



Grant Applicant Information

SPRING 2024

GPSA Grants Overview

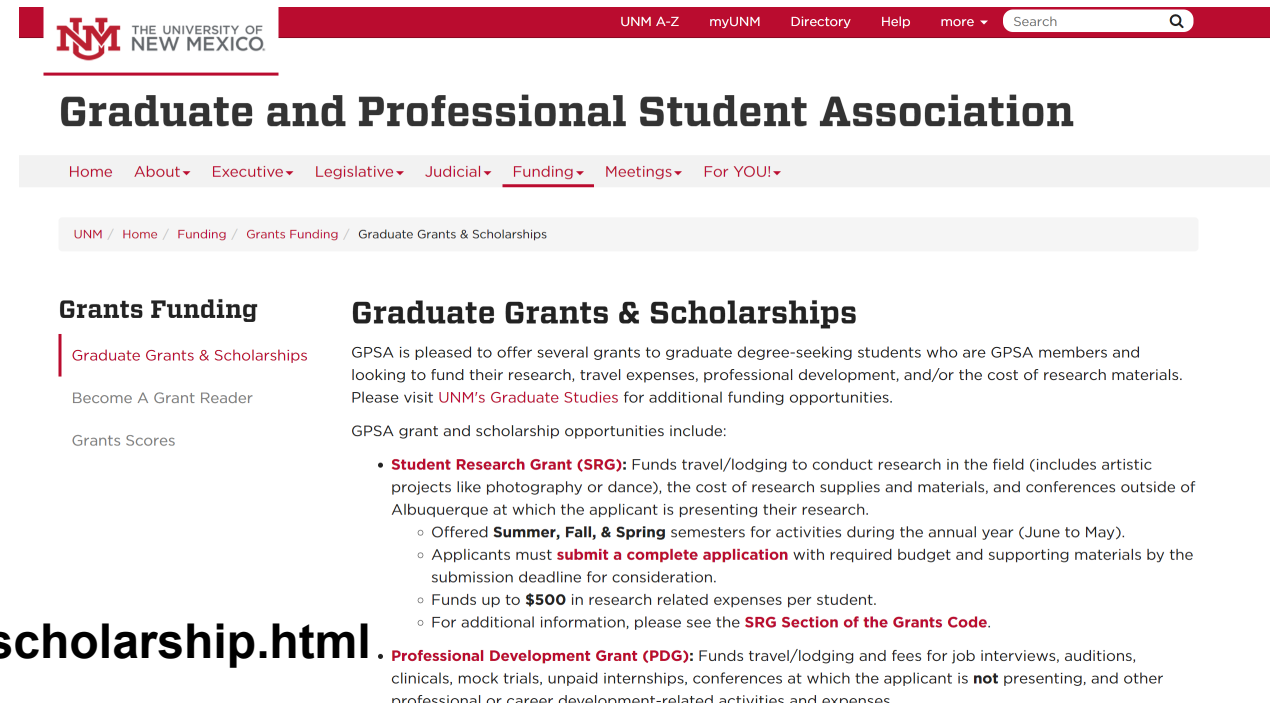
Every Summer, Spring, and Fall semester GPSA offers several grant programs to GPSA-member **graduate degree-seeking students** .

The grants are made possible through a combination of interest from fund endowments, legislative appropriations, and GPSA student fees.

Website Information

- The website is **your jumping off point**
- Source of all information
- Access to AwardSpring
- Info Session Recordings
- Grants Code Updates
 - No GSF Support Letter
 - Streamline all grants

<https://gpsa.unm.edu/funding/grants-funding/grant-scholarship.html>



The screenshot shows the website for the Graduate and Professional Student Association (GPSA) at the University of New Mexico. The page features a red header with the UNM logo and navigation links. The main content area is titled "Graduate and Professional Student Association" and includes a navigation menu with "Funding" highlighted. The "Grants Funding" section lists "Graduate Grants & Scholarships" as a sub-category. The "Graduate Grants & Scholarships" section provides information about the GPSA's offerings, including a list of grant types: Student Research Grant (SRG) and Professional Development Grant (PDG). The SRG section details that it funds travel/lodging for field research, is offered in Summer, Fall, and Spring semesters, and has a submission deadline for consideration. The PDG section details that it funds travel/lodging and fees for job interviews, auditions, clinicals, mock trials, unpaid internships, and conferences.

