like "GPSA would like to extend our support, etc." He will send it out to members for approval.

8. No objections were raised.

9. Greg: "In the event that this passes, it would be prudent for us to be the main campus representatives to speak to premed organizations about CareCore. I will be co-president of our chapter of American Medical Student Association (AMSA) and we could also get this on board"

10. Yoda: "Would this only benefit UNM?"

11. No

12. 5. E-Board (GPSA) Meeting is Dec. 5th. Followed by "Hanging of the Greens"

13. 6. Increase awareness of grants available from GPSA: $300-500 travel or State up to $5000.

14. Marisa: "I'm going to a conference in February."

15. Amre: "Could we get a link for this?"

16. Alaa to provide the link. Also, although the scholarships are closed for this year, applications will reopen and reimbursement possible.

17. 7. Tuition block: for all graduate students; taking a course above the credit load; free for us to take courses outside our curriculum (credit-no credit.)

18. Med students: go to Office of Student Affairs, give CRN number and they will override it for us.


20. Others: unknown; Alaa to look up (also will look up credit hours.)

21. Marisa: "I don't think many people know about this. Let's get the word out. I can let the PT students know."

22. 8. GPSA Student Council Representation is needed: there is an open slot for Health Sciences Campus at this time.

23. Amre: has spoken to entire Pharm D; there is no interest from Pharm D for this position.

24. 9. Main Campus: "Food for Thought": funds graduate summer scholarship; they will be brought to Health Sciences Campus.
25. 10. Becoming a reader: $50 for every 12 proposals evaluated. Alaa to seek more information.

26. 11. Future meetings will have people from HSSC. Bring more awareness to Graduate Health Committee.

27. Last minute things: also, remember there is free printing at GPSA's office. Funding for student organization promoting health. Marisa wants to start a Student Hammock Club (bring or rent a hammock.)

28. Meeting adjourned at 1324.
Graduate Health Committee Appendix 2: GPSA Graduate Health Committee Meetings

GPSA Graduate Health Committee Meeting
Date:  November 1, 2014
Time:  12:00pm
Location: GPSA Conference Room Student Union Building

AGENDA

7. Call to Order
8. Welcome and Introduction
9. Semester Plans/Goals & Vision Statement
   xii. Council representation
   xiii. Improving Graduate health
   xiv. Initiating cooperation between campuses
   xv. Research and grant funding
10. Future meetings
    i. Monthly or bimonthly
11. Any other business
12. Adjourn

GPSA Health Committee
Date:  Saturday, November 1, 2014
Time:  12:00pm
Location: Moved to Panera Bread from GPSA Conference Room

MINUTES

Meeting called to order at 12:00pm

Roll Call:
Members present at today's meeting include Alaa Elmaoued (Medical), Greg Ziomek (Medical), Anh-Dung Le (Nanoscience/Pharmaceutical Sciences), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical)

Agenda approved

Alaa opened up with introduction.

Meetings are to be held on a monthly basis.

Improvements to the council representation were discussed.

Greg from SOM reported that he contacted Nursing Program and is awaiting a reply from contact.

Amre from PharmD reports having discussed GPSA with PharmD students.

Goal is to generate interest in GPSA and that from yearly student activities fee.

Aim to promote health and wellness for ALL graduate students.

Miss Martin is president of GPSA and is coordinating with HSSC.

US interest group is requesting money from GPSA and we should encourage interprofessional collaboration.

Alaa brought up Thursdays food trucks to raise money for scholarships for graduate students; it's a program already being held on Main campus, and we would like to bring this to North Campus too.

Greg proposed we should advertise this event; good locations include in front of HSC Bookstore.

GPSA research and travel grant information (including reimbursement) was discussed. All the information is on the GPSA website. Alaa will find the GPSA contact person and provide it to members so we can better distribute the information. It was discussed the use of research grant for SOM PIE and PharmD rural experience. Anh-Dung reports that Pharmaceutical
Sciences graduate program could greatly benefit from this given their required publications and consequent presentations at conferences.

