Article IX. Grants Code

Section 3. GPSA Student Research Grant (SRG)

The SRG program funds the development and dissemination of research and original work, including travel for research-related purposes. SRG is offered every Summer, Fall, and Spring Semester.

    A. Funding History

        1. SRG and its quasi-endowment were established in 1996 with $14,000 in student fees and $14,000 from the UNM Provost's office as requested by the GPSA.

        2. The quasi-endowments are held by a University foundation on behalf of GPSA. Each year the spending allowance from the endowment's funds grant activities.

        3. Additional SRG funding may be determined through the annual budget process and augmented by appropriations from the GPSA Council.

    B. Activities Funded

      The SRG funds the development and dissemination of research and expenses incurred in the development or dissemination of original work.

        1. Acceptable SRG costs include:

            a. Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.

            b. Supplies, consumables and printing costs necessary for development and dissemination of research and not readily supplied by the applicant's department.

        2. Unacceptable SRG costs include:

            a. Salaries, tuition or binding.

            b. Organization fees or conference social functions.

            c. Travel, room or board for any event whose purpose is not the development or dissemination of the student's research or original work.

    C. Amount of Funding

        1. SRG can fund up to $750 per student per year, beginning June 1, 2024.

        2. A year refers to the period between June 1 and May 31.

        3. See [Article IX. Section 1.D.6, 7] for activity funding periods and see [Article IX. Section 1.C.1] for application submission deadlines.

    D. Application Requirements

        1. A complete SRG application includes:

            a. The completed HTML fields of the online SRG application.

            b. An activity proposal submitted through the online system and not to exceed seven hundred (700) words. The activity proposal should contain the following sections:

              i. Background

                  a. Applicant's academic/professional interests and stage in degree program must be clearly stated.

                  b. Activity described in detail – what exactly will the applicant do, when and where the activity is occurring.

                  c. Activity's relation to the applicant's academic interests must be described precisely.

                  d. Activity must be put into the context of the applicant's academic field.
          ii.   Benefits
                  a. Activity's benefits must be clearly stated and linked to applicant's professional interests.
                  b. Benefits of the applicant's work to the academic community must be described in detail.
      c. A completed budget template filled out correctly and submitted through the online system.
      d. No materials besides those listed above shall be accepted.

E. Scoring Criteria
1. The scoring criteria categories and minimum weighting for SRG must include:
   a. Background: Twenty-five (25 points)
      i. Applicant's academic/professional interests and stage in degree program are clearly stated.
      ii. Activity is described in detail – what exactly will the applicant do, when and where the activity is occurring and the activity's relation to the applicant's academic interests are described.
      iii. Activity is put into the context of the applicant's academic field.
   b. Benefits: Thirty (30 points)
      i. Activity's benefits are clearly stated and linked to applicant's professional interests.
      ii. Benefits of the applicant's work to the academic community are clearly stated.
   c. Composition: Fifteen (15 points)
      i. Proposal flows logically. Writing style is action oriented.
      ii. Technical terms are defined, and the proposal is suitable for a general audience.
      iii. Proposal shows evidence of proof reading.
   d. Budget: Thirty (30 points)
      i. Applicant used the budget template provided. Items to be funded by SRG/PDG, applicant, or other sources are indicated as such.
      ii. Budget appears well-researched and complete for scope of project (names of facilities, dates, itineraries, etc.), listing all spending related to activity. Choices appear to be economical and/or are explained. (0-15 points)

F. Disqualification Criteria
1. Applications exceeding the seven hundred (700) word limit.
2. Applications that were submitted after the deadline.
3. Incomplete applications – failure to complete a section of the proposal.
4. Applications where the budget was not completed using the GPSA budget template provided to the applicants.
5. Applicants requesting funds for an event or activity that does not qualify for the SRG as mentioned in [Article IX. Section 3.B].
6. Applicant has already received the maximum allowed funds for the SRG as noted in [Article IX. Section 1.D.8].