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Graduate and Professional Student Association

Home About Executive Legislative Judicial Funding Meetings For YOU!

UNM / Home / Funding / Grants Funding / Graduate Grants & Scholarships

Grants Funding

- Graduate Grants & Scholarships
- Become A Grant Reader
- Grants Scores

Graduate Grants & Scholarships

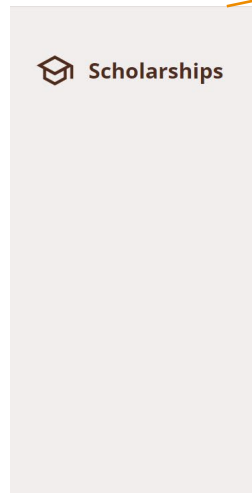
GPSA is pleased to offer several grants to graduate degree-seeking students who are GPSA members and looking to fund their research, travel expenses, professional development, and/or the cost of research materials. Please visit [UNM's Graduate Studies](#) for additional funding opportunities.

GPSA grant and scholarship opportunities include:

- **Student Research Grant (SRG):** Funds travel/lodging to conduct research in the field (includes artistic projects like photography or dance), the cost of research supplies and materials, and conferences outside of Albuquerque at which the applicant is presenting their research.
 - Offered **Summer, Fall, & Spring** semesters for activities during the annual year (June to May).
 - Applicants must **submit a complete application** with required budget and supporting materials by the submission deadline for consideration.
 - Funds up to **\$500** in research related expenses per student.
 - For additional information, please see the **SRG Section of the Grants Code**.
- **Professional Development Grant (PDG):** Funds travel/lodging and fees for job interviews, auditions, clinicals, mock trials, unpaid internships, conferences at which the applicant is **not** presenting, and other professional or career development-related activities and expenses.

AwardSpring Access

- Revamped Application



Graduate Grants & Scholarships

GPSA is pleased to offer several grants to graduate degree-seeking students looking to fund their research, travel expenses, professional development, etc. Please visit [UNM's Graduate Studies](#) for additional funding opportunities.

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- **Student Research Grant (SRG):** Funds travel/lodging to conduct research projects like photography or dance, the cost of research supplies an Albuquerque at which the applicant is presenting their research.
 - Offered **Summer, Fall, & Spring** semesters for activities during

SRG application with required budget.

Travel expenses per student.

See the **SRG Section of the GPSA**

SRG: Funds travel/lodging and fees for conferences at which the applicant

<https://unmgpsagrants.awardspring.com/>

Grants and Scholarships

Student
Research
Grant

Professional
Development
Grant

Graduate
Scholarship
Fund

HSC Rural
Rotation

Student Research Grant (SRG)

- Supports the development & dissemination of research or original work.
- The SRG funds up to **\$500** per student per year. If you've received an SRG grant in the Summer or Fall 2023 you are ineligible this spring.
- Research activities must occur or have occurred between Sept. 1, 2023 and May 31, 2024.

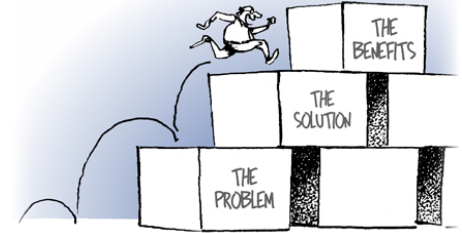


SRG Priorities

- **Activities funded:**
 - Any research-related expenses, broadly defined to encompass fine arts and musical compositions, legal research, etc.
 - Airfare, registration, hotel, shuttle fees, taxi fare, presentation materials, food for **conference at which you are presenting**. (Must be outside of ABQ)
 - Supplies, consumables and printing costs
 - **Equipment you might need for data collection**
e.g, camera for recording sessions