Grant reading committee discussed. Alaa was supposed to find information on how to be certified to read proposals.

Alaa opened up the floor for proposals to promote health and wellness among all graduate students. An interprofessional basketball tournament was proposed. Anh-Dung suggested sponsoring pre-existing events that promote health and wellness. Greg suggested there is a health fair sponsored by pre-meds we could join. Alaa voiced interest in sponsoring CPR training for all professional students and will look more into promoting it.

Other ideas:
- long kickball game for all students easier to coordinate than tournament
- meditation (PharmD group already has a group)- possible extension
- folksinging group
- entrepreneurship bootcamp

Alaa brought up Dean's letters. Amre offered to discover more information about this via the Associate Dean of the PharmD program.

Alaa will communicate with Dr. Hickey to request more information about this.

Meeting adjourned at 1:15pm
GPSA Graduate Health Committee Meeting

Date: December 1, 2014
Time: 12:30pm
Location: Reginald-Fitz Hall Room 201B

AGENDA

Call to Order
Welcome and Introduction
End of semester plans and wrap-up

   xvi. Committee members re/ introductions
   xvii. Initiating cooperation between campuses
       • Collaboration with HSSC
   xviii. Press conference with Congresswoman
       • Future events and letting Rep. Lujan Girsham know we can provide assistance
   xix. Tuition-block for North Campus students
       • Taking courses outside their normal curriculum
   xx. Student council representation
   xxi. Research and grant funding
       • Becoming a reader for next semester
   xxii. Improving Graduate health

Future meetings
   i. Will invite HSSC members to meetings
   ii. Can invite any student interested to the meetings

Any other business
   iii. Free printing at GPSA Office
   iv. Hanging of the Greens December 5
   v. Other GPSA events or perks

Adjourn
GPSA Health Committee
Date: Monday, December 1, 2014
Time: 12:30pm-13:24pm
Location: Reginald Fitz hall Room 201B

MINUTES

Meeting called to order at 12:00pm

Roll Call:
Members present at today's meeting include Alaa Elmaoued (Medical), Greg Ziomek (Medical), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical), Yoda Shimada (Biomedical Sciences), Marisa Esquivel (Physical Therapy)

Agenda approved

29. Alaa opened up with re-introduction.
30. Last meeting of this semester
31. Main Goal: continue to initiate collaboration between GPSA and HSSC.
32. 1. Alaa cannot attend the HSSC meeting on Dec. 2 at 5-6:40pm (Dom West 3010)
33. 2. Plan to schedule a meeting with Kyle Leggott (HSSC). Kyle is very cooperative and trying to foster liaison. Nevertheless, he and HSSC are also very busy with school and exams.
34. 3. Alaa recaps: spoke at press conference two weeks ago with Congresswoman Lujan on Senior Care and Adults with Special Needs Care; CareCore incentivizes students who work 2 years anywhere in USA (they will receive 2 years tuition paid). This is being proposed at the federal level. If UNM supports bill, future endeavors can also be supported.
35. Plan to send them an email to the Congresswoman showing support for her from GPSA. Greg asked if it was an endorsement. Alaa: something like "GPSA would like to extend our support, etc." He will send it out to members for approval.
36. No objections were raised.
37. Greg: "In the event that this passes, it would be prudent for us to be the main campus representatives to speak to premed organizations about CareCore. I will be co-
president of our chapter of American Medical Student Association (AMSA) and we could also get this on board"

38. Yoda: "Would this only benefit UNM?"

39. No

40. 5. E-Board (GPSA) Meeting is Dec. 5th. Followed by "Hanging of the Greens"

41. 6. Increase awareness of grants available from GPSA: $300-500 travel or State up to $5000.

42. Marisa: "I'm going to a conference in February."

43. Amre: "Could we get a link for this?"

44. Alaa to provide the link. Also, although the scholarships are closed for this year, applications will reopen and reimbursement possible.

45. 7. Tuition block: for all graduate students; taking a course above the credit load; free for us to take courses outside our curriculum (credit-no credit)

46. Med students: go to Office of Student Affairs, give CRN number and they will override it for us

47. Pharm D: register as you normally would on LoboWeb

48. Others: unknown; Alaa to look up (also will look up credit hours)

49. Marisa: "I don't think many people know about this. Let's get the word out. I can let the PT students know."

50. 8. GPSA Student Council Representation is needed: there is an open slot for Health Sciences Campus at this time.

51. Amre: has spoken to entire Pharm D; there is no interest from Pharm D for this position.

52. 9. Main Campus: "Food for Thought": funds graduate summer scholarship; they will be brought to Health Sciences Campus

53. 10. Becoming a reader: $50 for every 12 proposals evaluated. Alaa to seek more information.

54. 11. Future meetings will have people from HSSC. Bring more awareness to Graduate Health Committee.

55. Last minute things: also, remember there is free printing at GPSA's office. Funding for student organization promoting health. Marisa wants to start a Student Hammock Club (bring or rent a hammock).
56. Meeting adjourned at 1324.

GPSA Graduate Health Committee Meeting

Date: January 30, 2015

Time: 2:00pm

Location: 1131 University Boulevard Northeast # A, Albuquerque, NM 87102

AGENDA

1. Call to Order
2. Discuss:
   i. Scholarship/Grants cycle is open until February 27
      • Becoming a Reader for next semester
      • Reader training dates on North Campus
      • Grant writing workshop dates on North Campus
   ii. Initiating cooperation between campuses
      • Collaboration with HSSC
      • Food trucks and Summer Graduate Scholarships
      • Must go and represent at HSSC meetings
   iii. Reagent’s meetings
3. Future meetings
   i. Will invite HSSC members to meetings
   ii. Can invite any student interested to the meetings

4. Back-burner?
   i. Ways to improve Graduate health
   ii. Student groups
   iii. Events of interest on Main Campus

5. Adjourn

GPSA Health Committee

Date: Friday, January 30, 2015
MINUTES

Meeting called to order at 2:12pm

Roll Call:

Members present at today's meeting include Alaa Elmaoued (Medical), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical), Yoda Shimada (Biomedical Sciences)

Agenda approved

Goal: updates regarding GPSA programming and suggestions for further program

1. Reader signups- all members present have registered for the Grant Reading Workshop
   - Grants are up to $500 and scholarships are 1-5 grand (state or Public Health, etc. receives higher funding)
   - Professional development grant (<$500) and

2. GPSA North Campus project; Grant-writing project in Domenici; 11am-1pm

3. BSGP will be informed about conference grants; you must bring a presentation/poster (attendance alone is insufficient for funding)

4. GPSA and Health Sciences Committee facilitating connection between HSSC and GPSA

5. GPSA is collaborating with HSSC in bringing food trucks to North Campus to fundraise for Summer Scholarship for graduate students. HSSC includes some undergrad students; GPSA wants the scholarship available for all graduate and professional students; we discussed the implementation of help from a law student to draft a resolution indicating who is eligible for scholarships: scholarships for students with approx. 3 credit hours or up to $2000 in tuition.

Yoda: important questions and topics to consider-- "Not enough financial support for both campuses? Bigger pool of people to deal with? HSSC has larger enrollment than Graduate
students combined, right? An ideal situation would be obtaining sponsorship for enough to cover for everyone. We can't do that right now. Therefore, initially this program was GPSA, so we can definitely expand to

HSC and undergrad, but at the current stage we don't have an endowment of 250 grand. We have to be thinking about this in the long term."

6. Regent’s Meeting once per month on Fri; request for a member of health committee to attend

Next meeting for Graduate Health committee of GPSA scheduled for next month, Feb 11.