SRG Scoring Criteria

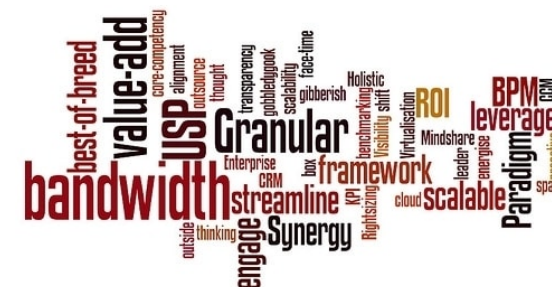
- **Background (25 points)**
 - Academic/professional interests and stage in degree
 - Describe the activity (what, where, when) and its significance
 - Connect activity to broader academic field.
- **Benefits (30 points)**
 - Activity's benefit to applicant, linked to professional interests.
 - Benefit of applicant's work to the academic community.



700 WORD MAX

SRG Scoring cont'd

- **Composition (15 points)**
 - Flows logically, direct writing style, defined technical terms, and proofread.
- **Budget (30 points)**
 - Completed budget template
 - Well-researched and reasonable
 - Documentation to verify costs



Professional Development Grant (PDG)

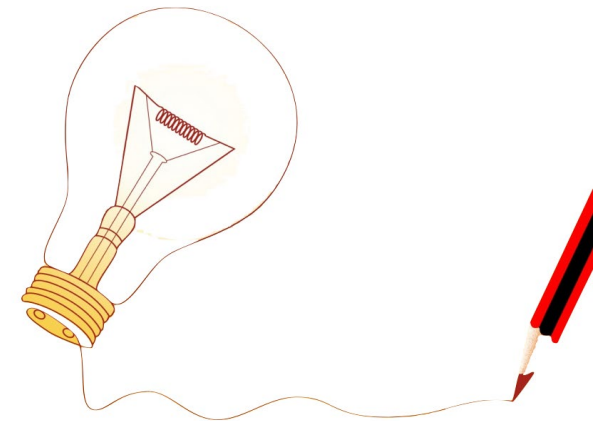
- The PDG funds up to **\$500** per student
- Events/activities occurring between Sept. 1, 2023 and May 31, 2024.
- Expenses that further the professional and career development of students:
 - Conferences – **CANNOT BE PRESENTING**
 - Workshops & Trainings
 - Interviews & Auditions
 - Mock trials
- Airfare, registration, hotel, shuttle fees, taxi fare, professional membership fees.
 - Travel must be outside of Albuquerque



PDG Scoring

- Background (**20 points**) plus goals
- Benefits (**40 points**) plus significance to your goals
- Composition (**10 points**)
- Budget (**30 points**)

Make your message clear



700 WORDS MAX

SRG & PDG Budget

UNM GPSA REVISED Graduate and Professional Students Association (GPSA) BUDGET FORM							
ADDITIONAL BUDGET DETAILS				Word Count	1		
LINE ITEM BUDGET							
ITEM	DESCRIPTION	*LINK TO VERIFY BUDGET ITEMS AND COSTS WHERE APPLICABLE	AMOUNT REQUESTED FROM GPSA	OTHER SOURCES OF FUNDING REQUESTED OR OBTAINED	AMOUNT REQUESTED FROM OTHER SOURCES OF FUNDING	*LINK TO VERIFY OTHER SOURCE OF FUNDING	TOTAL COST
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
TOTALS			\$ -	-	\$ -		\$ -

Additional Budget Details (OPTIONAL):
 Space to write out any details that wouldn't fit in the template. DO NOT EXCEED 300 words.


Please fill out ALL of the columns for each line item

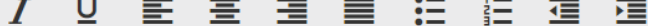
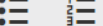


Item - Mention the item for which you are requesting money. Examples include airfare, registration.

Description - Describe the item, including the source of information for the amount. For example, if the flight ticket costs \$200, mention where you obtained that information from (airfare.com). Please provide evidence of this item where applicable.

Link to verify budget items and costs where applicable - Provide supporting evidences of the items listed.

Budget cont'd

Question Text: 

B *I* U    

in the proposal applications that do not follow this format or include their name will be disqualified.