Meeting adjourned at 1534.
GPSA Graduate Health Committee Meeting

Date:  March 30, 2015
Time:  12:15pm
Location:  1131 University Boulevard Northeast # A, Albuquerque, NM 87102

AGENDA

6. Call to Order
7. Discuss:
   iv. Grant reading.
       • How did it go?
   v. Initiating cooperation between campuses
       • Meeting with Chancellor Roth and Vice Morrison
       • Microwaves
       • Campus safety
       • Permanent liaison between HSSC and GPSA
   vi. Reagent’s meetings
   vii. Summer scholarship
   viii. Dance-a-thon
       • This Friday March 27
8. Future meetings
   i. Will have meetings in April
9. Others
   i. Ways to improve Graduate health
   ii. Student groups
   iii. Events of interest on Main Campus
       • International Day April 16 at Cornell Mall Main
          Campus
10. Adjourn

GPSA Health Committee

Date:  Monday, March 30, 2015
Time:  12:15pm-13:04pm
Location: 1131 University Boulevard Northeast # A, Albuquerque, NM 87102

MINUTES

Meeting called to order at 12:20pm

Roll Call:

Members present at today’s meeting include Alaa Elmaoued (Medical), Amre Elmaoued (Pharmacy), Francesca Garcia (Medical), Yoda Shimada (Biomedical Sciences) Gregory Ziomek (Medical)

1. GPSA is shifting toward HSSC
2. Walmart donated microwaves to GPSA; thank you
3. Needs: hot water heater/dispenser, communal coffee machine
4. Chancellor Roth and Vice-Chancellor Morrison expressed that they want a permanent liaison in HSSC from GPSA
5. Also discussed campus safety with VC Morrison; there is an app available monitored by UNM campus safety and it will be distributed o HSSC
6. Regent’s meetings: UNM is going through process of accreditation, including graduate schools and Pharm D; meetings with accreditors during this process; Alaa to send us information; Amre reports giving written feedback for this about how we feel we are meeting objectives/guidelines
7. Grant-reading: Greg, Alaa, Francesca give feedback of experience.
8. Summer scholarships: changing requirements to better meet the needs of HSC students; within three semesters of graduation or credit-hours not useful for us; also, not need-based (letter of rec, GPA, where we’re at in degree, extra-curricular activities); up to $2000
9. Unused funds from student groups going back into GPSA general funds (will be reabsorbed); this provision hasn't been implemented in 30 years; Amre brings up concern that reabsorption will affect end-of-year funds (student fees +); $9.50/head per student to fund events
10. Dance-a-thon Fri and Sat: discussed
11. Future meetings: bring friends; more in April

12. "Stuff going on Main campus": neon-dodgeball; Int'l Day April 16th; lecture series in Nob Hill (God and Healthcare/Economics: Alaa to send information)

Meetings adjourned at 1304
Media & Outreach Committee Appendix 1: GPSA Student Publication

Funds in a Deadlock

GPSA student publication funds in a deadlock

By Daniel Montaño       Published 10/08/14 12:00am | Updated 10/07/14 8:51pm

Starting next year, UNM’s student publications will not have to wait for funding from student leadership, said Texanna Martin, president of the Graduate and Professional Student Association.

Two of UNM’s literary magazines had to wait to receive funding until last week because the GPSA had to run through legal measures in order to send the money, Martin said.

“This isn’t the sort of thing that has a 24-hour turnaround,” Martin said, “But now that everything is in place, there shouldn’t be a problem next year.”

The GPSA provides funding to both “Conceptions Southwest” and “Best Student Essays” but during the last Student Publication board meeting on Sept. 26, Jim Fisher, business manager for Student Publications, said the GPSA had not been living up to their promise.

According to the bylaws listed on GPSA’s website, the organization is supposed to provide between 1 and 1.5 percent of its budget to provide funding for the magazines.

During the meeting, Fisher said for the past three years, representatives for the magazines had to petition for the funding, although they were supposed to be guaranteed automatic funding according to the bylaws and the work of a former GPSA Student Publication liaison.

The GPSA did approve the funds after a financial council meeting on Sept. 27, and according to GPSA documents the funds were sent to student accounting on Oct. 2, more than six weeks after the beginning of the fall semester.

Martin said the funds were delayed because the bylaws had to be officially ratified by their legal counsel.