2. A specific, line-item budget that indicates all sources of funding for the project. You must use the attached [revised budget template](#). Please do not include your name in the budget. Remember to indicate all sources of funding you have pursued, even if you have not been awarded the money. Adhere to **all** budget guidelines.
3. If you need to attach a document or evidence to the budget, you can upload

Amount Requested from GPSA - The dollar amount you are requesting from the GPSA towards that line item.

Other Sources of Funding requested or obtained - Mention any other resource (on or off campus) where you have requested or obtained funding for each line item. Out-of-pocket expenses are allowed **ONLY** when other sources of funding are declined or not applicable.

Amount Requested from other sources of funding - The dollar amount you have requested from another resource.

Evidence of other sources of funding - Provide evidences of these sources where applicable. These could be links to screenshots, google docs, etc.

Budget Item	Description	Amount	Funded by PDG	Other Sources of Funding	Other Sources
Southwest Airlines Flight	Roundtrip ABQ to Baltimore. Depart 5-9-2016 Return 5-11-2016 Cheapest flight on skyscanner.com	\$400	\$400	Also requested from OGS-pending.	\$0
Lodging at Holiday Inn	Cheapest hotel a few blocks away from the conference (which is held at Hilton). Total cost is \$316.80 and I am splitting the cost with another student. Cost to me is \$158.40 http://hostels.com/blowoutspecial	\$158.40	\$100	Requesting CFA departmental funding	\$58.40
Conference Registration	Student Rate	\$145	\$0	Requesting departmental funding, otherwise out of pocket expense.	\$145
Conference Association Membership	Membership fee	\$50	\$0	Out of pocket	\$50
Meals Per Diem, Wed. evening-Sun. evening	Breakfast free w/ hotel Lunch provided by conference Dinner estimated \$20/night	\$40	\$0	Requesting departmental funding, otherwise out of pocket expense.	\$40

Graduate Scholarship Fund (GSF)

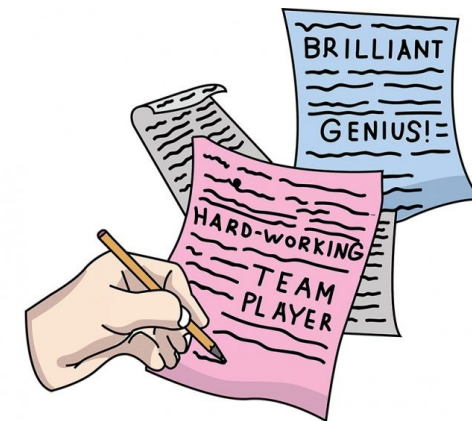
- The GSF can help offset up to **\$1000** in education expenses for the spring semester only.
- **MUST** be enrolled in at least 6 credit hours in the spring semester
- Helps offset tuition, books, or fees
- **Demonstrated financial need** based on info from Financial Aid
 - International students must complete an online State-Aid application for the current academic year (2023-2024).
 - Resident students must have submitted FAFSA for this academic year (2023-2024).

GSF Application Scoring

60% of the overall score comes from the application; **40%** of the score is from financial info provided by the Financial Aid Office

Scoring

- **Background (30 points)**
 - Interest stated, Financial needs, Pursued other funding
- **Benefits (20 points)**
 - Explain usage of fund – degree completion.
- **Composition (10 points)**
 - Flows logically, technical terms defined.
- **Financial Aid Office data (40 points)**



500 WORDS MAX

Scoring for Graduate Scholarship Fund

- **40%** of the total score will be based on financial info from your FAFSA or State Aid Form that the Financial Aid Office will provide
- **60%** of the total score will be based on the application that you submit

HSC Rural Rotation Grant

- Funding the result of an annual appropriation from the New Mexico Legislature.
- Assistance for UNM Health Sciences graduate students **completing rotations in underserved and rural areas of New Mexico.**
 - All areas of New Mexico EXCEPT Albuquerque, Las Cruces, Rio Ranch, and Santa Fe UNLESS serving an underserved population
- The HSC Rural Rotation grant can help offset travel, housing, and other costs associated with completing rotations in rural areas.