Fisher, however, said the pub board was promised that the bylaws had been ratified last school year, but funds were still unavailable until representatives went through the full request process.
“I think it was true that at one point in time they weren’t approved because of some legal conflicts,” Fisher said. “But this is completely opposite of what we’ve been told.”

Lauren Wade, ASUNM presidential representative to the Publication Board, said she thinks GPSA should have provided the money because it was posted publicly on GPSA’s website that the money would be made available.

“If it’s in their bylaws online, that means it was passed by their legal counsel,” Wade said. “If they put it on their website, that’s basically stating it was an approved item.”

Representatives from the Student Publication Board were in contact with Martin, but Fisher said they received inadequate response.

“We were in contact with the GPSA president (Texanna Martin) who pretty much just completely blew us off,” Fisher said.

According to an email sent by Martin to administrators in the Student Publication office, Martin did make the pub board aware that the funding would be unavailable until after GPSA’s financial council met on Sept. 27.

Martin also invited the editors for both student magazines and representatives from the pub board to the Financial Council meeting, but said she never received a response.

“They never sent anybody,” Martin said. “They never even answered our emails.”

BSE editor Melissa Rinkenberger did not respond to interview requests. Conceptions editor Jordan Burk declined to be interviewed for this article.

Now that the bylaws have been officially ratified by the legal council and the funding has passed through GPSA’s financial committee, the money should be available for both publications without much ado starting next year, Martin said.

Daniel Montaño is a staff reporter at the Daily Lobo. He can be contacted at news@dailylobo.com, or on Twitter @DailyLobo.

However, once a relationship has been established with the Publications Board ensure to collaborate with the Daily Lobo to promote positive GPSA news such as can be seen as Media & Outreach Appendix 1
Media & Outreach Committee Appendix 2: Promoting positive GPSA news through Collaboration with Daily Lobo

Food trucks benefit GPSA scholarship program

By David Lynch  Published 10/31/14 12:00am | Updated 10/30/14 7:54pm

Soobak Korean Seoul Food employee Ann Atkinson, far right, hands food to UNM sophomore Jolynn Alarid, far left, and UNM senior Jabez Ledres during the Food for Thought Drive at Cornell Mall on Thursday afternoon. GPSA and UNM Foods sponsored the food drive to fund the Graduate Summer Scholarship.

UNM’s Graduate and Professional Student Association utilized something all college students would gladly spend money on in order to fund a new scholarship – food.

On Thursday four food trucks from local businesses settled in Cornell Mall for GPSA’s Food for Thought fundraiser. The event was sponsored by GPSA and UNM Food.

Chloë Winegar-Garrett, the programs chair for GPSA, organized the event and said it was the first time the student government organization has done anything like this.
“It was hard to expect anything, but our goal was 100 people and I think we’ve already surpassed that,” Winegar-Garrett said.

The event is the primary fundraiser for GPSA’s newly established Graduate Summer Scholarship, which will send 100 grads to summer school in 2015 in order to complete their studies early or on time. Ten percent of all profits from the Food for Thought event are going to the scholarship.

Food for Thought will be an ongoing event. GPSA’s plan is to bring in different food trucks once a month while rotating businesses, said Texanna Martin, president of GPSA. The next food truck event is planned for Nov. 26.

“Depending on how this goes, we can plan future events accordingly,” Martin said.

Martin said that the monetary goal of the scholarship, as well as how recipients of the scholarship will be chosen, is still being determined by GPSA and the Office of the Provost.

Dean of Students Tomás Aguirre sampled some of the foods and said he saw the event as beneficial for everyone involved.

“They did a good job getting a bit of everything,” Aguirre said. “It’s nice that the students have more options, and also that their money is going right back to UNM.”

The four trucks on campus Wednesday were Kimo’s Hawaiian BBQ, S’wich It Up, Irratonial Pie and Soo Bak Korean Seoul Food. A variety of cuisine was being offered, from Kalua pork plates to an array of wood-fired pizza options.

By noon business was in full swing, with lines of customers forming in front of every food truck on the warm October day.

Martin Ly, a senior guitar performance major, ordered a margherita pizza from the Irrational Pie truck. He said he was excited about the food trucks being on campus.