Health Sciences students ONLY

HSC Rural Rotation cont'd

- Clinical rotations occurring anytime between June 1, 2023 and May 31, 2024
- Awarded on first come-first served basis until funding is exhausted
- Can provide up to \$750 per rural clinical rotation
 - **NO DOUBLE DIPPING: Can cover expenses not already covered by other sources**
- Brief application asking what you did, where, and about other sources of funding

Applicant Scoring & Ranking Process

- Competitive grants (not HSC) from eligible applicants are randomly assigned to 3 volunteer graduate students who review and score the applications
 - Points awarded as described earlier in the presentation for **Background, Benefits, Composition, and Budget or Financial Aid Info.**
- The 3 students' scores are then aggregated and averaged for each applicant. The application totals are then ranked against all other students with the top applications awarded funds until a cut-off point and funding has been exhausted.
- More detailed scoring information can be found in the Grants Code or on the website

Applicant Eligibility Review

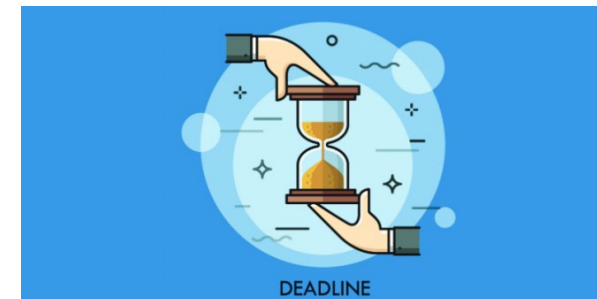
- Must be a **degree-seeking** GPSA member graduate student **currently enrolled** in in courses
 - GSF: Must be enrolled in at least 6 credit hours
 - Competitive grants for individuals only, not groups
- Requesting funding for events or activities occurring between Sept. 1, 2023 & May 31, 2024
 - GSF: Can only support current semester need
 - HSC: Clinical rotations anytime between June 2023 & May 2024
- Agree to use funds only for the purpose described in the application, if funded.

Disqualification criteria

- Failure to turn in complete, original application by the deadline
- Failure to be enrolled in required number of credit hours
- Violation of any of the guidelines enumerated within the Grants Code section of the GPSA Bylaws and the AwardSpring application
- Requesting funds for activities that fall outside the grant cycle dates
- Applications submitted jointly by more than one applicant
- Failure to submit an anonymous proposal (DO NOT include your name in the application narrative or budget materials)

Deadlines & Other Info

- Deadline for submission: **Friday, Feb. 16, 2024, 5:00 PM MST**
 - Late applications **WILL NOT** be accepted
 - **DO NOT WAIT** until the last minute
- All applications must be submitted online at: **unmgpsagrants.awardspring.com**
- Appeals are overseen by the Grants Committee and must occur within 14 calendar days of decision notifications
- International students may have tax withheld by the Scholarship or Financial Aid Office. Reach out to FAO with questions.



Further Assistance

- **GPSA Grants Troubleshooting Workshop**
 - Friday, February 2, 11am-2pm @ the GPSA Office on the 1st floor of the SUB, Room 1021
 - Assistance with AwardSpring access, technical issues, questions about proposals and scoring criteria
- **Center for Teaching & Learning** - <https://ctl.unm.edu/>
 - Workshops, writing assistance, many other useful resources
- **Office of Graduate Studies** - <https://grad.unm.edu/home/>
 - Great resource for other funding opportunities

Looking Ahead...

- New GPSA annual year begins June 1 – grants are open to all qualifying students to apply (start of new annual grant cycle!)
- **GPSA ByLaw Amendments**
 - Increase max SRG award from \$500 to \$750
 - Increase max PDG award from \$500 to \$600

Questions ?



- Email gpsafunding@unm.edu
- GPSA Website: <https://gpsa.unm.edu/funding/grants-funding/grant-scholarship.html>
- Grant Submission Portal: unmgpsagrants.awardspring.com

Technical Assistance? If you need help troubleshooting issues, applications questions, or would like further assistance visit the **GPSA office in the SUB, Friday, Feb. 2, 11 am to 2pm.**

The Info Session presentation will be uploaded to the **GPSA website** for your reference: <https://gpsa.unm.edu/funding/grants-funding/grant-scholarship.html>