“I think it’s the greatest thing ever. I ran over here to get some as soon as I heard about it,” Ly said. “I know that food trucks are small businesses and I like supporting that.”

The food trucks reminded Tyler Beltram, a junior photography major, a little bit of home, he said.
“I’m from El Paso and there you see them all over the place, so it’s cool to see them here too,” Beltram said. “I think they should do it every two weeks.”

Josh Rood-Ojalvo, owner of Irrational Pie, said it’s sometimes hard to get to college students, at least those under 21.

“The food truck scene in Albuquerque is buoyed mainly by the brewery scene, so you’re already missing out on a good part of the city’s youth,” Rood-Ojalvo said.

Anthony Salvagno, co-owner of S’wich It Up, agreed with that sentiment.

“It’s usually hit-or-miss with events in Albuquerque, but this is a really great turnout,” Salvagno said. “What food trucks offer is very unique.”

David Lynch is a freelance reporter at the Daily Lobo. He can be contacted at news@dailynlobo.com or on Twitter @RealDavidLynch.
Type of Meeting: GPSA Media & Outreach Committee

Month Day, Year, Time AM/PM (LOCATION)

1) Call to order
2) Roll call
   Member list
3) Introductions
4) Business/Information Items
5) New business
   a) Marketing and Promotion
6) Plan next Steps
7) Adjournment
Media & Outreach Committee Appendix 4: Flyers And Other Forms of Event Advertising

Calling All Graduate Assistantship Recipients (GA/RA/TA/PA)

GPSA is co-hosting a HEALTH INSURANCE Information Presentation with Graduate Studies

Mark Your Calendars
August 19th and August 20th

Presentation 10AM
Q&A 1PM
Presentation 1PM

Please come prepared with questions about your health insurance plans and benefits. You will find us in Sub Acoma A/B both days!!

Be A Voice-Be A Regent!
Graduate applications will be available starting Aug 25th
@ GPSA Office
Applications due by Sept. 26th at 5:00 PM
Any questions or concerns please contact Stephanie Everett at 505.277.3803 or gpsaoff@unm.edu

Interested in being the next Student Regent?
Undergrad applications will be available starting Aug 25th
@ ASUNM Office
Applications due by Sept. 26th at 5:00 PM
Any questions or concerns please contact Jenna Hagengruber at asunmvp@unm.edu
Student Veteran Retreat Fundraiser
@ B2B Bistronomy
3118 Central Ave SE, Albuquerque, NM 87106
July 20, noon-9pm

20% of the profit from your bill will be donated to the UNM Student Veteran Retreat at Vallecitos.
It's an easy—and tasty!—way to support one of the 25 veterans attending the retreat this year.
Bring your friends, family and co-workers to support a great cause!
Annual Report

Welcome Back Party!

WHAT:
Food, Drinks & Good Company!

WHERE:
Hodgin Hall Courtyard

WHEN:
Friday, September 12, 2014
4:00 pm to 6:00 pm

Graduate Study Space Available

SUB Locations

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Library Location
Zimmerman Library
Water Room
6 PM-2 AM
Starting December 1st
FOOD for 11.25.14
THOUGHT 11-2 PM

FOOD for 11.25.14
THOUGHT 11-2 PM
Professional Development Committee Appendix 1: Meetings

GPSA Professional Development Committee

9/18/14 Meeting Agenda

Meeting begins at 1pm

1. Introductions

2. Review committee responsibilities

3. Discuss committee roles

4. Planning for upcoming events
   A. PAW workshop: Navigating the hidden job market - 9/24
   B. PAW workshop: Financial literacy - 10/1

5. Adjourn

Graduate and Professional Student Association

Professional Development Committee – Meeting Agenda

Thursday, October 30th, 2014

2pm

GPSA Office

1. Call to order

2. Welcome and introduction

3. Discussion of committee roles
4. Review of PAW workshops
5. Plans for spring semester
6. Set schedule for future committee meetings
7. Additional business
8. Adjourn